



Parish Office
Suite 2
4, The Limes
Ingatestone
Essex
CM4 0BE

Telephone: 01277676759
Email: clerk@ingatestone-fryerningpc.gov.uk
www.ingatestone-fryerningpc.gov.uk

PERSONNEL COMMITTEE
MEETING TO BE HELD ON 14 December at 4pm
VENUE: Council Chambers, Suite 3, 4 The Limes

Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcomed to attend but owing to the nature of the committee, will not be able to attend any closed session.

Clerk to the Council

AGENDA

PC22/042	Apologies for Absence
PC22/043	Announcements and Declarations of Interest
PC22/044	To approve the minutes of the previous meeting on the 6 October 2022
PC22/045	Public participation session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
PC22/046	Matters arising for report (not for resolution)
PC22/047	To review the quotes received for undertaking job evaluations
PC22/048	To consider the new Communications and Projects Clerk undertaking the Introduction to Local Council Administration qualification (ILCA)
Having regard to the confidential nature of the business to be transacted, the meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960	
PC22/049	To receive a report from the Clerk on current staffing
PC22/050	Items for inclusion in the Next Agenda (not requiring resolution or action)
PC22/051	Chair to close the meeting – next scheduled meeting 6 December 2022