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FACILITIES COMMITTEE MEETING

MINUTES OF MEETING HELD:	18th November 2024, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	R Whittow-Williams (Chair)	R Lee	L Emmett	D Greenwood
Also Present:		A Wood (Clerk and RFO)	A Wright (Parish Caretaker)		
Absent	Cllr	M Marston	C Russell	P Jeater	G Tullett

FA24/105	Apologies for Absence – for noting but not approval Apologies were received from Cllr Jeater.
FA24/106	Announcements and Declarations of Interest There were no announcements or declarations of interest.
FA24/107	To approve the Minutes of the Facilities Committee held on the 18th November 2024 The minutes were approved as a correct record and were signed by Cllr Whittow-Williams.
FA24/108	Public participation session No members of the public were in attendance.
FA24/109	Matters Arising for Report (not for resolution) There were no matters arising for report.
FA24/110	Caretaker's report Mr Wright reported on the following <ul style="list-style-type: none"> • The latest memorial bench had been installed in Fairfield. • The speed monitoring signs have been installed and are working correctly. • The newly ordered dog bins have been installed in Fairfield and Seymour Field. • The solar lights are currently not working in Fairfield due to the lack of sunlight over the recent weeks.
FA24/111	Seymour pavilion and field It was RESOLVED to purchase a set of goal wheels from MH Goals at a cost of £748.20 plus VAT Proposed: Cllr Whittow-Williams Seconded: Cllr Lee All agreed

FA24/112	<p>Fairfield and Ingatestone churchyard update</p> <p>The Clerk reported on legal advice she had obtained with regards to the floodlights at St Edmunds and St Marys. She informed the councillors that it was the responsibility of the parish council to make them safe but that it would require a faculty or permission from the church to undertake the work. The Clerk has written to the church requesting permission to dig test holes in order to plan the replacement of the lights. To date there has been no response to this request. The Clerk will follow this request, emphasising the importance of the church acting promptly on this matter.</p>
FA24/113	<p>Fryerning Cemetery and Fryerning</p> <p>The Clerk reported that a quote was being obtained for the grounds clearance and tree planting for the natural burial ground and that this will be included in the new year budget.</p>
FA24/114	<p>To receive High Street Christmas tree feedback</p> <p>A lengthy discussion was held regarding the High Street Christmas Trees. It was noted that more lights will be added to the trees as they were lacking in this regard. It was also noted that Brentwood Connected are keen to work with the parish council to improve the High Street provision.</p>
FA24/115	<p>Items for inclusion in the next Agenda (not requiring resolution or action)</p> <p>Nothing was requested.</p>
FA24/116	<p>Close of meeting</p> <p>The Chair thanked the Cllrs for attending and closed the meeting at 8.16pm</p> <p>The next Facilities Committee meeting: 7.30pm, Monday 20th January 2025 2024, Council Chambers, Suite 3, 4 The Limes</p>