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**PLANNING & HIGHWAYS COMMITTEE**  
**MINUTES OF MEETING HELD ON THURSDAY 28<sup>TH</sup> NOVEMBER 2024 AT 9.30 A.M. AT THE PARISH**  
**COUNCIL OFFICES, SUITE 3, 4 THE LIMES, INGATESTONE**

<b>PRESENT</b>	Cllrs	P Batchelor J McGuinness	P Davey C Russell	J Winter G Tullett	D Sankey
	Co-opted Member	Mr L Day			
<b>ABSENT</b>	Cllr	D Greenwood			
<b>ALSO PRESENT</b>	R Spouge (Assistant Clerk)	Bor Cllr Hugh Gorton			

PLH24/364	<b>APOLOGIES</b> were received for noting from Cllr Greenwood.			
PLH24/365	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> there were none.			
PLH24/366	<b>PUBLIC PARTICIPATION</b> there were no members of the public present.			
PLH24/367	<b>THE MINUTES OF THE MEETING HELD ON 14/11/24</b> were agreed as a correct record and signed by the Chair, Cllr Batchelor.			
PLH24/368	<b>MATTERS ARISING FOR REPORT</b> there were no matters arising.			
PLH24/369	<b>PLANNING APPLICATION DECISIONS</b>			
	<b>Reference</b>	<b>Address</b>	<b>BBC Recommend</b>	<b>Parish Council</b>
	24/00865/HHA	5 Woodfield Cottage	PERMITTED	NO OBJECTION
	24/00918/HHA	18 Heybridge Road	PERMITTED	NO OBJECTION
	24/00887/HHA	25 The Leas	PERMITTED	NO OBJECTION
PLH24/370	<b>PLANS</b>			
	All decisions should be in line with the Ingatestone & Fryerning Parish Council adopted <u>Neighbourhood Plan 2020 - 2033</u>			
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>	<b>Parish Council</b>
	24/01105/HHA	19 Marks Close	Demolish side garage. Erect single storey rear and part side extension. Loft conversion with rear dormer, front roof lights and hip to gable	NO OBJECTION
	24/01146/HHA	7 Ridgeway	Demolition of existing garage. Construction of single storey rear extension and garage	NO OBJECTION
	24/01111/CAT	Jacks Croft Mill Green Road	Prune mixed hedge located at field boundary, reduce height by approx. 3.3m and trim to tidy	NO OBJECTION
PLH24/371	<b>TO APPROVE THE COMMITTEE'S AMENDED TERMS OF REFERENCE</b> An additional amendment was made to Item 5 to delete "Department of Transport, Environment and the Regions" and substitute "relevant Government Department". Proposed by <b>Cllr McGuinness, seconded by Cllr Winter and all agreed.</b> It was then agreed that the Terms of Reference be put to Full Council.			

PLH24/372	<p><b>CORRESPONDENCE –</b></p> <ul style="list-style-type: none"> <li>• Bus stop outside The Bell – e-mail from IPTU Infrastructure dated 23/08/24 (previously circulated). Nothing to report</li> </ul>
PLH24/373	<p><b>RELATIONSHIP WITH THE BOROUGH COUNCIL PLANNING DEPARTMENT –</b> Cllr Sankey reporting on Pieros said that a pre app had been submitted to the Borough Council and was being dealt with by officers. The applicant had been advised by the Borough Council to apply to Essex County Council for permission to erect scaffolding and hoarding on the pavement.</p>
PLH24/374	<p><b>NEW DEVELOPMENTS –</b> Cala Homes, Hallmark Care Home and Redrow Homes  <b>Cala Homes</b> - e-mail re Section 106 payments to local schools from Bor Cllr Gorton dated 20/11/24 had been circulated and was noted.</p>
PLH24/375	<p><b>SECTION 106 and CIL Agreements</b></p> <ul style="list-style-type: none"> <li>• There were no further additions.</li> <li>• CIL contributions – nothing to report.</li> </ul>
PLH24/376	<p><b>LOCAL LISTING –</b> No additions were proposed.</p>
PLH24/377	<p><b>PARKING</b></p> <ul style="list-style-type: none"> <li>• Double yellow lines adjacent to Seymour Field. Cllr Sankey and the Assistant Clerk to complete the Local Highways application form.</li> <li>• Garages – e-mail from Bor Cllr Gorton dated 19/11/24 had been circulated and was noted.</li> </ul>
PLH24/378	<p><b>HIGHWAYS</b></p> <ul style="list-style-type: none"> <li>• <b>Speeding</b> – The vehicle activated sign adjacent to Tor Bryan was not working and had been reported. Cllr Sankey reported that he had made a request for the redundant 30 mph vehicle activated signs to be removed.</li> <li>• <b>Roads, Verges and Footpaths</b> <ul style="list-style-type: none"> <li>○ No new defects were reported.</li> </ul> </li> <li>• <b>Local Highways Panel (BLHP)</b> <ul style="list-style-type: none"> <li>○ High Street – Traffic Calming – HGV'S – nothing to report.</li> <li>○ Items for inclusion on next agenda - none were put forward.</li> <li>○ Update on projects submitted – Schemes awaiting funding (circulated).</li> </ul> </li> </ul>
PLH24/379	<p><b>TO REVIEW ANY LICENSING APPLICATIONS</b> none had been received.</p>
PLH24/380	<p><b>OTHER INFORMATION POINTS (not for resolution)</b> Bor Cllr Gorton reported on the meeting of the Bus and Rail Users Association held on 25/11/24.</p>
PLH24/381	<p><b>The meeting closed at 10.52 am</b>  <b>NEXT MEETING THURSDAY 12<sup>TH</sup> DECEMBER 2024 at 9.30 am at the Parish Council Office</b></p>