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FACILITIES COMMITTEE

MINUTES OF MEETING HELD: 15 February 2021, 7.30pm
VENUE: Virtual meeting

Present:	Cllrs	D Sankey (Chair)	P Jeater	C Russell	M Marston
		R Lee	C Baker	D Carpenter	
Also Present:		A Wood (Clerk and RFO)	A Wright (Parish Caretaker)	P Poston	
Absent	Cllr	R Pittman			

FA21/014 Apologies for Absence to be received but not approved.

No apologies had been received

FA21/015 Announcements and Declarations of Interest

None were presented.

FA21/016 Approval of minutes of the last Facilities meeting held on 18 January 2020.

Approved but not signed by Cllr Sankey owing to the nature of the meeting.

FA21/017 Public participation session

No members of the public were present

FA21/018 Matters arising for report (not for resolution)

- Cllr Jeater has visited the BT phone box on the High Street and confirmed that it is for emergency use only (999). Cllr Russell offered to contact BT to check on usage of the phone box.
- The Clerk advised that the BB Alarms maintenance service had commenced.
- Cllr Marston requested information on the siting of benches and the Clerk confirmed that the NPAC had undertaken an audit for the Neighbourhood plan.
- The Clerk advised that she had received the timetable for the NATS team, and she will forward that in the morning.
- Cllr Sankey asked for small projects for the Local Highways Panel. It was agreed that the Planning and Highways committee should lead on this matter.
- Cllr Jeater advised that he was aware of a request for potholes by County Councillors and that Planning Committee might want to investigate.

FA21/019 Caretaker's report

The Caretaker gave a verbal update along with a written report. Maintenance and safety checks on the pavilion have continued during lockdown, also with work on the planned playground renovation.

FA21/020 Seymour field and pavilion

Cllr Poston spoke on an email that he had received from Stones Athletic FC. It was agreed that Cllr Poston investigate the cost implications on MUGA pitches and that the Clerk will respond to the email on behalf of the committee, covering the points raised.

FA21/021 Fairfield Recreation Ground

- Mr Wright gave an update on the playground project and ideas already received have been circulated. Further plans are expected and a consultation of various groups and organisations as well as on social media will be conducted later in the year.
- Cllr Carpenter raised matters relating the state of the skate park in the current weather and it was confirmed that the new younger children's playground will now be aimed at up to 11-year-olds.

FA21/022 Fryerning Cemetery

Nothing was tabled for this meeting

FA21/023 Community gardens idea

Cllr Marston has spoken to a contact within the RHS for the planned community garden site. Cllr Jeater has measured and photographed the site and it is hoped that the Brentwood Borough Council NATS team will be able to help with the clearance of the site.

FA21/024 Items for inclusion in the next Agenda (not requiring resolution or action)

Nothing tabled

FA21/025 Close of meeting

The Chair thanked the Cllrs for attending and closed the meeting at 8.30pm

Date of Next Meeting

Monday 15 March 2021 at 7.30pm Venue: Zoom virtual meeting