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## NEIGHBOURHOOD PLAN IMPLEMENTATION COMMITTEE MEETING

**MINUTES OF MEETING HELD:** 24 May 2023, 7.30pm  
**VENUE:** Council Chambers, Suite 3, 4 The Limes

**Present:**

Cllr P Batchelor	R Fletcher	H Gillings
E Jeater	Cllr P Jeater	Cllr M Marston
G Tullett	Cllr C Russell	Cllr J Winter

**Absent**

A Pearson	Cllr M Hart
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- NP23/013 To elect a Chair and Vice-Chair for the committee**  
Cllr Winter was elected a Chair. The position of a Vice-Chair is still vacant.
- NP23/014 Apologies for Absence – for noting but not approval**  
Apologies were noted from Martyn Hart and Andrea Pearson.
- NP23/015 Announcements and Declarations of Interest**  
There were no declarations of interest presented.
- NP23/016 Public Participation**  
None.
- NP23/017 To approve the minutes of the Neighbourhood Plan Implementatoin Committee meeting held on 22 March 2023**  
The minutes were approved and signed as an accurate record by Cllr Winter.
- NP23/018 Matters arising for report but not for resolution**
- A What'sApp group is being set up.
  - Robert Fletcher, Helen Gillings, Elaine Jeater and Graham Tullett were formally co-opted to the Committee.
- NP23/019 Feedback from the working groups**
- **Safe routes (E. Jeater)**  
A working group meeting was planned for 14<sup>th</sup> June to look in detail at issues and proposals. In the event, this was deferred to 4<sup>th</sup> July because of time constraints.
  - **Household Survey (Cllr Jeater)**  
The majority of the meeting was spent drafting the questionnaire to go out as hard copy in the centre page of the June Newsletter, and on-line. Format was to be simple and accessible, with brief introductions to some questions.  
Account was taken of the comments sent in by Andrea Pearson who was unable to attend.
  - **Visual Audit of the High Street (Cllr Winter)**  
Essex County Council's Highways Maintenance and Sustainable Transport Department are planning a replacement programme for street lighting regarding street lighting. This will reach Ingatestone in 2024. The range of street lights available is being considered and preferences will be notified to Cllr Scott.  
The second community garden in the closed churchyard will be formally opened on 15<sup>th</sup> June by the Deputy Mayor.

- **Broadband (Cllr Batchelor)**

Cllr Batchelor reported that a government subsidised programme to improve broadband coverage nationally was being rolled out. He was tracking progress.

**NP23/020**

**To raise any questions (not for resolution) and confirm the date of the next meeting**

Chair closed the meeting at 20.45pm. Next meeting will be held at 7.30pm on Monday 5<sup>th</sup> July in the Parish Office.

**NP23/021**

**Items for inclusion in the next Agenda**

None were requested.