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PERSONNEL COMMITTEE MEETING TO BE HELD ON 4 April 2023 at 4pm VENUE: Council Chambers, Suite 3, 4 The Limes

Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcomed to attend but owing to the nature of the committee, will not be able to attend any closed session.

Meeting ID: 825 3008 8708 Passcode: 404882

Clerk to the Council

AGENDA

| PC22/052 | Apologies for Absence |
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| PC22/053 | Announcements and Declarations of Interest |
| PC22/054 | To approve the minutes of the previous meeting on the 14 December 2022 |
| PC22/055 | Public participation session |
| | 15 minutes maximum (to be divided equally between those wishing to speak) |
| PC22/056 | Matters arising for report (not for resolution) |
| PC22/057 | To note the increase in staff holidays as per the National Joint Council for Local |
| | Government Services terms and conditions of employment |
| Having regard to the confidential nature of the business to be transacted, the meeting is now | |
| not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to | |
| Meetings) Act 1960 | |
| PC22/058 | To receive a report from the Clerk on current staffing |
| PC22/059 | To receive the job evaluations report |
| PC22/060 | Items for inclusion in the Next Agenda (not requiring resolution or action) |
| PC22/061 | Chair to close the meeting – next scheduled meeting 6 June 2023, 4pm, |
| | Council Chambers, Suite 3, 4 The Limes, Ingatestone, CM4 OBE |