Use of reserves	
Income	£202,736
Outgoings	£220,590
surplus (deficit)	-£17,854

	INCOME			
P&L Category (Sage)	Nominal ledger code (Sage)	2020/21 actual	2020/21 budget	Varience
4001	Parish Precept	£173,839.00	£173,839.00	£0.00
4002	Burials and Ashes	£16,642.85	£35,000.00	-£18,357.15
4004	Seymour Pavilion and pitch rent	£2,066.34	£5,000.00	-£2,933.66
4005	Grants received	£10,000.00	£0.00	£10,000.00
4900	Other income	£188.27	£0.00	£188.27
		£202,736.46	£213,839.00	-£11,102.54

EXPENDITURE

P&L report heading (Sage)	P&L Sub heading (Sage)	Nominal ledger code	Subheading	Methodology	2020/21 total budget per P&L	2020/21 individual	Grounds maint contract	Total spent	% of													
		(Sage)			category (sage)	subheadings budget	element	per P&L Category	budget spent	Budget remaining	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Purchase of items for resale	Purchases - waste sacks etc	5000			£250.00			£245.00		£5.00		£245.00										
Fryerning Cemetery - Trees	Fryerning Cemetery trees	6001	Tree surveys and maintenance	£312.50 + £1000	£1,400.00			£1,075.00	77%	£325.00		£208.00				£867.00						
Fryerning Cemetery -	Fryerning Cemetery - Interments	6002	Preparation of plots for ashes		£1,000.00	£1,000.00		£610.00	61%	£390.00	£45.00					£90.00	£360.00				£45.00	£70.00
Interments Fryerning Cemetery Ground	Fryerning Cemetery Ground	6100	interment Empty rubbish bins (contract)	new contract	£25,960.00		£125.00	£13,359.92	51%	£12,600.08	£1,059.16		£2,118.32	£1,059.16		£2,118.32	£150.00	£2,118.32	£1,059.16		£1,559.16	£2,118.32
Maintenance	Maintenance	0100	Empty rubbish bins (contract)	new contract	223,300.00		1123.00	113,333.32	31/0	112,000.00	11,033.10		12,110.32	11,033.10		12,110.32	1130.00	12,110.32	11,033.10		11,555.10	12,110.32
			Grass cutting (contract)	new contract			£10,090.00	· '														
			Gardening (contract)	new contract			£1,395.00															
			Fryerning Hedges (contract)	new contract		64 -00 00	£1,100.00															
		NEW	Topping up of graves and reseeding Bench in the Annexe			£1,500.00 £750.00																
		NEW	Green burial site project	as per quote received - to come		£10,000.00																
				from reserves																		
			Ad hoc grounds maintenance repairs			£1,000.00			/													
		6100	Cemetery management system	Move cemetery records to online - to come from reserves	£1,000.00	£1,000.00		£950.00	95%	£50.00												£950.00
		NEW	Phone box furnishing	- to come from reserves	£200.00	£200.00		£0.00	0%	£200.00												
Fryerning Cemetery - Skip and	Fryerning Cemetery - Skip and Bin		2 x Skip hire for cemetery and rubbish	h 150 x 12	£1,500.00			£1,778.77		-£278.77	£268.31	£78.40	£252.87	£84.76	£145.00	£358.60	£84.28	£77.56	£145.56	£75.88	£105.00	£102.55
Bin Hire	Hire		collection			-																
Ingatestone Churchyards -	Ingatestone Churchyards -	6204	Grass cutting (contract)	new contract	£3,100.00		£2,880.00	£3,099.96	100%	£0.04	£258.33		£516.66	£258.33		£516.66		£516.66	£258.33		£258.33	£516.66
Grounds Maintenance	Grounds Maintenance (contract)		1																			
(contract)			Gardening (contract)	new contract			£120.00															
			Churchyard hedges (contract)	new contract			£100.00															
		NEW	Fencing around sunken grave	TO COME FROM RESERVES	£2,000.00	£2,000.00		£1,950.00		£50.00												£1,950.00
High Street - Plants and	High Street - Plants and Watering	6301	Watering, weeding, planting (contract	t) new contract	£4,840.00		£4,840.00	£4,839.96	100%	£0.04	£403.33		£806.66	£403.33		£806.66		£806.66	£403.33		£403.33	£806.66
Watering Fairfield - Repairs and	Fairfield - Repairs and Renewals	6300	Play equipment repairs		£6,800.00	£2,000.00		£3,286.00	48%	£3,514.00						£923.00		£1,283.00			£1,080.00	
Renewals		0000	,			,		23,200.00	1070	25,5266						2323.00		21,200.00			22,000.00	
			new play equipment			£3,000.00																
			Parish Council street lights (Footpath			£200.00																
			38) Skate Park	repainting / service		£1,100.00																
			New seating	repairing / service		£500.00																
Fairfield - Bins emptying and	Fairfield - Bins emptying and litter	6302	Bins and litter picking (contract)	new contract	£6,092.50		£4,592.50	£6,068.83	100%	£23.67	£493.08		£765.42	£1,156.41		£895.29	£332.50	£765.42	£512.58		£382.71	£765.42
litter picking	picking																					
Fairfield Dand maintanance	Fairfield - Pond maintenance	6304	Bins 3+ instal Pond maintenance (outside of	to come from reserves	£1,000.00	£1,500.00 £1,000.00		CO 00	00/	£1,000.00												
raimeiu - Ponu maintenance	rairrieiu - Poriu maintenance	0304	contract)		11,000.00	11,000.00		£0.00	0%	11,000.00												
Fairfield - Trees maintenance	Fairfield - Trees maintenance	6305	Tree surveys and maintenance	£312.50 + £1000	£1,400.00	£1,400.00		£1,802.92	129%	-£402.92		£208.00				£867.00					£727.92	
Fairfield - Ground	Fairfield - Ground Maintenance	6306	Grass cutting (contract)	new contract	£3,980.00		£1,960.00	£2,979.96	75%	£1,000.04	£248.33		£496.66	£248.33		£496.66		£496.66	£248.33		£248.33	£496.66
Maintenance			l																			
			Ad hoc grounds maintenance repairs	now contract		£1,000.00	£1,020.00															
Seymour Field - Maintenance	Seymour Field - Maintenance	6501	Fairfield hedges (contract) Grounds and Pitch maintenance - gras	new contract	£51,500.00	£17,000.00		£17,117.46	33%	£34,382.54	£1,224.58		£1,849.16	£924.58		£1,849.16	£722.50	£2,384.16	£1,074.58		£1,074.58	£4,149.16
and Repairs	Seymour rela mantenance	0001	cutting and lining and litter picking	55 116.11 00.11.11.01	252,500.00	227,000.00		217,227110	3370	20 1,302.3 .	21,2250		21,0 13:10	232 1130		22,013.20	2722.50	22,55 1.25	22,07 1.50		22,07 1.50	2 1,2 13.20
			1																			
			Tree survey and maintenance	Initial tree tagging and survey +		£2,500.00						£209.00				£866.00						
		NEW	Car park works	£2000 car park gates as bollards		£5,000.00																
		NEW	Car park works	installed. To come from reserves		13,000.00																
		NEW	Children's playground	to come out from reserves with		£21,000.00																
				grant funding added																		
				£5000 transferred to 6502 5/11/20																		
				£4000 transferred to 7500																		
				5/11/20																		
		NEW	Bin replacement	to come from reserves		£500.00										6700.00						
		NEW	Patio and benches / table tennis tabl outside pavilion	le to come from reserves		£3,000.00										£790.00						
		NEW		k estimate - to come from reserves		£2,500.00																
Seymour Pavilion -	Seymour Pavilion - Repairs and	6502	Maintenance	Ad hoc maintenance for site	£14,050.00	£2,500.00		£8,939.26	64%	£5,110.74	£49.55	£39.87	£292.03	£1,343.70	£601.11	£1,022.35	£303.33	£73.95	£75.00		£77.50	£130.37
Maintenance and Repairs	Renewals			Transfer of \$5000 5 /11 /20 from		CE 000 00																
			1	Transfer of £5000 5/11/20 from 6501		£5,000.00																
		NEW	Furnishing of hall	to include projector and screen		£5,000.00								£2,810.50	£1,800.00							
				(£1000 grant received 2018/19																		
			Water testing bailer	vear)		C2FA 22								6222.00								
			Water testing boiler service Water rates	previous years estimate		£350.00 £600.00								£320.00								
			Sewerage	estimate		£600.00																
Seymour Pavilion - Cleaning	Seymour Pavilion - Cleaning	6503	Cleaning	Bin emptying weekly	£850.00			£924.21	109%	-£74.21	£73.08	£72.52	£97.51	£70.84		£165.27	£70.84	£71.40	£88.55	£70.84	£54.81	£88.55
		7001	Neighbourhood Plan	Transfer of £1300 5/11/20 from	£4,360.00	£4,360.00		£3,678.00	84%	£682.00	£1,500.00			£600.00		£398.00					£360.00	£820.00
			_	7030						I												

			7	Transfer of £1000 5/11/20 from			1		ı												ı
High Street Christmas Trees	High Street Christmas Trees	7020	High Street Christmas Trees	7085	£6,000.00	£6,000.00	£4,827.90	80%	£1,172.10								£3,668.00	£1,159.90			
riigii Street Ciiristiilas Trees	riigii Street Ciiristiilas Trees	NEW	Finger post signage at the Railway	estimate - to come from reserves	£750.00	£750.00	£0.00	0%	£750.00								13,008.00	11,133.30			
		NEW	History board in Market Place	estimate - to come from reserves	£1,800.00	£1,800.00	£0.00	0%	£1,800.00												
			mistory board in Market Flace	estimate to come non-reserves			20.00	070													
Events	Events	7030	Horticultural show marquee	£1360 transferred to 7001	£0.00	£0.00	£60.00	0%	-£60.00								£60.00				
				5/11/20																	
			VE day (May 2020) and other celebrations			£0.00															
		7085	Office move	new cabling, decorating and	£6,000.00	£6,000.00	£6,096.65	102%	-£96.65					£4,475.82		£25.00	£720.83		£875.00		
				furniture - to come from RESERVES																	
				£1000 transferred to 7001																	
			Community special constables	5/11/20 To be renamed Working Groups	£2,000.00	£2,000.00	£870.00	44%	£1,130.00								£150.00	£300.00	£30.00	£30.00	£360.00
				budget	-																
		NEW	Ingatestone museum project	items to assist with the creation of the museum eg internal	£5,000.00	£5,000.00	£0.00	0%	£5,000.00												
				displays etc																	
Car parking agreement	Parking agreement	7080	High Street CCTV Market square and Bell Mead parking	To come from reserves	£10,000.00 £1,200.00	£10,000.00 £1,200.00	£10,000.00 £1,192.64	100% 99%	£0.00 £7.36					£1,192.64				£10,000.00			
			agreement																		
Office staff salaries	Staff wages	7095	Staff salaries	includes staff reorganisation plus 3%	£90,000.00	£84,600.00	£78,696.72	87%	£11,303.28	£5,096.23	£5,369.82	£5,369.82	£6,163.95	£6,163.95	£6,893.57	£6,285.20	£6,285.20	£6,285.20	£6,285.20	£6,345.20	£6,285.20
	Pension contributions	7096	Essex Pension			£5,400.00				£475.92	£475.92	£475.92	£475.92	£475.92	£554.46	£489.02	£489.02	£489.02	£489.02	£489.02	£489.02
Office Rent, rates and insurance	Rent	7100	Allotment rent (Lord Petre) - reclaime from Allot Assoc	ed	£32,860.00	£135.00	£19,827.35	60%	£13,032.65												-£630.93
mourance			Fairfield rent (Lord Petre)			£50.00	'														
			Seymour Field rent (BBC) Library Hire			£300.00 £1,500.00											£300.00				
			Office rent and service charge	inc larger office		£16,500.00				£1,775.50		£1,747.09			£4,065.04			£4,163.67			
			Seymour pavilion business rates Office rates	inc larger office		£3,000.00 £6,000.00				£207.85	£207.00	£207.00	£207.00	£207.00	£207.00	£207.00	£207.00 £417.16	£207.00 £3,417.82	£207.00 £580.00		
			Cemetery business rates	inclarger office		£3,000.00				£193.15	£192.00	£192.00	£192.00	£192.00	£192.00	£192.00	£192.00	£192.00	£192.00		
			Redecoration of common parts Building insurance contribution	inc larger office		£2,000.00 £375.00															
Electricity and gas	Electricity	7200	Electricity - Lychgate	inclarger office	£1,580.00	£180.00	£784.11	50%	£795.89	£74.27	£41.13	£98.64	£171.87	£36.36	£30.14	£29.80	£30.60	£302.43	£15.05	-£56.22	£10.04
	Gas	7201	Electricity - Seymour Gas - Seymour			£700.00 £700.00															
Printing, postage and	Printing	7500	Newsletter - creating, printing and	2400+1840+1720	£10,425.00	£5,000.00	£2,801.07	27%	£7,623.93		£20.64			£1,056.00	£525.75	£43.49	£67.49	£1,086.00			£1.70
stationery			delivery - 3 editions pa	Transfer of £1000 5/11/20 from		£1,000.00															
				Transfer of £5000 5/11/20 from		£4,000.00															
	Postage and Carriage	7501	Postage and carriage	£110/9*12		£75.00															
Telephone, Internet and	Office stationery Telephone and internet (LIS)	7502 7550	Office stationery Telephone	£190/9/12 58 x 12 (Utility warehouse)	£2,220.00	£350.00 £720.00	£2,436.08	110%	-£216.08	£373.81	£161.95	£111.99	£94.99	£94.99	£342.40	£1,018.31	£134.00	£47.98	£65.57	£89.55	-£99.46
Website			'		,		,									,					
		7551	Internet APP development	included above Museum / tourism app for the		£0.00															
				village																	
				£1000 transferred to 7500 5/11/20																	
	Website charges	7551	Website	google analytics report, misc		£1,500.00															
				repair work to website and hosting charge (£30pcm),																	
				planned website updates																	
Computing and Software	Computer support, software and rquipment (LIS)	7552	IT computer support and equipment replacement	calls and line rental, software, monitoring andd backup and misc	£3,000.00	£3,000.00	£3,481.41	116%	-£481.41	£580.85	£287.20	£249.56		£115.80	£50.00	£50.00	£75.00	£50.00	£1,583.00	£220.00	£220.00
				IT fixes and updates																	
Legal and professional	Audit fees Legal fees	7601 7600	External audit fee General legal fees inc Seymour Field		£6,140.00	£800.00 £4,000.00	£3,774.03	61%	£2,365.97					£600.00 £1,585.73		£21.00		£3.00			
	Payroll fees	7602	J&M Payroll			£300.00				£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£55.00
NEW	GDPR costs Professional fees	7553 7604	GDPR costs Internal audit and annual RoSPA			£540.00 £500.00				£91.20 £270.00	£45.60	£175.50		£117.00	£75.00	£75.00	£50.00	£75.00	£110.00	£75.00	£75.00
		7004	report							1270.00		1173.30									
Software subscriptions and	Software subscriptions (Sage)	7606	Sage subscription	Increase to 2 users	£690.00	£390.00	£573.66	83%	£116.34	£60.00	£20.00	£260.00	£20.00	£20.00	£20.00		£40.00		£20.00	£70.00	£43.66
equipment leasing	Equipment leasing	7702	Photocopier / printing monthy charge	2		£300.00	_ '														
Office repairs and renewals	Repairs and Renewals (Office)	7800	PAT test		£1,500.00	£150.00	£149.98	10%	£1,350.02				£149.98								
Office repairs and reflewais	Repairs and Renewals (Office)	7800	Fire extinguishers - office and Seymou	ur	11,500.00	£100.00	1149.90	10/6	11,550.02				1145.50								
			Now lasten realisement			£750.00															
		7800	New laptop - replacement Office - replacement furniture /			£500.00															
Office elements	Classica (Office)	7004	additional items		572.00	672.00	£144.00	200%	-£72.00						£84.00						550.00
Office cleaning Office - sundries	Cleaning (Office) Office - sundries	7801 7802	Window cleaning - bus shelter Sundry office items		£72.00 £100.00	£72.00 £100.00	£144.00 £23.85	200%	-£72.00 £76.15						£84.00 £16.56						£60.00 £7.29
Bank charges and interest	Bank charges and interest	7900	Unity bank charges		£120.00	£120.00	£138.75	116%	-£18.75			£30.30			£38.40			£40.80			£29.25
Donations and subscriptions	Subscriptions	8201	EALC / NALC BBPCA		£1,510.00	£830.00 £100.00	£1,485.47	98%	£24.53	£834.47											£95.00
1			Community led planning network /			£90.00				£55.00		£88.00									
1			RCCE SLCC (Clerk)			£250.00					£257.00										
			Information Commissioner			£35.00															
			Essex Heritage ICCM			£25.00 £90.00				£95.00		£25.00									
			Friends of Historic			£15.00				133.00											
1			Essex Playing fields CPRE			£40.00 £35.00										£36.00					
			-				•														

IFPC budget 2020/21 Approved at Full Council 5 March 2020

		8200	Grant award policy	Increased to £3000 by P&R Dec	£13,000.00	£13,000.00		£7,741.71	60%	£5,258.29			£4,245.50	£1,720.00	£1,276.21				£500.00			
				19 with £750 max indiv grant				, i		.,			,	,	,							
				New additional Covid grant																		
				award of £10000 for local																		
				organisations																		
Training	Training costs	8203	Councillor expenses / mileage		£2,250.00	£250.00		£2,075.30	92%	£174.70												
			Training budget	new councillors = increase in		£2,000.00									£67.44	£97.32	£815.00	£557.44	£295.00			£243.10
				training required																		
Insurance	Insurance	8204	Insurance	3 year agreement	£830.00	£830.00		£688.73	83%	£141.27	£108.54	£554.14	£128.07									-£102.02
Refreshments (events and	Refreshments	8205	Refreshments - office and events		£120.00	£120.00		£15.68	13%	£104.32						£8.28						£7.40
office)																						
	_	8250	NALC Quality Gold award		£250.00	£250.00	•	£0.00	0%	£250.00	•				•	•			•			
			TOTAL EXPENDITURE		£330,699.50	£302,477.00	£28,222.50	£220,590.34	66.70%	£110,109.16	£15,939.54	£8,718.19	£20,624.68	£18,500.65	£20,247.97	£26,254.89	£11,335.27	£22,062.53	£32,505.24	£10,623.56	£13,664.22	£20,113.60

£330,699.50 £302,477.00 £28,222.50 £330,699.50