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NEIGHBOURHOOD PLAN IMPLEMENTATION COMMITTEE MEETING

MINUTES OF MEETING HELD: 7 February, 7.00pm
VENUE: Council Chambers, Suite 3, 4 The Limes

Present: Cllr P Batchelor Cllr P Jeater Cllr M Marston Cllr J Winter
Helen Gillings Elaine Jeater

- NP24/01** **Apologies for Absence – for noting but not approval**
Apologies were noted from Andrea Pearson and Cllr D Sankey.
- NP24/02** **Announcements and Declarations of Interest**
There were no declarations of interest presented.
- NP24/03** **Public Participation**
No members of the public were present.
- NP24/04** **To approve the minutes of the meeting held on 1st November 2023**
The minutes were approved and signed as an accurate record by Cllr Winter.
- NP24/05** **Matters arising for report but not for resolution**
None.
- NP24/06** **To receive feedback from the working groups**
Safe routes
The Parish Council accepted the proposal to support the improvements to Footpath 38, at the Full Council meeting on 13th July.
The owner of REAL8, the business adjacent to a length of the footpath has plans to erect a wall with lighting along the length. This will tidy up the path and with improved lighting will help deliver our objectives. The church remains undecided about the replacement gate to the churchyard, so our work on the footpath will go as far as this entrance with the route to the High Street being down Star Lane.
It is acknowledged that the churchyard gate remains a barrier for wheelchairs and pushchairs and for people with restricted mobility. Highways is the responsible authority for the footpath, and has scheduled the work needed to remove the metal barriers at the station end. The lighting will be improved by the purchase of new street lights to be installed along the darkest strip in the next few months.
The second route – Fryerning Lane - was discussed and a plan will be developed to clear the vegetation and restore the gaps in the fencing and hedging on the road side.
There is evidence of a path running past the bench that is now off the pathway and overgrown. Some clearing may bring whatever is there back into use.
There is no satisfactory solution to the lack of footpaths from the redevelopment of the Ingleton House site to the High Street.
A request was made to move the 20mph sign to the Billericay side of the railway bridge to beyond the entrance to the allotments. Currently traffic travels too fast for the poor sight-line from the allotment entrance.

Household Survey analysis

A priority for residents is to tackle speeding.

The Parish Council is determining the most appropriate warning signs to purchase to inform vehicles of the 20 mph limit.

The request for a charity shop is being actioned by the Health & Wellbeing Working Group and a trial of four days over the summer months of a pop-up shop at the Parish Rooms is being planned.

Requests to 'tidy-up' the High Street is being achieved by engaging 'Circles-Ed' to manage the flower planters as well as their contract to improve the Bell Mead garden area.

New planters are being ordered for the end of New Road which will also have the effect of stopping car parking on the grass verge at the junction with the High Street.

Support for a Green Burial site adjacent to the Fryerning Church cemetery is being taken forward by the Facilities Committee.

Improvements to the broadband connections and mobile signals across the Parish are on the agenda of the Business Development Working Group.

Visual Audit implementation

Improved signage from the Station to the High Street in conjunction with the work on the Heritage Trail has been ordered.

Improvements to the supermarket window displays, in particular, are being taken up by the Business Development Working Group.

The poor condition of the bus shelter outside The Bell, owned by Essex County Council is programmed for replacement following a county-wide audit.

The repairs to the telephone kiosk near the Community Club have been made and the future use of the space inside is being considered.

The installation of lighting to the Mosaic in the Market Place has been taken up by the Facilities Committee.

Negotiations to improve the Toilets in the Market Square Car Park are continuing with Brentwood Borough Council.

NP24/07

To discuss the Business Improvement District (BID) formation on 1st October

The Economic Development Working Group will be liaising closely with the Ingatestone representatives to take forward improvements recorded in the NP policies. We were interested to note that the owners of all untenanted business properties will be liable for payment of the levy as well. This will help with the empty shops in the village in particular.

The BID are considering the appointment of a specialist consultant in bringing empty shops back into use.

Funds are being made available for an Artisan Market in March.

NP24/08

To raise any questions (not for resolution) and confirm the date of the next meeting

Next meeting will be held on Wednesdays 10th April, 12th June, and 11th September 2024 **at 7pm.**

NP24/09

Items for inclusion in the next Agenda (not requiring resolution or action)

Consideration of the style and content for the Annual Progress Report to be published in August.

NP24/10

Chair to close the meeting

Meeting closed at 8.45pm.