



Parish Office  
Suite 2  
4, The Limes  
Ingatestone  
Essex CM4 0BA  
Telephone: 01277 676759  
www.ingatestone-fryerningpc.gov.uk

### **Full Parish Council Meeting Agenda**

**Thursday 13 October 2022, 7.30pm, Council Chamber, Suite 3, 4 The Limes, Ingatestone**

Council members are summoned to attend the above meeting to deal with the following business.  
Members of the public and press are warmly welcome to attend

Clerk to the Council

FC22/103	<b>To formally welcome Cllr Bull to the Council</b>
FC22/104	<b>Apologies for Absence</b>
FC22/105	<b>Announcements, Declarations of Interest, and dispensations</b>
FC22/106	<b>Public Participation Session</b>
FC22/107	<b>To approve the Minutes of the Full Council Meetings held on the 8 September and 18 September 2022</b>
FC22/108	<b>Matters arising for report (but not for resolution)</b>
FC22/109	<b>To receive a verbal report from the Borough Councillors and Ward Councillor</b>
FC22/110	<b>Committee Reports: to receive minutes, verbal reports, and proposals from Committees.</b> <ol style="list-style-type: none"> <li>1. Planning and Highways (Cllr Poston)</li> <li>2. Facilities (Cllr Whittow-Williams)</li> <li>3. Legal and Finance (Cllr Jeater)</li> <li>4. Communications (Cllr Farrant) <ol style="list-style-type: none"> <li>a. to review and approve the amended terms of reference for this committee</li> </ol> </li> <li>5. Personnel (Cllr Lee) <ol style="list-style-type: none"> <li>a. to receive an update on the recruitment of the Communications and Projects Clerk and to delegate authority to the Personnel Committee to continue the recruitment process up to appointment of the new staff member.</li> </ol> </li> <li>6. Neighbourhood Plan Advisory (Cllr Winter) <ol style="list-style-type: none"> <li>a. to review and approve the change of committee name and terms of reference</li> </ol> </li> </ol>
FC22/111	<b>Working group updates</b> <ol style="list-style-type: none"> <li>1. Economic Development (Cllr Batchelor)</li> <li>2. Climate Emergency (Cllr Jeater)</li> <li>3. Health and wellbeing (Cllr Marston)</li> </ol>
FC22/112	<b>Specific projects and discussions</b> <ol style="list-style-type: none"> <li>1. SAAA external Audit email to opt out</li> </ol>
FC22/113	<b>Parish Council financial accounts (Clerk)</b> <ol style="list-style-type: none"> <li>1. To review the bank statement and reconciliation for September 2022</li> <li>2. To review the profit and loss report for September 2022</li> <li>3. To approve payments and receipts for September / October 2022</li> <li>4. To review the budget tracker report for 2022/23</li> </ol>
FC22/114	<b>To receive reports of external meetings attended by any Parish Councillor</b>
FC22/115	<b>Items for inclusion in the next Agenda</b>
FC22/116	<b>Chairman to close the meeting – next meeting is 10 November 2022, Council Chambers, Suite 3, 4 The Limes, Ingatestone, CM4 0BE</b>



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