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**Annual Parish Council Meeting, Monday 13 May at 7.30pm,
Council meeting room, Suite 3, 4 The Limes, Ingatestone, CM4 0BE**

Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend

Meeting ID: 890 9986 9086

Passcode: 144264

Wood
Clerk to the Council

AGENDA

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| FC24/053 | Election of Chairman |
| FC24/054 | Chairman to sign Declaration of Acceptance of Office as Chairman |
| FC24/055 | Election of Vice-Chairman |
| FC24/056 | Apologies for Absence |
| FC24/057 | Announcements and Declarations of Interest |
| FC24/058 | Public Participation Session |
| FC24/059 | To approve the Minutes of the Meeting held on 11th April 2024 |
| FC24/060 | Matters arising for report (but not for resolution) |
| FC24/061 | To resolve to commence co-option for the vacant seat |
| FC24/062 | Committee Reports: to receive minutes, verbal reports, and proposals from Committees. <ol style="list-style-type: none"> 1. Planning and Highways 2. Facilities 3. Legal and Finance 4. Personnel 5. Neighbourhood Plan Implementation |
| FC24/063 | Working group updates <ol style="list-style-type: none"> 1. Economic Development 2. Climate Emergency 3. Health and wellbeing 4. Communications |
| FC24/064 | Policy reviews - To review and adopt the <ol style="list-style-type: none"> 1. Standing Orders and Code of Conduct 2. Financial Regulations and Addendum of approved payments 3. Freedom of Information and Publication policies 4. Equality and Diversity policy |
| FC24/065 | To discuss the council response to the current Pylon Consultation |
| FC24/066 | To confirm membership of committees for the financial year 2024-2025 |
| FC24/067 | To note the 3rd year of a 3-year agreement for Parish Council insurance |
| FC24/068 | Parish Council financial accounts (Clerk) <ol style="list-style-type: none"> 1. IFPC annual account report 2. Profit / loss report for April 2024 3. Payments and receipts for April / May 2024 4. Bank reconciliation for April 2024 5. Budget tracker for 2024-2025 6. To approve the Clerk as Responsible Financial Officer for 2024-2025 7. To confirm direct debits and bank standing orders 8. To confirm the opening of the Skipton Building Society account and approve signatories |
| FC24/069 | Items for inclusion in the next Agenda |
| FC24/070 | Chairman to close the meeting – next meeting will be on 8 th June 2023, 7.30pm, Council meeting room, Suite 3, 4 The Limes, Ingatestone, CM4 0BE |