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NEIGHBOURHOOD PLAN IMPLEMENTATION COMMITTEE MEETING

MINUTES OF MEETING HELD: 4 July 2023, 7.30pm
VENUE: Council Chambers, Suite 3, 4 The Limes

Present: H Gillings E Jeater Cllr M Marston
G Tullett Cllr C Russell Cllr J Winter A Briggs

Absent: A Pearson Cllr L Wagland Cllr D Sankey Cllr P Batchelor

- NP23/022** **Apologies for Absence – for noting but not approval**
Apologies were noted from Andrea Pearson, Cllr Lesley Wagland, Cllr Darryl Sankey, Cllr Peter Batchelor
- NP23/023** **Announcements and Declarations of Interest**
There were no declarations of interest presented.
- NP23/024** **Public Participation**
The meeting welcomed Andrew Briggs as an observer.
- NP23/025** **To approve the minutes of the meeting held on 24 May 2023**
The minutes were approved and signed as an accurate record by Cllr Winter.
- NP23/026** **Matters arising for report but not for resolution**
Businesses across Brentwood have voted to set up a 'Business Improvement District' from 1st October. Ingatestone & Fryerning have two representatives on the Board and the Parish Council will be working closely with them.
- NP23/027** **To discuss progress on the Safe Route proposals (E. Jeater)**
Details of the documents being worked up are available at the working group meetings.
Safe routes (E. Jeater):
A summary document was circulated, discussed, and formed into a paper to go to the next Full Council for support.
It was agreed to propose commencing the routes with Footpath 38 starting at the station end, continuing along the footpath in Fairfield and finishing at the entrance to the churchyard.
A second route would be Fryerning Lane.
The High Street is being reviewed for adequacy of pedestrian crossings, lighting and speeding signs. Speedwatch will be beginning its monitoring work shortly.
- NP23/028** **To discuss feedback on the Household Survey**
The survey formed the centrefold of the June newsletter with a closing date for return as 27 June. The results have been analysed and will form the basis for the Parish Council Action
- NP23/029** **To discuss progress with the Visual Audit implementation (Cllr Winter)**
Improved signage is being considered from the Station to the High Street in conjunction with the work on the Heritage Trail.
A quote to install uplighting for the mosaic has been requested. The untidiness of the pavements, planters, shop fronts etc has been identified in

the Resident's Survey. The poor condition of the bus shelter outside The Bell, owned by Essex County Council is being followed up.

NP23/30 To raise any questions (not for resolution) and confirm the date of the next meeting

Next meeting will be held at 7.30pm on Wednesday 20th September in the Parish Office.

NP23/31 Items for inclusion in the next Agenda

Chair closed the meeting at 8.40pm.

No items were requested.

