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LEGAL AND FINANCE COMMITTEE

MEETING TO BE HELD ON Monday 28 September 2026 at 7.30pm.

Council Chambers, Suite 3, 4 The Limes

Councillors are summoned to attend the above meetings to deal with the following business.
Members of the public and press are warmly welcome to attend.

Meeting ID: 836 8178 1448

Passcode: 397003

Clerk to the Council

AGENDA

LF26/069	To elect a chair and vice chair for the committee
LF26/070	Apologies for Absence – for noting but not approval
LF26/071	Announcements and Declarations of Interest
LF26/072	Public Participation Session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
LF26/073	To approve the Minutes from the last Meeting held on 23 July 2026
LF26/074	Matters Arising for Report / Information Exchange (not for resolution)
LF26/075	To consider any grant applications received - To consider an application from BASICS Essex - To discuss a possibility of an annual grant to the Horticultural society
LF26/076	To review and agree the finalised contract for the caretaker
LF26/077	To receive an update on the Community Shed project
LF26/078	To receive an update on office lease negotiation
LF26/079	To review an update budget tracker to date
LF26/080	To review the format of the Council's financial reports
LF26/081	Risk Management Nothing tabled
LF26/082	GDPR matters Nothing tabled
LF26/083	Items for inclusion in the Next Agenda (not requiring resolution or action)
LF26/084	Chair to close the meeting And to agree the date for the next Legal and Finance Committee meeting