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FACILITES COMMITTEE MEETING

MINUTES OF MEETING HELD:	17 July 2023, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	R Whittow-Williams (Chair)	R Lee	L Emmett	M Marston
Also Present:		A Wood (Clerk and RFO) (attended online)	A Wright (Parish caretaker)	1 resident	
Absent	Cllr	P Jeater (attended online)	C Russell		

FA23/053	Apologies for Absence – for noting but not approval Apologies were noted from Cllr Russell owing to a work commitment
FA23/054	Announcements and Declarations of Interest There were no announcements or declarations of interest.
FA23/055	To approve the Minutes of the Facilities Committee held on the 19 June 2023 The minutes were approved as a correct record and will be signed by Cllr Whittow-Williams
FA23/056	Public participation session A resident raised a matter relating to the gardening of beds in St Edmunds and St Mary's Churchyard. The resident asked that in future he be allowed to maintain these beds as they bounded his property. The Clerk confirmed that no work had taken place on behalf of the parish council on the specific identified beds and that they are outside of the council contract. It was suggested that he might want to approach the church administrator about this matter.
FA23/057	Matters Arising for Report (not for resolution) There were no matters raised relating to this committee.
FA23/058	Caretaker's report Mr Wright reported the following <ul style="list-style-type: none"> • The drainage works at the pavilion have now been completed • The Fairfield pond sign will be reinstated tomorrow and at a slightly different location to suit wheelchair access • The sofa was removed from the pond by Mr Wright
FA23/059	To receive the annual RoSPA report and review recommendations The Clerk presented the report and advised that Mr Wright will work on the Recommendations. It was RESOLVED to appoint Ches Metalwork to undertake the highlighted skate park repairs and repainting at a cost of £1850. Proposed: Cllr Whittow-Williams Seconded: Cllr Marston All agreed

FA23/060	<p>To receive a quote for one-off gardening work</p> <p>The Clerk asked that this item be removed from the agenda as she had received the quote from Circle Alt Ed to undertake the gardening contract. It was RESOLVED that the Clerk proceed with this project working with Circles Alt Ed.</p> <p>Proposed: Cllr Marston Seconded: Cllr Whittow-Williams All agreed</p>
FA23/061	<p>Seymour pavilion and field</p> <p>Mr Wright advised that cars are now parking on the pavilion patio which is causing the slabs to crack. He asked that the committee consider installing concrete bollards to prevent this. It was agreed that a quote be presented at the next committee meeting. Cllr Whittow-Williams will speak to the football teams about this matter.</p>
FA23/062	<p>Fairfield and Ingatestone churchyard update</p> <p>The Clerk advised there is no further update to the faculty application for the renovation of the war memorial at this time.</p>
FA23/063	<p>Fryerning Cemetery and Fryerning</p> <p>No update at this time</p>
FA23/064	<p>Items for inclusion in the next Agenda (not requiring resolution or action)</p> <ul style="list-style-type: none"> • New bollards at Seymour Pavilion • War memorial renovation update • Green burial ground update
FA23/065	<p>Close of meeting</p> <p>The Chair thanked the Cllrs for attending and closed the meeting at 8.08pm Date of Next Meeting: Monday 18 September 2023 at 7.30pm Venue: Council Chamber</p>