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Ingatestone and Fryerning Parish Council Economic Development Working Group Terms of Reference

Terms of Reference approved at Full Council in April 2023.

Prime objectives

To suggest and support improvements to Ingatestone and Fryerning's economy.

Key tasks

- Support the local economy and independent businesses.
- Identify, maintain and grow the key local economic drivers within the parish and increase its local employment base.
- Enable new businesses to locate within the parish.
- Develop ideas that will be supported by employment sites, appropriate retail outlets and a thriving economy.
- Encourage business that can employ local people of all ages in growth sectors, such as technology, creative arts, healthcare, renewable energy, professional services, education and tourism.
- Support events to help businesses, for example, the annual **Summer Show**.
- **Encourage the roll out of new technologies, such as gigabit broadband and 5G, working with the Neighbourhood Plan Implementation Committee.**
- **Primary contact between IFPC and Business Improvement District management (if the BID is established).**

Meetings

The Economic Development Working Group will meet monthly.

Membership

The membership of the Economic Development Working Group will be noted at full council. It will consist of at least two councillors and can include non-councillors as members. The Economic Development Working Group will invite local business representatives, community groups and a member of Brentwood Borough Council Economic Development Group to attend.

Reporting to full council

The Economic Development Working Group should make updates and recommendations to full council on a monthly basis and should be ready to answer questions from councillors.

Conduct

All Economic Development Working Group members should adhere to code of conduct as specified in the Ingatestone and Fryerning Parish Council Code of Conduct and section five of the parish council's Communications Policy.