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## FACILITES COMMITTEE MEETING

<b>MINUTES OF MEETING HELD:</b>	<b>15<sup>th</sup> January 2024, 7.30pm</b>
<b>VENUE:</b>	<b>Council Chambers, Suite 3, 4 The Limes</b>

<b>Present:</b>	<b>Cllrs</b>	R Lee (Acting Chair)	C Russell	P Jeater	M Marston
		G Tullett	L Emmett		
<b>Also Present:</b>		A Wood (Clerk and RFO) (attended online)	A Wright (Parish caretaker)		
<b>Absent</b>	<b>Cllr</b>	R Whittow-Williams			

<b>FA24/001</b>	<b>Apologies for Absence – for noting but not approval</b> Apologies were noted from Cllr Whittow-Williams.
<b>FA24/002</b>	<b>Announcements and Declarations of Interest</b> There were no announcements or declarations of interest.
<b>FA24/003</b>	<b>To approve the Minutes of the Facilities Committee held on the 20<sup>th</sup> November 2023</b> The minutes were approved as a correct record and were signed by Cllr Lee.
<b>FA24/004</b>	<b>Public participation session</b> No members of the public were present at this time.
<b>FA24/005</b>	<b>Matters Arising for Report (not for resolution)</b> Cllr Jeater raised two email complaints he had received regarding the use of the main adult pitch at Seymour by the Youth teams. The Clerk was asked to contact the Chairman about the matter.
<b>FA24/006</b>	<b>Caretaker's report</b> Mr Wright reported that the pitch, following two senior matches at the weekend, is faring well at this time. He also reported that the works on the High Street phone box have been finished and it was agreed that the committee need to consider what its future use will be at the next meeting.
<b>FA24/007</b>	<b>To discuss the future of the High Street Christmas lights</b> The Clerk and Caretaker raised the issue of the increasing number of empty shops and refurbishments meaning that the external electrical sockets were being removed. This was having a negative effect on the lighting of the mini Christmas trees. It was agreed by the committee that further investigation as to alternative options be undertaken and brought back to committee for consideration.

<b>FA24/008</b>	<p><b>Seymour pavilion and field</b></p> <ol style="list-style-type: none"> <li>The Clerk presented a quote from A&amp;J Lighting to improving the lighting in Seymour car park and the pedestrian entrance to the field. It was <b>RESOLVED that this quote totalling £3008+VAT be approved</b> and that <b>monies allocated to the war memorial renovation be reallocated to this work.</b> Proposed: Cllr Lee Seconded: Cllr Marston All agreed.</li> <li>The committee reviewed the quote from JPB for the planned 2<sup>nd</sup> pitch levelling on Seymour Field. It was noted that this should be covered by the requested s106 monies from the Bell Mead development. The Clerk advised that due to financial limits, that this quote would need to be presented to Full Council for resolution and that standing orders could be set aside in terms of obtaining other quotes, owing to the business relationship held with JPB Landscapes.</li> </ol>
<b>FA24/009</b>	<p><b>Fairfield and Ingatestone churchyard update</b></p> <ol style="list-style-type: none"> <li>The Caretaker raised the need for a replacement litter bin at the skate park. It was <b>RESOLVED that the Clerk action this requirement</b> without the need of further involvement from the committee Proposed: Cllr Emmett Seconded: Cllr Russell All agreed.</li> <li>The quote for the replacement cherry trees was discussed and it was concluded that Cllr Marston investigate alternative trees and for this to be brought to a future committee meeting for discussion.</li> <li>The Clerk advised that she is still waiting for a faculty for the works on the war memorial and that works will realistically take place in the Spring.</li> </ol>
<b>FA24/010</b>	<p><b>Fryerning Cemetery and Fryerning</b> A general update on the cemetery was given by the Clerk</p>
<b>FA24/011</b>	<p><b>Items for inclusion in the next Agenda (not requiring resolution or action)</b></p> <ul style="list-style-type: none"> <li>• Future use of the High Street phone box</li> <li>• Youth teams and Seymour field complaint update</li> <li>• New Road planters consultation response update</li> </ul>
<b>FA24/012</b>	<p><b>Close of meeting</b> The Chair thanked the Cllrs for attending and closed the meeting at 8.30pm The next Facilities Committee meeting: 7.30pm, Monday 19<sup>th</sup> February 2024, Council Chambers, Suite 3, 4 The Limes</p>