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**Full Parish Council Meeting Agenda**

**Thursday 12 January 2023, 7.30pm, Council Chamber, Suite 3, 4 The Limes, Ingatestone**

Council members are summoned to attend the above meeting to deal with the following business.

Members of the public and press are warmly welcome to attend in person or online

Meeting ID: 890 4970 3773

Passcode: 017149

*Anna* Clerk to the Council

FC23/001	<b>Apologies for Absence</b>
FC23/002	<b>Announcements, Declarations of Interest and dispensations</b>
FC23/003	<b>Public Participation Session</b>
FC23/004	<b>To approve the Minutes of the Full Council Meeting held on the 8 December 2022</b>
FC23/005	<b>Matters arising for report (but not for resolution)</b>
FC23/006	<b>To receive a verbal report from the Borough Councillors and Ward Councillor</b>
FC23/007	<b>Committee Reports: to receive minutes, verbal reports, and formal proposals from Committees.</b> <ol style="list-style-type: none"> <li>1. Planning and Highways (Cllr Poston)</li> <li>2. Facilities (Cllr Whittow-Williams)</li> <li>3. Legal and Finance (Cllr Jeater) <ol style="list-style-type: none"> <li>a. To confirm the format of the 23<sup>rd</sup> January full council meeting to set the precept and confirm the budget for the next financial year</li> </ol> </li> <li>4. Communications (Cllr Farrant)</li> <li>5. Personnel (Cllr Lee) <ol style="list-style-type: none"> <li>a. To confirm the appointment of Council HR and Governance Support to undertake staff job evaluations at a cost of £500+VAT</li> </ol> </li> <li>6. Neighbourhood Plan Implementation (Cllr Winter)</li> </ol>
FC23/008	<b>Working group verbal updates</b> <ol style="list-style-type: none"> <li>1. Economic Development (Cllr Batchelor)</li> <li>2. Climate Emergency (Cllr Jeater)</li> <li>3. Health and wellbeing (Cllr Marston)</li> </ol>
FC23/009	<b>Specific projects and discussions</b> <ol style="list-style-type: none"> <li>1. To provide a summer show update (Cllr Emmett)</li> <li>2. To note the National Grid East Anglia GREEN Project meeting with Alex Burghart MP in January</li> </ol>
FC23/010	<b>Parish Council financial accounts (Clerk)</b> <ol style="list-style-type: none"> <li>1. To review the bank statement and reconciliation for December 2022</li> <li>2. To review the profit and loss report for December 2022</li> <li>3. To approve payments and receipts for January 2023</li> <li>4. To review the budget tracker report for 2022/23</li> </ol>
FC23/011	<b>To receive reports of external meetings attended by any Parish Councillor</b>
FC23/012	<b>Items for inclusion in the next Agenda</b>
FC23/013	<b>Chairman to close the meeting</b> – next meeting is <b>7.30pm, 23<sup>rd</sup> January 2023 for precept and budget setting</b> , Council Chambers, Suite 3, 4 The Limes, Ingatestone, CM4 0BE