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FACILITIES COMMITTEE MEETING

MINUTES OF MEETING HELD:	18th November 2024, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	R Whittow-Williams (Chair)	G Tullett	L Emmett	M Marston
		D Greenwood	P Jeater		
Also Present:		A Wood (Clerk and RFO)	A Wright (Parish Caretaker)		
Absent	Cllr	R Lee	C Russell		

FA24/091	Apologies for Absence – for noting but not approval Apologies were received from Cllr Lee.
FA24/092	Announcements and Declarations of Interest There were no announcements or declarations of interest.
FA24/093	To approve the Minutes of the Facilities Committee held on the 21st October The minutes were approved as a correct record and were signed by Cllr Whittow-Williams.
FA24/094	Public participation session No members of the public were in attendance.
FA24/095	Matters Arising for Report (not for resolution) There were no matters arising for report.
FA24/096	Caretaker's report Mr Wright reported on the following <ul style="list-style-type: none"> • The latest memorial bench has been delivered to Fairfield. • The speed monitoring signs have been installed and there are a few minor faults that are being dealt with. • Repairs in the playground have been undertaken. • The dog bins have been delivered and a date has yet to be set for their installation. • Tree works in St Edmunds and St Mary's churchyard has been undertaken.
FA24/097	Seymour pavilion and field It was RESOLVED to appoint JPB Landscapes to plant the hornbeam hedge along the car park at Seymour Field at a cost of £1372.93+VAT Proposed: Cllr Greenwood Seconded: Cllr Whittow-Williams All agreed

FA24/098	Fairfield and Ingatestone churchyard update The fallen cherry tree was noted and Cllr Emmett will inspect to see what can be done.
FA24/099	Fryerning Cemetery and Fryerning Cllr Jeater and Marston provided an update on the Natural Burial Ground work and a draft terms and conditions were distributed. It was noted that the work planned on the site should be included in the next budget and includes ground clearance, tree planting and a noticeboard.
FA24/100	To consider the received tree works quotes and select contractor for ratification by Full Council for use of reserves. It was RESOLVED to appoint SDS Tree Services to undertake the identified tree works at a cost of £4620.00+VAT Proposed: Cllr Emmett Seconded: Cllr Marston All agreed
FA24/101	To continue the Fairfield willow crop discussion After a discussion it was agreed that the Clerk progress with this project for three willow trees to be planted by Anglia Willow at Fairfield for cropping in 12 years time Proposed: Cllr Jeater Seconded: Cllr Tullett All agreed
FA24/102	Spring 2025 litter pick It was noted that the date for the next village litter pick will be Saturday 1 st March 2025.
FA24/103	Items for inclusion in the next Agenda (not requiring resolution or action) Nothing was requested.
FA24/090	Close of meeting The Chair thanked the Cllrs for attending and closed the meeting at 8.09pm The next Facilities Committee meeting: 7.30pm, Monday 16th December 2024, Council Chambers, Suite 3, 4 The Limes