



Parish Office
Suite 2
4, The Limes
Ingatestone
Essex CM4 0BA
Telephone: 01277 676759
www.ingatestone-fryerningpc.gov.uk

LEGAL AND FINANCE COMMITTEE MEETING

MINUTES OF MEETING HELD:	26th February 2024, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	P Jeater (Chair)	R Whittow-Williams (arrived 7.38pm)	J McGuinness	C Russell
		M Hart	P Davey		
Also present		A Wood (Clerk and RFO)			
Absent	Cllrs	B Bull			

LF24/015	Apologies for Absence – for noting but not approval No apologies were presented.
LF24/016	Announcements and Declarations of Interest None presented.
LF24/017	Public Participation No members of the public were in attendance.
LF24/018	To approve the minutes of the Legal and Finance Committee meeting held on 22nd January 2024 The minutes were approved and signed as an accurate record by Cllr Jeater.
LF24/019	Matters arising for report / Information Exchange (not for resolution) No matters were arising for report.
LF24/020	To consider any grant applications received <ul style="list-style-type: none"> • Following a site visit, it was RESOLVED to award £750 to Ingatestone and Fryerning Angling Club for construction works. Proposed: Cllr Russell Seconded: Cllr McGuinness Four in favour with two abstentions (<i>Cllr Whittow-Williams arrived at this point</i>) • The clerk presented a report received from Elim Pentecostal Church relating to the spending of the £750 grant for the foodbank. This was received by the committee.
LF24/021	Steen Close transfer The Clerk presented correspondence from Brentwood Borough Council and a quote for works from the parish council's solicitors. It was RESOLVED that Wendy Martin of Ellisons Solicitors be appointed to undertake the legal aspects of this transfer at a cost of £1250+VAT and disbursements. This will come from earmarked reserves. Proposed: Cllr Davey Seconded: Cllr Hart All agreed
LF24/022	Internal audit report Cllr McGuinness provided feedback on a meeting she had with the Clerk in relation to checking the council's accounts. This was received by the committee.

