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**Full Parish Council Meeting Agenda**

**Thursday 10 November 2022, 7.30pm, Council Chamber, Suite 3, 4 The Limes, Ingatestone**

Council members are summoned to attend the above meeting to deal with the following business.

Members of the public and press are warmly welcome to attend

**Meeting ID: 862 0877 1340**

**Passcode: 830255**

*Wendy* Clerk to the Council

FC22/117	<b>Apologies for Absence</b>
FC22/118	<b>Announcements, Declarations of Interest, and dispensations</b>
FC22/119	<b>Public Participation Session</b>
FC22/120	<b>To approve the Minutes of the Full Council Meetings held on the 13 October 2022</b>
FC22/121	<b>Matters arising for report (but not for resolution)</b>
FC22/122	<b>To receive a verbal report from the Borough Councillors and Ward Councillor</b>
FC22/123	<b>Committee Reports: to receive minutes, verbal reports, and proposals from Committees.</b> <ol style="list-style-type: none"> <li>1. Planning and Highways (Cllr Poston)</li> <li>2. Facilities (Cllr Whittow-Williams)</li> <li>3. Legal and Finance (Cllr Jeater) <ol style="list-style-type: none"> <li>a. To discuss the outstanding dept to IFPC (L&amp;F Committee)</li> </ol> </li> <li>4. Communications (Cllr Farrant) <ol style="list-style-type: none"> <li>a. Future format of the newsletter discussion</li> </ol> </li> <li>5. Personnel (Cllr Lee) <ol style="list-style-type: none"> <li>a. To pass a resolution to sign up to the civility and respect pledge and adopt the associated Dignity at Work policy</li> </ol> </li> <li>6. Neighbourhood Plan Advisory (Cllr Winter)</li> </ol>
FC22/124	<b>Working group updates</b> <ol style="list-style-type: none"> <li>1. Economic Development (Cllr Batchelor)</li> <li>2. Climate Emergency (Cllr Jeater)</li> <li>3. Health and wellbeing (Cllr Marston)</li> </ol>
FC22/125	<b>Specific projects and discussions</b> <ol style="list-style-type: none"> <li>1. To discuss Council involvement in the Summer Show</li> <li>2. To discuss the Winter Warmth and Welcome Spaces Fund and possible use of Seymour</li> <li>3. To discuss the irregular unlocking of the toilets in Market Place</li> </ol>
FC22/126	<b>Parish Council financial accounts (Clerk)</b> <ol style="list-style-type: none"> <li>1. To review the bank statement and reconciliation for October 2022</li> <li>2. To review the profit and loss report for October 2022</li> <li>3. To approve payments and receipts for November 2022</li> <li>4. To review the budget tracker report for 2022/23</li> <li>5. To confirm the Local Government Services Pay Agreement 2022-23</li> </ol>
FC22/127	<b>To receive reports of external meetings attended by any Parish Councillor</b> <ul style="list-style-type: none"> <li>• Seymour pavilion meeting with Brentwood Borough Council (Cllr Jeater)</li> <li>• Clerks meeting with Adam &amp; Greenwood Funeral Directors regarding the planned Green Burial site</li> </ul>
FC22/128	<b>Items for inclusion in the next Agenda</b>
FC22/129	<b>Chairman to close the meeting</b> – next meeting is 8 December 2022, Council Chambers, Suite 3, 4 The Limes, Ingatestone, CM4 0BE