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### **FACILITIES COMMITTEE**

**Meeting to be held on Monday 19 December 2022, 7.30pm, Council Chambers, Suite 3, 4 The Limes**

Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcome to attend but are encouraged to observe the meeting via Zoom using the following link:

Meeting ID: 882 7395 7545  
Passcode: 485656

Clerk to the Council

### **AGENDA**

FA22/119	<b>Apologies for Absence – for noting but not approval</b>
FA22/120	<b>Announcements and Declarations of Interest</b> <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest</i>
FA22/121	<b>To approve the Minutes of the Facilities Committee meeting on the 21 November 2022</b>
FA22/122	<b>Public participation session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
FA22/123	<b>Matters Arising for Report (not for resolution)</b>
FA22/124	<b>Caretaker's report</b> <ul style="list-style-type: none"> <li>• High Street Christmas trees report</li> <li>• To agree the replacement of the Seymour Hall thermostat with a smart thermostat</li> <li>• Update on Seymour Hall repairs that have been undertaken through delegated authority</li> </ul>
FA22/125	<b>Budget for 2023-24</b> To consider other projects for the budget that fall under this committee's remit <ul style="list-style-type: none"> <li>• Seymour car park drain project for 2023</li> </ul>
FA22/126	<b>To receive a High Street phone box repair update</b>
FA22/127	<b>Brentwood Borough Council Urban tree fund</b>
FA22/128	<b>Fairfield and Ingatestone churchyard update</b> <ul style="list-style-type: none"> <li>• Nothing tabled</li> </ul>
FA22/129	<b>Fryerning and Cemetery update</b> <ul style="list-style-type: none"> <li>• Green burial project update</li> </ul>
FA22/130	<b>Bellmead Community Garden project update</b>
FA22/131	<b>Items for inclusion in the next Agenda</b> (not requiring resolution or action)
FA22/132	<b>Chair to close the meeting</b> The next Facilities Committee meeting: <b>7.30pm, 16 January 2023, Council Chambers, Suite 3, 4 The Limes</b>



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