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NEIGHBOURHOOD PLAN IMPLEMENTATION COMMITTEE MEETING

MINUTES OF MEETING HELD: 22nd March 2023, 7.30pm
VENUE: Council Chambers, Suite 3, 4 The Limes

Present: Cllrs J Winter P Batchelor P Jeater M Marston

Absent Cllrs Cllr M Hart C Hindle
Also present H Gillings N Hones L Wagland A Pearson

G Tullett

- NP23/001 **To elect a Chair and Vice-Chair for the committee**
Cllr Winter was elected as chair for this committee
- NP23/002 **Apologies for Absence – for noting but not approval**
Received from Cllr Hart and Mr Hindle
- NP23/003 **Announcements and Declarations of Interest**
All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest
None were presented
- NP23/004 **Welcome and introductions**
Cllr Winter welcomed the members of this committee. Cllr Winter, as the Chair of the previous Neighbourhood Plan Advisory Committee, gave some history of the making of the NP, and the need for this successor Committee to oversee the implementation of the policies in the NP that was 'made' in August 2022 following a Referendum.
- NP23/005 **Public participation session**
15 minutes maximum (to be divided equally between those wishing to speak)
No members of the public were in attendance
- NP23/006 **Matters Arising for Report (not for resolution)**
None raised
- NP23/007 **To confirm understanding of the terms of reference for this committee**
It was agreed that this initial discussion was by way of background to the work that would be scheduled and the first formal meeting of the NPIC would be after the May elections. It would be at that meeting that the Terms of Reference would be agreed.
- NP23/008 **To confirm first steps**
The discussion did lead to the formation of some working groups. Mrs Jeater will convene a group to progress ideas on 'safe routes' within the village and Cllrs Marston Wagland and Hones will support her. Once the group has scoped the work needed, it will be advertised to residents who may have a particular interest in working with them.

In 2018, as part of the evidence gathering for the Neighbourhood Plan the Parish Council conducted a Household Survey. It was agreed to repeat this soon to have an update on ideas post COVID and the change to so many lives. Cllr Jeater will lead on this together with the Communications Committee.

The recommendations in the Visual Audit of the High Audit were discussed and ideas to improve its appearance will be taken forward. Cllr Winter will develop the suggestions mentioned.

Cllr Batchelor will lead on resolving some of the broadband issues the village faces together with Cllr Wagland.

NP23/009 **To confirm initial working groups and their memberships**

To be confirmed at the next meeting

NP23/010 **To raise any questions (not for resolution)**

None raised

NP23/011 **To confirm the frequency of meetings, time and location**

The working groups will start meeting immediately, but the NPIC itself will meet at 7.30pm on Wednesday 24th May in the Parish Office.

NP23/012 **Items for inclusion in the next Agenda** (not requiring resolution or action)

None requested

NP23/013 **Chair to close the meeting**

The meeting closed at 8.30pm