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FACILITES COMMITTEE MEETING

MINUTES OF MEETING HELD:	18th September 2023, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	P Jeater (Chair)	G Tullett	L Emmett	M Marston
Also Present:		A Wood (Clerk and RFO) (attended online)	A Wright (Parish caretaker)	2 residents	Cllr J Winter
Absent	Cllr	R Whittow-Williams	C Russell	R Lee	

As the Chair and Vice-Chair were not at the meeting, Cllr Jeater was nominated to take the chair. Cllr Jeater proposed that agenda item FA23/072 be brought to the top of the agenda and invited the members of the public to speak on this matter. This was agreed by all present.

FA23/066	Apologies for Absence – for noting but not approval Apologies were noted from Cllrs Whittow-Williams and Lee
FA23/072	Footpath 38 update Cllr Marston reported on a meeting she had had with the owners of Grange Court, and they presented their plans to the committee regarding the redevelopment of the site. Included in the project is a plan to increase the car parking provision which in turn will mean that Footpath 38 will be better lit by their own lighting. This was welcomed by the councillors present as a good solution to an ongoing issue of poor lighting along the footpath. <i>The residents left the meeting at this point.</i>
FA23/067	Announcements and Declarations of Interest There were no announcements or declarations of interest.
FA23/068	To approve the Minutes of the Facilities Committee held on the 17th July 2023 The minutes were approved as a correct record and will be signed by Cllr Jeater.
FA23/069	Public participation session No members of the public were present at this time.
FA23/070	Matters Arising for Report (not for resolution) The Clerk asked for suitable dates for the October litter pick, and she was asked to progress this project.
FA23/071	Caretaker's report Mr Wright reported that he had cleared the area around a bench in the Catholic churchyard at Fairfield and had already been thanked by a local resident for doing so.
FA23/072	<i>By resolution this agenda item was moved to the start of the meeting</i>
FA23/073	Seymour pavilion and field Patio Bollards It was RESOLVED that the quote from SJ Tidd be accepted for the installation of two bollards to prevent parking on Seymour Pavilion patio at a cost of £840.00 (VAT included)

	<p>Proposed: Cllr Jeater Seconded: Cllr Emmett All agreed</p> <p><u>Pitch renovation works</u> It was RESOLVED that the quote from JPB Landscapes Ltd be accepted for the renovation of the first football pitch at a cost of £6444.00+VAT. This money comes from the pitch renovation grant from the Football Foundation and is therefore in budget. The Clerk was asked to advise the football teams about the work, commencing on the 16th October. Proposed: Cllr Marston Seconded: Cllr Tullett All agreed</p> <p><u>Respect barriers</u> It was RESOLVED to approve the purchase by the Clerk under delegated authority of respect barriers for Seymour field at a cost of £244.93+VAT Proposed: Cllr Emmett Seconded: Cllr Marston All agreed</p> <p><u>Pavilion Wi-Fi</u> The Clerk advised that PlusNet have given notice to end the provision of Wi-Fi to Seymour Pavilion therefore a new supplier must be found. It was RESOLVED that the Clerk can progress this work without the need to return to the committee for approval. Proposed: Cllr Tullett Seconded: Cllr Jeater All agreed</p> <p><u>New Road Planters</u> The Clerk reported on the ongoing request to install bollards around the entrance to New Road and that the idea of wood stumps had been rejected by Essex Highways. Instead, she suggested that the committee consider relocating the planters from Market Place to the verge at New Road. it was agreed that the Clerk proceed with this suggestion and report back at the next appropriate committee meeting</p> <p><u>Seymour electricity and gas</u> The Clerk presented quotes for gas and electricity for the pavilion, and it was RESOLVED that the Clerk proceed with the swap to Utility Aid. Proposed: Cllr Tullett Seconded: Cllr Jeater All agreed</p>
<p>FA23/062</p>	<p><u>Fairfield and Ingatestone churchyard update</u> <u>War memorial renovation</u> The Clerk advised there is no further update to the faculty application for the renovation of the war memorial at this time.</p> <p><u>Replacement cherry trees</u> It was RESOLVED that the Clerk obtain quotes and action the planting of 2 replacement cherry trees in Fairfield without the need to return to the committee unless the value exceeded delegated authority to spend. Proposed: Cllr Jeater Seconded: Cllr Emmett All agreed</p>

	<p><u>Reduction of laurels in Fairfield</u> It was RESOLVED that the quote from JPB Landscapes Ltd for the reduction of laurels be accepted at a cost of £450+VAT. Proposed: Cllr Marston Seconded: Cllr Tullett All agreed</p> <p><u>Recent vandalism to the nest swing</u> Mr Wright reported on recent vandalism, and it was agreed that the swing be removed for safety purposes and that the committee would look at alternative replacements.</p>
FA23/063	<p>Fryerning Cemetery and Fryerning It was agreed that another working party meeting for the Green Burial site was required, and councillors will look to arrange one in October.</p>
FA23/064	<p>Items for inclusion in the next Agenda (not requiring resolution or action) Nothing requested</p>
FA23/065	<p>Close of meeting The Chair thanked the Cllrs for attending and closed the meeting at 8.25pm Date of Next Meeting: Monday 16th October 2023 at 7.30pm Venue: Council Chamber</p>