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**PLANNING & HIGHWAYS COMMITTEE**  
**MINUTES OF MEETING HELD ON THURSDAY 22<sup>ND</sup> AUGUST 2024 AT 9.30 A.M. AT THE PARISH**  
**COUNCIL OFFICES, SUITE 3, 4 THE LIMES, INGATESTONE**

<b>PRESENT</b>	Cllrs	P Batchelor	D Sankey	C Russell	J McGuinness	G Tullett
<b>ABSENT</b>	Cllrs	P Davey	J Winter	D Greenwood		
	Co-opted Member	Mr L Day				
<b>ALSO PRESENT</b>	R Spouge (Assistant Clerk)	Bor Cllr H Gorton				

PLH24/263	<b>APOLOGIES</b> were received for noting from Cllrs Davey and Winter and Mr Day.		
PLH24/264	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> none were made.		
PLH24/265	<b>PUBLIC PARTICIPATION</b> there were no members of the public present		
PLH24/266	<b>THE MINUTES OF THE MEETING HELD ON 08/08/24</b> were agreed as a correct record and signed by the Chair, Cllr Batchelor.		
PLH24/267	<b>MATTERS ARISING FOR REPORT</b> Bor Cllr Gorton reported that an Enforcement Officer had visited 25C and 25B. The occupants had been advised that they needed to submit retrospective planning applications. His e-mail on this subject had been circulated to Members.		
PLH24/268	<b>PLANNING APPLICATION DECISIONS</b> – none had been received.		
PLH24/269	<b>PLANS</b>		
	All decisions should be in line with the Ingatestone & Fryerning Parish Council adopted <u>Neighbourhood Plan 2020 - 2033</u>		
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>
	24/00815/HHA	Claremont 5 The Quorn	Removal of existing rear single storey extension and conservatory and construction single storey rear extension, replace front dormer with first floor extension, alterations to fenestration and replace hung tiles with render
	24/00818/TPO	Hunters Lodge Trueloves Lane	T2 Sycamore to reduce back to previous pruning points, T3 English Oak to deadwood from 30mm to greater in diameter branches (TPO11/89)
			<b>Parish Council</b>
			NO OBJECTION
			NO OBJECTION
PLH24/270	<b>CORRESPONDENCE –</b>		
	<ul style="list-style-type: none"> <li>Bus stop outside The Bell – e-mail from Cllr Wagland – It was reported that the Clerk was dealing directly with this. Cllr Sankey would look back through previous correspondence he had had regarding the bus shelter and offered to contact Essex County Council's Cabinet Member for Highways to seek assistance in resolving this issue.</li> </ul>		
PLH24/271	<b>RELATIONSHIP WITH THE BOROUGH COUNCIL PLANNING DEPARTMENT</b> – It was agreed to invite the new Director of Place at the Borough Council with a view to her attending a meeting in October.		

PLH24/272	<b>NEW DEVELOPMENTS</b> – Cala Homes, Hallmark Care Home and Redrow Homes – blue markings had appeared on the Cala Home site and on the pavement opposite.
PLH24/273	<b>SECTION 106 and CIL Agreements</b> <ul style="list-style-type: none"> <li>• No further additions were put forwards. Bor Cllr Gorton reported that he had asked for an update on monies held by the Borough Council.</li> <li>• CIL contributions – nothing to report.</li> </ul>
PLH24/274	<b>LOCAL LISTING</b> - Additions to the Local List – none were put forward.
PLH24/275	<b>PARKING</b> - No report was available as Cllr Winter was away.
PLH24/276	<b>HIGHWAYS</b> <ul style="list-style-type: none"> <li>• <b>Speeding</b> – the meeting was informed that the 2 signs had been ordered and were awaiting delivery. Sites had been chosen for their installation.</li> <li>• <b>Roads, Verges and Footpaths</b> <ul style="list-style-type: none"> <li>○ The brambles in Bell Mead were being cut back this morning.</li> <li>○ It was agreed that the trees along Footpath 38 adjacent to Fairfield Recreation Ground needed work done but these were the responsibility of Essex County Council.</li> <li>○ Cllr Russell asked if the signage left over from the A12 roadworks could be removed. Bor Cllr Gorton offered to contact Essex County Council's Cabinet Member for Highways to expedite their removal. It was noted that there were other redundant signs that should be removed. Cllr McGuinness offered to photograph these so a list could be compiled and forwarded to Bor Cllr Gorton.</li> </ul> </li> </ul> <p>Cllr McGuinness left the meeting at 10.28 am.</p> <ul style="list-style-type: none"> <li>○ Bor Cllr Gorton reported that the hedge adjacent to Ardtully was due to be cut back in September at the same time as the hedges along Roman Road to Station Lane.</li> <li>• <b>Local Highways Panel (BLHP)</b> <ul style="list-style-type: none"> <li>○ High Street – Traffic Calming - as discussed under speeding.</li> <li>○ Items for inclusion on next agenda – no items were submitted.</li> <li>○ Update on projects submitted - Bor Cllr Gorton would forward the panel's current list to the Assistant Clerk.</li> </ul> </li> </ul>
PLH24/277	<b>OTHER INFORMATION POINTS (not for resolution)</b> Bor Cllr Gorton stated that he had reported the missing tiles in the Gent's toilets in the Market place and the broken tiles on the step. He also reported that the overflowing bin on Footpath 38 had been removed and would ask the Borough Council where the bin had gone. Cllr Sankey advised that residents had contacted him regarding the path at the back of Trimble Close, the overgrown vacant plot and a tree which needed attention as it was cracking the pavement. Having reported this to the Borough Council's depot it was now on their schedule of works.
PLH24/278	<b>The meeting closed at 10.42 am</b> <b>NEXT MEETING THURSDAY 5<sup>TH</sup> SEPTEMBER 2024 at 9.30 am at the Parish Council Office</b>