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FACILITES COMMITTEE MEETING

MINUTES OF MEETING HELD:	18th March 2024, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	R Whittow-Williams (Chair)	C Russell	P Jeater	M Marston
		G Tullett			
Also Present:		A Wood (Clerk and RFO) (attended online)	A Wright (Parish caretaker)		
Absent	Cllr	R Lee	L Emmett		

FA24/013	Apologies for Absence – for noting but not approval Apologies were noted from Cllrs Lee and Emmett.
FA24/014	Announcements and Declarations of Interest There were no announcements or declarations of interest.
FA24/015	To approve the Minutes of the Facilities Committee held on the 15th January 2024 The minutes were approved as a correct record and were signed by Cllr Whittow-Williams.
FA24/016	Public participation session No members of the public were present at this time.
FA24/017	Matters Arising for Report (not for resolution) <ul style="list-style-type: none"> • Cllr Whittow-Williams reported on the recent Stones Athletic AGM and sought clarification about the use of the pitches when they were considered unplayable. It was agreed that the new Secretary should be invited to attend the committee to improve communication. • The Clerk reported on a quote received from Circles Alt Ed for the second phase of works at Bell Mead. It was agreed that this needed to be included on the agenda for the next Full Council. • The Clerk reported that the paperwork for the New Road Planters had been passed to the licensing team at Essex Highways.
FA24/018	Caretaker's report Mr Wright reported that he is currently undertaking the pitch assessment for Seymour as a condition of the grant funding the council are receiving for the pitch improvements. This will be submitted this week.
FA24/019	To discuss the Tetra-pak recycling project and decide next steps The Clerk reported that the recycling bins at Budgens were filling up very quickly and that the manager had requested a fortnightly collection. She

	<p>advised that the company did not provide this frequency, but a third bin could be provided. It was RESOLVED that the Clerk progress with this work and that the borough council be lobbied to provide additional carton collection points in the area.</p> <p>Proposed: Cllr Jeater Seconded: Cllr Whittow-Williams All agreed</p>
FA24/020	<p>To discuss the future use of the High Street phone box</p> <p>It was agreed that shelving be installed in the phone box to turn it into a 'library of things' as well as a central point for obtaining a bag for life for shopping in the village.</p>
FA24/021	<p>Seymour pavilion and field</p> <ul style="list-style-type: none"> • The Clerk reported that the new lights are working well at the car park and that the works on the pitch will be starting in April. • Cllr Marston announced that IFPC had been awarded the grant from the UKSPF for the installation of an outdoor gym at Seymour.
FA24/022	<p>Fairfield and Ingatestone churchyard update</p> <p>The Clerk presented a quote for pollarding the limes and pruning the cherry trees in the churchyard. It was noted that this work could not take place immediately due to the nesting season. The Caretaker will prune low hanging branches when required and it was RESOLVED that the pollarding and pruning work will be undertaken in the autumn.</p> <p>Proposed: Cllr Whittow-Williams Seconded: Cllr Marston All agreed</p>
FA24/023	<p>Fryerning Cemetery and Fryerning</p> <p>Cllrs Jeater and Marston provided an update on the work they are undertaking with the Assistant Clerk on the development of a Natural Burial ground at Fryerning.</p>
FA24/023	<p>Items for inclusion in the next Agenda (not requiring resolution or action)</p> <p>Nothing requested.</p>
FA24/024	<p>Close of meeting</p> <p>The Chair thanked the Cllrs for attending and closed the meeting at 8.18pm The next Facilities Committee meeting: 7.30pm, Monday 15th April 2024, Council Chambers, Suite 3, 4 The Limes</p>