



Parish Office
Suite 2
4, The Limes
Ingatestone
Essex
CM4 0BE

Telephone: 01277 676759
Email: clerk@ingatestone-fryerningpc.gov.uk
www.ingatestone-fryerningpc.gov.uk

FULL COUNCIL CO-OPTION MEETING

MINUTES OF MEETING HELD:	18 September 2022, 7.30pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	P Jeater (Chair)	J Winter	R Whittow-Williams	C Russell
		M Marston	R Lee	M Hart	A Farrant
		L Emmett	P Davey		
Also Present:		A Wood (Clerk and RFO)	2 members of the public		
Absent	Cllr	P Poston	P Batchelor	R Pittman	D Sankey

Having regard to the confidential nature of the business to be transacted, the Co-option meeting is not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

FC22/100	Chair to open the Co-option meeting Cllr Jeater opened the meeting and welcomed the 2 applicants
FC22/101	Co-option of new councillors Following interviews and questions a discussion was held and it was RESOLVED to elect Mr Bradley Bull as a member of the parish council Proposed: Cllr Jeater Unanimously agreed
FC22/102	Chair to close the Co-option meeting Chair closed the meeting at 8pm

FACILITIES COMMITTEE MEETING

MINUTES OF MEETING HELD:	18 September 2022, 8.00pm
VENUE:	Council Chambers, Suite 3, 4 The Limes

Present:	Cllrs	R Whittow-Williams (Chair)	C Russell	M Marston	R Lee
		P Jeater	L Emmett		
Also Present:		A Wood (Clerk and RFO)	2 members of the public	J Winter	
Absent	Cllr	R Pittman			

FA22/078	Apologies for Absence – for noting but not approval No apologies have been received.
FA22/079	Announcements and Declarations of Interest There were no announcements or declarations of interest
FA22/080	To approve the Minutes of the Facilities Committee held on the 18 July 2022 The minutes were approved as a correct record and signed by Cllr Whittow-Williams.

FA22/081	Public participation session There were no members of the public wishing to speak.
FA22/082	To elect a vice chair It was RESOLVED to appoint Cllr Lee as Vice Chair for this committee Proposed: Cllr Whittow-Williams Unanimously agreed
FA22/083	Matters Arising for Report (not for resolution) <ul style="list-style-type: none"> • Cllr Marston raised a request she had received for a community fridge. The Clerk confirmed she had received the same email and has replied. It was agreed that the Clerk will progress once a response had been received. • Cllr Marston reported that the 'Happy to Chat' signs are now available from Brentwood Borough Council and so a decision as to their siting will need to be made. • Cllr Whittow-Williams reported on the lack of lighting along Footpath 38. The Clerk confirmed that the responsibility for the lighting is Essex Highways, and that Cllr Wagland should be lobbied for improvements, and it can also be reported online. • Cllr Whittow-Williams reported on complaints regarding the charge for one-off pitch fees for Seymour. It was agreed that the committee will review the current arrangements in the new year.
FA22/084	Caretaker's report The Caretaker's report was noted.
FA22/085	Fairfield Recreation Ground and Ingatestone Churchyard <ul style="list-style-type: none"> • Cllr Marston requested that a quote be obtained to reduce the height of the hedge backing onto the Fairfield bungalows. It was agreed that the Clerk obtain a quote for the next meeting and that approval had to be obtained from all affected residents for the works to be undertaken. • The Clerk presented a request from a resident to replace a memorial bench in Fairfield. It was RESOLVED to accept the kind offer and that the committee will cover the cost of delivery and installation. Proposed Cllr Whittow-Williams All agreed
FA22/086	Platinum Jubilee projects <ul style="list-style-type: none"> • Cllr Winter provided an update on the 70 trees for the Jubilee project and advised that 16 volunteers had been found during the Great Big Green Week event on Saturday. The Clerk was asked to contact the Junior and Infant schools about the project. Cllr Winter will continue to chase the Borough Arboriculturist about the provision of the potted saplings and the confirmed price. • Considering recent events, it was RESOLVED that the Clerk contact JPB for the supply and planting of 2 replacement cherry trees for Fairfield. One would be to commemorate the Jubilee and the other would be to commemorate the life of Queen Elizabeth Proposed Cllr Whittow-Williams All agreed
FA22/087	Village Litter Pick, 8th October 2022 Details for the event were confirmed and Cllrs Whittow-Williams and Winter volunteered to take posters to the High Street shops to display. Cllr Winter confirmed she would work with Cllr Farrant on promoting the event. Cllr Whittow-Williams agreed to organise the event on the day.
FA22/088	Seymour field and pavilion <ul style="list-style-type: none"> • The Clerk reported no update on the possible asset transfer of Seymour Field and pavilion to the Parish Council.

	<ul style="list-style-type: none"> The Committee reviewed the options available for stacking chairs with arms, which had been included in this year's budget. It was RESOLVED that the Clerk order 6 vinyl chair option as presented. Proposed Cllr Whittow-Williams All agreed
FA22/089	<p>Fryerning Cemetery and Fryerning</p> <ul style="list-style-type: none"> The Clerk provided an update on the cemetery works. She advised there were 3 parts to the project – drainage issues, access around the old cemetery and the green burial ground. She reported that a faculty had been submitted for the French drain and she is awaiting the end of the faculty consultation period before progressing this element. Cllr Marston reported on a meeting held with a funeral director who owns and maintains a local green burial site. The Clerk was asked to progress the potential for future partnership working and report back. The Clerk presented a quote for replanting of 3 beds at the cemetery. It was agreed to hold off on this decision for the time being and to obtain alternative comparative quotes. The Clerk presented a request to buy back a plot in the cemetery. After a discussion the Clerk was given direction on how the committee wished to proceed.
FA22/090	<p>Community garden project</p> <ul style="list-style-type: none"> The Clerk presented a quote to install a pressed gravel path in the Bell Mead community garden. It was RESOLVED to accept the quote from JPB Landscapes for £973.78+VAT Proposed Cllr Jeater All agreed
FA22/091	<p>Items for inclusion in the next Agenda (not requiring resolution or action)</p> <ul style="list-style-type: none"> Nothing was requested
FA22/092	<p>Close of meeting The Chair thanked the Cllrs for attending and closed the meeting at 9.23pm Date of Next Meeting: Monday 31 October at 7.30pm Venue: Council Chamber</p>