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**CO-OPTION AND LEGAL AND FINANCE COMMITTEE**

**MEETING TO BE HELD ON 25<sup>th</sup> Sept 2023 at 7.30pm, Council Chambers, Suite 3, 4 The Limes**  
Councillors are summoned to attend the above meetings to deal with the following business.

Members of the public and press are warmly welcome to attend.

Meeting ID: 867 2590 7233

Passcode: 700911

Clerk to the Council

**LEGAL AND FINANCE AGENDA**

LF23/051	<b>Co-option meeting 7.30pm – 8.00pm</b>
LF23/052	<b>Apologies for Absence – for noting but not approval</b>
LF23/053	<b>Announcements and Declarations of Interest</b>
LF23/054	<b>Public Participation Session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
LF23/055	<b>To approve the Minutes from the last Meeting held on 26<sup>th</sup> June 2023</b>
LF23/056	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
LF23/057	<b>To consider any grant applications received</b> <ul style="list-style-type: none"> <li>• Durning FC (resubmission)</li> </ul>
LF23/058	<b>To review and sign the lease between IFPC and Barnoaks Management for the rent of a garage for storage of equipment at a cost of £1000+VAT per annum.</b>
LF23/059	<b>Risk Management</b> Nothing tabled
LF23/060	<b>GDPR matters</b> Nothing tabled
LF23/061	<b>Finance and Payment approval</b> <ul style="list-style-type: none"> <li>• To approve new payments and receipts presented for September / October 2023</li> <li>• To review the Budget tracker for 2023-24</li> </ul>
LF23/062	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
LF23/063	<b>Chair to close the meeting</b> The next Legal and Finance Committee 7.30pm, 23 <sup>rd</sup> October 2023, Council Chambers, Suite 3, 4 The Limes, Ingatestone, CM4 0BE