



Ingatestone and Fryerning Parish Council Annual Accounts 2022/23

Membership of the Parish Council as at 31st March 2023

- Paul Jeater (Chair)
- Pete Batchelor
- Bradley Bull
- Peter Davey
- Lee Emmett
- Amy Farrant
- Martyn Hart
- Rachel Lee
- Marilyn Marston
- Phill Poston
- Caroline Russell
- Darryl Sankey
- Rawnie Whittow-Williams
- Jane Winter (Vice-Chair)
- 1 vacancy

Officers of the Parish Council as at 31st March 2023

- Abigail Wood , Cert HE Community Governance, CiLCA (Parish Clerk and Responsible Financial Officer)
- Rosemary Spouge , CiLCA (Assistant Parish Clerk)
- Alan Wright (Parish Caretaker)
- Anna Zakharyeva, ILCA (Communications and Projects Clerk)

Parish Office

Suite 2, 4 The Limes, Ingatestone, Essex, CM4 0BE

Open Tuesday—Thursday 9-5pm except over the Christmas period. Please note that sometimes due to holidays, opening times may differ.

Tel: 01277 676759

Email: clerk@ingatestone-fryerningpc.gov.uk



@IngFryPC

Balance sheet for y/e 31st March 2023

31/03/2022	Assets	31/03/2023	Notes
270,345.46	Fixed Assets	274,996.13	1
(83,119.06)	Debtors & Prepayments	6,456.94	
102,787.24	Bank Current Account	5,526.29	
85,001.56	Bank Savings Account	35,731.56	
0.00	Redwood Bank	50,751.99	2
86,876.79	Yorkshire Building Society	88,286.81	
178.10	Cash in hand	36.27	
191,724.63		186,789.86	
	Current Liabilities		
387.16	Creditors & Accruals	4,135.96	
(8,063.01)	VAT OWED to the parish council	(6,589.74)	3
(7,675.85)		(2,453.78)	
199,400.48	Current Assets less Current Liabilities:	189,243.64	
469,745.94	Total Assets less Current Liabilities:	464,239.77	
	Capital & Reserves		
354,424.46	Reserves	359,075.13	
199,967.16	Profit & Loss Account (2022)	115,321.48	
(84,375.68)	Profit & Loss Account (2023)	(10,156.84)	
469,745.94		464,239.77	

Income and Expenditure for y/e 31st March 2023

31/03/2022	Income	31/03/2023	Notes
173,839.00	Parish Precept	177,315.78	
22,853.60	Cemetery income	30,159.60	
8,754.78	Seymour Field and Hall	10,025.71	
20,693.00	Other Grants	500.00	4
962.66	Other income	6,116.75	5
227,103.04		224,117.84	
	Projects and assets		
5,089.77	High Street Christmas Trees	5,843.25	
3,519.47	Events	4,201.00	6
0.00	Parish defibrillators	567.23	7
4,400.00	Ingatstone museum grant	5,000.00	

653.24	Parking agreement	1,282.48	
2,619.60	Grant scheme	4,023.14	8
181.64	Working group budget	610.00	
829.50	Tetra-pak recycling project	761.53	
2,880.86	Community garden project	0.00	9
1,775.00	Neighbourhood Plan expenses	0.00	
21,949.08		22,288.63	
Grounds maintenance			
1,031.00	Fryerning Cemetery—tree maintenance	258.33	
810.00	Fryerning Cemetery—interments	1,025.00	
16,172.47	Fryerning Cemetery—grounds maintenance	20,214.38	10
1,321.27	Fryerning Cemetery—skip and bins	538.16	
3,099.96	Ingatestone churchyard—grounds maintenance	6,349.96	11
4,839.96	High Street—planters and watering	4,839.96	
86,427.23	Fairfield—repairs and renewals	3,190.94	
5,144.76	Fairfield—bins and litter picking	5,197.02	
1,033.00	Fairfield—tree maintenance	1,000.00	12
0.00	Fairfield—pond maintenance	500.00	12
3,025.51	Fairfield—grounds maintenance	8,332.49	13
15,478.57	Seymour field—grounds and pitch maintenance	13,734.65	
5,871.18	Seymour pavilion—repairs and renewals	6,412.70	
5,482.62	Seymour pavilion—cleaning and bin hire	9,488.43	14
0.00	Caretaker equipment	273.19	
149,737.53		81,355.21	
Office Expenses			
88,611.65	Office staff salaries, pension, PAYE and NI	80,291.33	
29,273.23	Rent, rates, service charge and insurance	28,524.98	
1,083.92	Electricity, gas and water	2,901.66	
2,094.47	Printing, postage and stationery	2,025.66	15
3,473.32	Telephone, internet and website	2,074.02	
2,715.25	Computing support and software	2,900.66	16
812.50	GDPR costs	1,125.00	16
571.05	Sage subscription and printer maintenance	663.57	
2,312.50	Legal, professional and consultancy fees	3,367.50	17
5,630.73	Office—repairs, renewals, sundries and refreshments	1,658.71	
163.20	Bank charges and interest	162.75	
1,462.79	Council subscriptions	1,352.35	
664.14	Parish council insurance	832.60	

705.53	Training budget	1,130.05	
0.00	Office and bus shelter cleaning	1,260.00	
0.00	Purchase of garden sacks for resale	255.00	
0.00	Bad debt write off	105.00	18
139,792.11		130,630.84	
(84,375.68)	Net Profit/(Loss):		(10,156.84)

Notes on the accounts

- 1 Purchases this year including the replacement of a vandalised bin, cycle hoops for Seymour Field, 3 benches / picnic benches, a new computer for a staff member and 6 dementia friendly stacking chairs for the pavilion.
- 2 This savings account was opened in May 2022 and is a 35 day notice savings account.
- 3 VAT owed for the quarter ending 31st March owed to the parish council as a Section 33 body was received on the 19th April 2023.
- 4 £500 from Ride London for the installation of cycle hoops at Seymour Field.
- 5 This amount is made up mostly of bank interest received and two donations for benches, one for the Churchyard Community Garden and one from a member of the public for Fairfield.
- 6 In this year, the parish council organised a community picnic to celebrate the Queen's jubilee. This was part funded by a grant received in the previous financial year from the National Lottery Grants for All. The figure also includes the parish council marquee for the Ingatestone Festival and the support of an Artisan Market at the Community Centre.
- 7 This amount includes replacement pads and battery for the three defibrillators funded by the parish council at the Catholic Church, Fryerning Parish Rooms and Seymour Field.
- 8 Grants this year included Starburst fireworks for the Jubilee, Charles Cox Trust, Redstones FC, Stones Ladies FC, Stones U10 FC and hire in lieu of money for sign language classes.
- 9 As there are now 2 community gardens, the spend this year has been allocated to either Fairfield or Ingatestone Churchyard nominal code and will be covered in the notes below.
- 10 This includes the planning and installation of a French drain in order to reduce the level of surface water flooding certain areas of the cemetery. (£6938)
- 11 This includes the purchase of a 12 seater picnic bench for the Churchyard Community Garden (£3250) which was part funded by St Edmunds and St Mary's church.
- 12 The budget for the tree and pond maintenance was used to pay for the reduction of the hedge in Fairfield.
- 13 This amount includes works on the Bell Mead community garden and the installation of 2 new paths in that area.
- 14 The cost of cleaning has increased in relation to the increased use of the changing rooms.
- 15 This figure includes the publication of 2 parish newsletters.
- 16 The parish council resolved to pay for the MS Office licenses for councillors and staff on a yearly basis in advance on the basis of cost saving, therefore these figures include 2 years worth of expense.
- 17 This figure includes legal work undertaken to formalise the use of Fairfield between the Parish Council and the Cricket Club.
- 18 This was a debt owed to the parish council by Ingatestone Festival Ltd which the parish council resolved to write off due to non-payment and closure of the company.

Ingatestone and Fryerning Parish Council Asset Register as at 31 March 2022

It is a requirement for Parish Councils to state the value of the assets at the original cost or insurance value. Parish Councils are unable to depreciate assets over time. A full copy of the asset register is available on our website www.ingatestone-fryerningpc.gov.uk.

Description	Original cost	Location
Property Fryerning Lychgate, cemetery, telephone boxes and Seymour Field and Pavilion (£0 value as on a long term lease)	£54210.00	various
Office equipment Computers, photocopier, meeting tables and chairs, audio visual equipment	£14,503.84	Office and council chambers
Street furniture and outside equipment Including defibrillators, bus shelters, streetlights, play-grounds and skate park, benches and bins, village signs, war memorial, noticeboards, MUGA pitch	£199,063.84	Various
Meeting equipment Chairs, tables, projector system	£7,218.45	Seymour pavilion
Total assets	£274,996.13	

Summary of unaudited Annual Return (audited return due later in 2023)

	Year ending 31st March 2022	Year ending 31st March 2023
Balance brought forward	£283,776	£199,400
Annual Precept	£173,839	£177,316
Total other receipts	£53,264	£46,802
Staff costs	£88,612	£80,291
Loan interest / capital repayments	£0	£0
Total other payments	£222,867	£153,983
Balance carried forward	£199,400	£189,244
Total cash and investments	£274,844	£180,333
Total fixed assets and long term investments	£270,345	£274,996
Total borrowings	£0	£0

*Report compiled by Abi Wood, PSLCC, CerTHE Community Governance, CiLCA, BA (Hons)
Parish Clerk and Responsible Financial Officer for Ingatestone and Fryerning Parish Council*

19th April 2023