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## FACILITIES COMMITTEE MEETING

<b>MINUTES OF MEETING HELD:</b>	<b>16<sup>th</sup> September 2024, 7.30pm</b>
<b>VENUE:</b>	<b>Council Chambers, Suite 3, 4 The Limes</b>

<b>Present:</b>	<b>Cllrs</b>	R Whittow-Williams (Chair)	G Tullett	L Emmett	R Lee
		C Russell			
<b>Also Present:</b>		A Wood (Clerk and RFO) (attended online)	A Wright (Parish Caretaker)		
<b>Absent</b>	<b>Cllr</b>	D Greenwood	M Marston	P Jeater	

<b>FA24/065</b>	<b>Apologies for Absence – for noting but not approval</b> Apologies were noted from Cllrs Marston and Jeater.
<b>FA24/066</b>	<b>Announcements and Declarations of Interest</b> There were no announcements or declarations of interest.
<b>FA24/067</b>	<b>To approve the Minutes of the Facilities Committee held on the 17<sup>th</sup> June 2024</b> The minutes were approved as a correct record and were signed by Cllr Whittow-Williams.
<b>FA24/068</b>	<b>Public participation session</b> No members of the public were in attendance.
<b>FA24/069</b>	<b>Matters Arising for Report (not for resolution)</b> The recent graffiti vandalism of the skate park was discussed and the Caretaker will inspect this week.
<b>FA24/070</b>	<b>Caretaker's report</b> Mr Wright reported on the following <ul style="list-style-type: none"> <li>• The fingerpost at Bell Mead community garden has been installed.</li> <li>• The outdoor gym equipment has been installed at Seymour Field.</li> <li>• Seymour car park work has been completed and a disabled car parking space will now be added.</li> <li>• Concern was raised about the bund at the car park which is being parked on. Mr Wright will discuss this with the Clerk this week.</li> <li>• Calvary Cross base has been repaired and Mr Wright will treat with preservative shortly.</li> <li>• Football season has started.</li> <li>• Three new solar lights have been installed on Fairfield.</li> <li>• Repairs to Seymour pavilion, that were approved at the last meeting, have been completed.</li> <li>• Two new memorial benches have been installed at Fairfield</li> <li>• Planters for New Road are being delivered tomorrow and will be planted up this week.</li> </ul>

	<ul style="list-style-type: none"> <li>The issue of parking on New Road was discussed and the Clerk was asked to contact all the hirers to remind them that they cannot park on the verge and to advise them of alternative parking locations.</li> </ul>
<b>FA24/071</b>	<p><b>Seymour pavilion and field</b></p> <ol style="list-style-type: none"> <li><b>To discuss the purchase of a new picnic bench for the patio</b> It was <b>RESOLVED</b> that a new picnic bench be purchased from TDP in the same design as the current benches, at a cost of £547 + VAT and delivery / fixings. Proposed: Cllr Whittow-Williams Seconded: Cllr Lee All agreed</li> </ol>
<b>FA24/072</b>	<p><b>Fairfield and Ingatestone churchyard update</b></p> <ol style="list-style-type: none"> <li><b>To discuss the planting of a willow crop at Fairfield</b> The project was discussed and further questions raised about practicalities. The Clerk was asked to obtain further information and the agenda item was deferred to the October meeting</li> <li><b>To discuss the quote for repairs to the skatepark</b> The Clerk presented a quote to reinforce one of the walls of the skate park. It was <b>RESOLVED</b> that Ches Metalwork be appointed to undertake the repairs at a cost of £750. Proposed: Cllr Lee Seconded: Cllr Tullett All agreed</li> </ol>
<b>FA24/073</b>	<p><b>Fryerning Cemetery and Fryerning</b></p> <ol style="list-style-type: none"> <li><b>To consider an ashes plot request</b> The committee considered the request for an ashes plot and decided that their decision would be in line with the cemetery policy on plot prices. The Clerk was asked to advise the Assistant Clerk of this decision.</li> <li><b>To consider planting beside the earth box in the cemetery</b> The Clerk requested permission to apply for free hedging trees from the Woodland Trust to plant either side of the earth box. This was welcomed by the committee and the Clerk will now proceed.</li> </ol>
<b>FA24/074</b>	<p><b>To discuss the current plan and future use of the Beggar Hill phone box</b> The committee considered the current state of the Beggar Hill phone box. After a discussion it was agreed that the Clerk obtain costs to replace the door of the phone box, just remove the door and the cost to remove the phone box entirely.</p>
<b>FA24/075</b>	<p><b>Items for inclusion in the next Agenda (not requiring resolution or action)</b></p> <ul style="list-style-type: none"> <li>The current state and future plans of the Beggar Hill phone box</li> <li>Willow crop at Fairfield</li> </ul>
<b>FA24/076</b>	<p><b>Close of meeting</b> The Chair thanked the Cllrs for attending and closed the meeting at 8.19pm The next Facilities Committee meeting: 7.30pm, Monday 21<sup>st</sup> October 2024, Council Chambers, Suite 3, 4 The Limes</p>