



Parish Office
Suite 2
4, The Limes
Ingatestone
Essex
CM4 0BA

Telephone: 01277 676759
www.ingatestone-fryerningpc.gov.uk

Full Council Meeting, Thursday 11th April 2024 at 7.30pm,
Council meeting room, Suite 3, 4 The Limes, Ingatestone, CM4 0BE

Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend

Meeting ID: 846 7801 0956

Passcode: 652045

Wendy Clerk to the Council

AGENDA

FC24/040	Apologies for Absence
FC24/041	Announcements and Declarations of Interest
FC24/042	Public Participation Session
FC24/043	To approve the Minutes of the Meeting held on 14th March 2024
FC24/044	Matters arising for report (but not for resolution) to include
FC24/045	To receive a verbal report from the Borough Councillors and County Councillor
FC24/046	Committee Reports: to receive minutes, verbal reports, and proposals from Committees. <ol style="list-style-type: none"> 1. Planning and Highways 2. Facilities 3. Legal and Finance <ul style="list-style-type: none"> • To discuss the use of gov.uk email addresses as per Practitioners Guide 2024 4. Personnel 5. Neighbourhood Plan Implementation
FC24/047	Working group updates <ol style="list-style-type: none"> 1. Economic Development 2. Climate Emergency 3. Health and wellbeing 4. Communications 5. Clerk's update on specific projects
FC24/048	Specific projects and discussions <ol style="list-style-type: none"> 1. To consider the Circles Alt Ed quote for Bell Mead and agree next steps 2. To confirm the Reserves and Investment policies for 2023/24 3. To approve the Data Protection, Privacy Notice and Document Retention Policies 4. To approve the parish council complaints policy 5. To approve the suite of Risk Assessments 6. To approve the committee and working group terms of reference
FC24/049	Parish Council financial accounts <ol style="list-style-type: none"> 1. Profit / loss report for March 2024 2. Budget tracker for 2023/24 (end of year) 3. Payments and receipts for April 2024 4. Bank reconciliation for March 2024 5. To confirm the bank signatories for Unity Trust and savings accounts
FC24/050	To receive verbal reports from councillors attending external meetings
FC24/051	Items for inclusion in the next Agenda
FC24/052	Chairman to close the meeting – next meeting will be the Annual Parish Council meeting on Monday 13th May 2024 , 7.30pm, Council meeting room, Suite 3, 4 The Limes, Ingatestone, CM4 0BE