

# Ingatestone & Fryerning Parish Council Newsletter August 2017

## Council starts work on new neighbourhood plan

Plans for a new neighbourhood plan are in the pipeline at Ingatestone and Fryerning Parish Council and we want the community to get involved. Cllr Jane Winter explains how neighbourhood planning works and how we can help shape the future of our villages.



### Q: What is a neighbourhood plan?

A: A neighbourhood plan is a community-led planning framework to guide the future development, regeneration and conservation of an area. It is about the use and development of land and may contain the vision, aims, planning policies and proposals for improving the area, or providing new facilities and the allocation of key sites for specific kinds of development. It can deal with a wide range of social, economic and environmental issues (such as housing, employment, heritage and transport).

### Q: Why do we need one?

A: The parish has a record of documenting its environment. In 2005, it produced a Village Design Statement illustrating how its history and character should be respected in any new development or redevelopment. This document has been valuable when commenting to Brentwood Borough Council on its planning intentions. However, it remains 'advisory', whereas a neighbourhood plan is part of the statutory planning process.

### Q: How does it work?

A: A community will agree the extent of the neighbourhood area with the local planning authority (Brentwood Borough Council). A neighbourhood forum will be convened to influence the Local Development Plan (LDP). A community-led steering group will then need to be established. Before a neighbourhood plan can come into force, it must be voted on by the local community in a referendum. It is necessary that more than 50% of those voting in the referendum vote 'yes' to bring the plan into force.

### Q: Why do we need your skills?

A: We need to get our community on board. A communication strategy must be developed with a time plan for the process, budget, record of community involvement and consultation, review of existing plans, strategies for the area and evidence gathering. We will need to write a profile of the community, audit existing infrastructure, carry out surveys, assess and summarise findings and consider how to tackle issues. In summary, we need people with leadership skills, analytical skills, project management and organisational skills, and communication and negotiation skills. Plus, the ability to engage a diverse range of members of the public, listen to others and work as a team.

### Q: Why is it so important for our future?

A: Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. For the first time community groups can produce plans that have real statutory weight in the planning system. With the introduction of the Community Infrastructure Levy, we will have the opportunity to choose locally what to spend on our infrastructure.

### Q: How do I get involved?

A: If you have any of the skills mentioned, or would just like to be a member of the neighbourhood forum when it is formed, then get in touch with the parish office at **01277 353315**, or email [clerk@ingatestone-fryerningpc.gov.uk](mailto:clerk@ingatestone-fryerningpc.gov.uk). You can also see our progress on Facebook at [www.facebook.com/IngatestoneAndFryerningCouncil](https://www.facebook.com/IngatestoneAndFryerningCouncil), or by following **@IngFryPC** on Twitter.

## Councillors get behind Ingatestone Station ticket office

Parish councillors discussed latest ticket office plans during the full council meeting on 6 July, after concerns were raised over potential regional closures



Ingatestone Station ticket office provides an invaluable service to parishioners, from schoolchildren to commuters from surrounding villages. Its staff work hard to ensure a pleasant, clean and safe environment and a helpful and efficient ticket sales service. This role goes far beyond ticket sales.

Ticket office closures and reduced opening hours have recently hit the headlines, with the introduction of more automated ticket machines planned in the future.

Ingatestone and Fryerning Parish Council (IFPC) wants to encourage parishioners to support the business case for the station and keeping buying tickets over the counter. Did you know, for example, that you can get your online tickets printed out at the ticket office? They will happily provide tickets, no matter how small the journey. Plus, residents from neighbouring villages can travel from Ingatestone and use our large car park.

Parish council chair, Cllr Paul Jeater explains: "IFPC is aware that booking office closures are in the pipeline and people in Ingatestone and the surrounding areas appreciate the service that staff have delivered over the years. The view of the parish council is that it is vital that the ticket office remains staffed to provide a service to local residents and visitors to the area. If we don't use it, we'll lose it."

Ticket office staff are always willing to advise on the best routes, railcards and the most value for money way to travel. So, let's share the word in Ingatestone, Fryerning and with friends in surrounding villages.

## Chairman's report Looking back on 2016 / 2017

It has been a year of change for Ingatestone and Fryerning Parish Council

Firstly, we moved office in September 2016 from 118 High Street to Suite 1, 4 The Limes. The office has extended its opening times to 9-5 Tuesday to Thursday. The move resulted in a great deal of additional work and hours and great thanks are due to the staff of the parish council



for their effort and commitment. Thanks are also due to Cllr Peter Davey who acted on behalf of the council in negotiating a new lease on premises that both cut parish council costs and has improved the working environment for the staff. Finally thanks should also go to the Essex County Council CIF Award for furnishing the new office and updating our IT equipment.

During the year, the parish council lost the services of former Councillors, Dave Whittaker and Mary Bryant. I would like to record the thanks of the parish council to Dave and Mary for their many years of dedicated service. I am delighted to have welcomed Cllr Dawn Jelley who joined the Parish Council in February and has already made significant contributions based on her professional journalism skills. At the time of writing, we have one vacancy which we hope to fill over the coming weeks.

In the past twelve months, the parish council has initiated and, in some cases completed a number of major projects to maintain and improve the facilities of the parish. In Fryerning cemetery, a new path was laid which has made the site more accessible to all. We now hope to increase seating at the cemetery through a bench sponsorship programme to enable quiet reflection and rest for visitors.

The nearby Lychgate has undergone the first phase of major renovation – the roof has been renewed and brickwork secured and over the next few months, the remaining flint work will be reset. All this work was essential to prevent the building falling into disrepair and was long overdue.

In September, we embarked upon what has been our most ambitious project this year with the overall aim of allowing parishioners full access to Fairfield Pond and to turn the area into a destination. The pond was dredged; the banks were smoothed and a revetment installed to prevent a reoccurrence of flooding near the skate park. Work is still underway on the landscaping and planting of the site and should be completed by the end of 2017.



Significant funding was acquired for this project from ECC CIF award, furthermore a new interpretation panel, additional seating and bins have been installed thanks to a grant from the Essex Heritage Fund. The parish council would like to acknowledge their appreciation to these bodies for their support.

The other major challenge that the parish council has faced is to secure the future of Seymour Field and pavilion. Progress has been painfully slow and negotiations with Brentwood Borough Council have dragged on for over a year. However, there is a growing sense of optimism that an agreement is within reach so that the parish council may acquire a 25-year lease. This will enable us to ensure that the field remains for recreational use by all residents and will also allow us to seek grant aid to modernise and refurbish the pavilion so that it becomes a real community asset.

During the past year, the parish council has made considerable effort to improve communication with parishioners. Last summer a parish questionnaire was circulated and we would like to thank those residents who responded. The findings (available on our website) have given us a deeper understanding as to the priorities of the people of Ingatestone and Fryerning. In the last 6 months, we have relaunched our parish newsletter which will now be distributed 3 times a year which we hope will become a 'go to' publication for community news. Our Facebook page has been resurrected and we are currently investigating a Twitter feed and mobile phone app.

Although we have been successful in securing financial support for many projects this year, we face uncertain times with the loss of grants from Brentwood Borough Council. With the expectation that we will secure Seymour Field and pavilion during the forthcoming year, it was a difficult but necessary decision to raise the precept for 2017/18.

In summary, 2016/17 has been a busy but fruitful year for the parish council. I would like to thank all Councillors for their involvement, support and dedication over this past year. I look forward to serving the community in 2017/18.

Cllr Paul Jeater *(This report was written before Ms Benson was elected as a Councillor)*

## Parish Council welcomes a new Councillor

**Hello, my name is Emma Benson. My parents moved to Ingatestone before I was born and Ingatestone has always been my home**

I went to Little Sparrows and Little Acorns, Ingatestone Infants and Juniors and then onto the Anglo. In 2010, I started my degree in Economics

and German at Cardiff University, graduating with a first, and followed up with a Masters in Politics and Public Policy, which I completed in 2015.

Shortly after leaving university, I started working for a specialist PR agency working entirely in the planning sector. We advise on consultation, PR and community and political engagement. Although I am not a planner, my job requires me to have a good working knowledge of planning. I have also gained experience of working with neighbourhood plans and ensuring effective consultation and engagement with the community. I am delighted that there is an aspiration within the parish council to deliver a neighbourhood plan to ensure that the right housing requirements for the parish are met.

When I was younger, I was elected to represent Brentwood Borough Council on the Young Essex Assembly (a youth model of Essex County Council). During my first two-year term, I set up Brentwood Youth Council and was elected Chairperson for four years. During my second elected two-year term I was elected to UK Youth Parliament, representing Essex. I have previously met with the parish council to discuss what can be done for the youth in the village and I am keen to support further engagement with young people.

I look forward to working for the betterment of the parish.

## Parish council opens up communication channels

**Ingatestone and Fryerning Parish Council has launched a Communications and IT Committee to share our work and better engage with the community**

The new committee, made up of eight councillors, focuses on posting updates on Twitter and Facebook. It will also keep our parishioners up to date on community events through our newsletter and website. Our members include communications specialists from the PR and journalism field.

Councillor Peter Davey is chair of the new committee. He steps into this role after project managing the IT infrastructure for our new office at The Limes. Cllr Davey says: "This is an exciting



initiative for the parish council which will not only give us the ability to create regular updates to our residents but will also enable us to communicate across all age groups, which we believe will lead to a far better understanding of what the parish council does at a local level and its influence on borough, county and national matters."

The committee had its first meeting on 2 May 2017 and will continue to meet quarterly. Members of the public are more than welcome to join us at our next meeting on Wednesday 30 August at 7.30pm in Ingatestone Library.

#### Connect with us

You can 'like' our Facebook page at [facebook.com/IngatestoneAndFryerningCouncil](https://facebook.com/IngatestoneAndFryerningCouncil), or follow @IngFryPC on Twitter.

Bookmark [www.ingatestone-fryerningpc.gov.uk](http://www.ingatestone-fryerningpc.gov.uk) for news and agendas, plus updates on clubs and events.

#### Coming soon

Watch this space for a new mobile phone app and Instagram account.

we have decided to postpone planting until after the summer to allow the plants to become properly rooted.

As always I encourage you to attend our meetings and to report to the committee any issues or queries you may have, so that we may encourage the development of Ingatestone and Fryerning together.

Cllr Toby Blunsten, chair of the Churchyards and Environment Committee



## Churchyards and Environment 351 Bus Service Committee Report

**The Churchyards and Environment Committee has been continuing to work hard for the community and has been engaged in a range of activities**



One project that is possibly the most noticeable is the installation of two new self watering planters, one outside the Post Office and one in Market Place. The committee has agreed to a rolling replacement of the old planters. The new planters are made from recycled materials and hold a reservoir for water at the base.

The parish is now signed up to the Tree Charter, which seeks to place a sustainable and environmentally ethos at the forefront of communities minds, in addition to promoting the planting of more trees (see separate article).

We have also been looking at enhancing the record keeping of Fryerning cemetery and are investigating various organisations to assist us in digitising the records, allowing us to keep accurate records that are also available for family tree researchers. The first phase would be primarily conservation based and grants are being sought for this important work.

Fairfield pond has now been levelled and has gone some way to being finalised. Due to the hot weather

**The 351 bus service seems to be operating reasonably well. Until yesterday the last problem report received by the Parish Office was back in February**

However, we have just received a complaint about a bus not stopping. Apart from some buses being a few minutes late, I have found our service generally satisfactory.

Every six months Essex County Council (ECC) arranges Parish Passenger Transport meetings with the bus operators, parish council representatives and ECC staff. Meetings in Chelmsford, which this year I attended, and Brentwood attracted only a total of five representatives from parish councils. Nevertheless, these meeting do provide an interchange of information and allow any problems to be raised face to face with First Buses and ECC. If you have any points that you would like to be raised at the next round of meetings then please let me know through our parish office on 01277 353315.

ECC has recently introduced a new interactive Essex bus and train map. The map can be downloaded on [www.essexbus.info](http://www.essexbus.info). ECC claim that the map enables us to search for bus services and stops, plan our journey, download timetables and town maps, see the route our service takes and see rail departures for Greater Essex and beyond. I invite your comments on ease of use and suggestions for improvement.

ECC has asked for suggestions to encourage more bus passengers and they generally get back the same answer – a reliable service backed up by appropriate information. If bus transport is to attract those that have alternative means of transport then the bus companies need to adopt a more user friendly and professional approach. One step toward this, and which I gave to First Buses, was to expect drivers to leave the bus starting point on time. The seemingly institutional delay in buses departing on time is an indication of an indifferent attitude toward passengers. Any other suggestions would be welcome.



All bus service improvements would we welcome, but our council's, and hence mine, priority is that our bus service does not let down those with no other transport and rely on public transport for medical appointments and other quality of life needs.

Happy travelling.

Cllr Donald Frost Passenger Transport Representative

## Parish Council signs the Tree Charter

**Ingatstone and Fryerning Parish Council have joined over 70 other organisations in creating a Charter for Trees, Woods and People that will guide policy and practice in the UK, enabling a future in which trees and people stand stronger together**



between people and trees in modern society. The principles have been defined by more than 50,000 stories and survey responses since the campaign launch in January 2016.

The launch of the Tree Charter is on the 6 November 2017 and the Churchyard and Environments Committee are applying for a Charter Tree for the parish to commemorate this event. This tree will be planted somewhere in the parish and enjoyed by the community for years to come.

### What can you do?

You can help by signing the Tree Charter online – [www.treecharter.uk/sign](http://www.treecharter.uk/sign) or visiting the parish office to sign a paper version of the form. For every signature that is collected, the Woodland Trust and other associated organisations will plant a tree and designate it as a Tree Charter Legacy Tree.

## Playground Working Group

**The Playground Working Group was formed by the Churchyards and Environments Committee to investigate how we can improve the facilities for young children in the village**

The working group has held two public meetings in the library, one in the evening and one after the morning pre-school/school run.

The meetings successfully identified that the parish needs more services aimed at young children in the aged 2-6 bracket, alongside more imaginative play equipment.

Moving forward the committee will be looking to provide creative solutions to these problems. We look forward to providing an update in the near future.

## Ingatstone Choral Society

**If you enjoy singing why not come along to Ingatstone Choral Society?**

This is a 40-strong mixed choir which draws roughly half its membership from the village and the rest from as far as Billericay, Brentwood, Chelmsford, Doddinghurst, Hanningfield, Harold Wood, Stock and Wickford.



Apart from enjoying the informal and sociable rehearsals, singers are attracted by the fact that the choir performs by itself in Ingatstone, but also regularly joins with other choirs to sing major choral works, such as Handel's Messiah, the Requiems of Brahms, Verdi, Mozart, Rutter, Goodall, Elgar's The Dream of Gerontius and Orff's Carmina Burana, among many others. These concerts are usually accompanied by excellent orchestras with professional soloists, often in Brentwood Cathedral.

There are no auditions and singers of all abilities can be sure of a warm welcome. Being able to read music is not an essential although you will find it useful.

Rehearsals are every Wednesday at 8pm in Ingatstone United Reformed Church hall (opposite the Post Office).

Further details of past and future performances may be obtained from [www.ingatstonechoral.org](http://www.ingatstonechoral.org), and contacts are: [alisonjarchibald@gmail.com](mailto:alisonjarchibald@gmail.com) or Judy Parmenter: **01277 353452**



## Dementia awareness

**Ingatestone New Folly Surgery Patient Reference Group Health Information Meeting on Dementia, 7 June 2017**

The recent meeting on dementia is the second in what is hoped will be a series of information meetings covering health concerns of patients. Daryl Laws, the practice manager from the New Folly Surgery chaired the meeting and Dr Chatterjee was also in attendance.

Michelle Scott, our local pharmacist, opened the meeting by describing how she and her Dementia Friendly trained staff can support patients, their families and carers. The staff understand the needs and difficulties of those with dementia while the private room is a place where support, advice and reassurance can be given in a confidential setting. The pharmacy also offers a free NHS Health Check to all eligible patients.

Rosemary Spence, Manager of the Basildon branch of Alzheimer's Society spoke of how the Society works to change the negative views of dementia. It is an emotive subject but with support and understanding it is possible for people to live well with the condition. Her department is available for advice and the Society can point people to agencies which would be best suited to meet individual needs.

Mair Knox, co-ordinator of Dementia Connections told how her department is a country wide free service offering diagnosed patients living at home twelve hours of support taken over weeks or months. They can take part in a variety of activities of their own choosing. Feedback has shown that attending sessions to keep mentally active helps with rediscovered confidence, increased independence and self-esteem.

The three presentations proved very informative, positive and inspiring. So much so members of Ingatestone and Margaretting Parish Councils hope to work together to investigate becoming Dementia Friendly Communities.

Gail Anspack

## Parish council becomes a 'dementia friend'

**Ingatestone and Fryerning Parish Council (IFPC) is taking steps to understand more about dementia and support those living with dementia in our community**

Councillors attended the health information session on dementia at the community centre in June,



### An Alzheimer's Society initiative

organised by the New Folly Surgery Patient Reference Group, with informative talks by The Alzheimer Society, Dementia Connections, and a local GP and pharmacist.

We learnt that there are many types of dementia caused by diseases of the brain. Speakers dispelled myths that dementia is a natural part of ageing and restricted to older people. It is also possible for people to live well with dementia

Since then, IFPC has registered as a Dementia Friend, an Alzheimer's Society initiative, to access more information to help us understand the disease and how it may affect a person. Chairman Cllr Paul Jeater, says he hopes that other organisations will join us and do the same: "We encourage representatives in our villages – our shopkeepers, businesses, schools and churches – to accept that there's an issue with dementia. The reality is that it is not going away and we need a degree of training to help us support people living with dementia."

The next step is for the parish council to support the National Association of Local Councils' wider dementia campaign when it is launched in October.

## Are you getting superfast broadband?

**Essex County Council is running a public consultation during August 2017 to create an updated map of superfast broadband availability in the county. The council will publish an online map showing all Essex premises and their current classification**

Superfast broadband is now defined as a connection offering at least 30Mb download speeds most of the time. When the consultation launches on 31 July, residents and businesses are invited to check their broadband status on the interactive State Aid map.

The Superfast Essex programme team at Essex County Council would like to hear your feedback on the broadband status allocated to your address. Full details about the consultation, including the link to respond, will be available on the same 'What's happening next?' page of the Superfast Essex website. The outcome of this consultation will form

the basis for directing future investment by Essex County Council to improve broadband access, with the ambition to ensure everyone in the county has a superfast connection by 2020 at the latest.

Feedback on the consultation must only be submitted via the online public consultation feedback form available on the 'What's happening next?' page. Unfortunately, due to the volume of responses expected and the need to process them quickly, Superfast Essex is unable to offer the option of hard copy correspondence.

If you agree with the status of your property as shown on the map (e.g. no superfast broadband available), you do not need to take any further action, however we would welcome your feedback via the public consultation form to confirm the current status shown on the map is correct.

[www.superfastessex.org/whats happening next](http://www.superfastessex.org/whats happening next)

## Congratulations to our phenomenal parish marathon runners

The parish council wanted to highlight and congratulate the villagers who successfully ran this year's London marathon and here are their stories



**Amy Pudney** - I'm Amy, I'm not telling my age but I was born in the year of the very first London Marathon. I ran for the Charity 'Sense' who are a national charity that supports people who are deafblind, have sensory impairments or complex

needs, to enjoy more independent lives and I was overwhelmed that I managed to raise just over £2500 for this great cause.

I completed the Marathon in 4hrs and 51min and really struggled from about mile 19. I'm proud of what I achieved but can't say I'll be doing it again. The best part of the whole experience was definitely meeting Prince Harry, running over Tower Bridge and celebrating at the end.

**Sarah McArthur** - I raised money for Aching Arms, a baby loss charity set up by bereaved mothers who have experienced the pain and emptiness of leaving hospital without a baby.

Cutty Sark took my breath away, I had high fives from my boys and supporters at mile nine and before I knew it the iconic Tower Bridge was in front of me and I had to fight off the emotional tears that weren't far away. I knew my parents and brother were just around the corner past mile 13 and before

I knew it I was over halfway.

At mile 19 my pace had slowed and I'd lost the time I was initially hoping for but after a stern talking to from myself, a reminder of Aching Arms and my reason to run, I pulled myself together and with the pure energy and encouragement from the crowd ploughed on. Last hug from my Dad at mile 22 and I was on my way to the finish. It felt like the longest 4.2 miles I had ever run. My legs were tired; I was sunburnt and hungry. I saw Big Ben, held back the tears and turned the corner into Mall. The sound of the crowd there is something I will never forget. Picked up the pace and passed a post box and dinosaur and many other wonderful costumes, to finish the London Marathon in a respectable 4:39:19

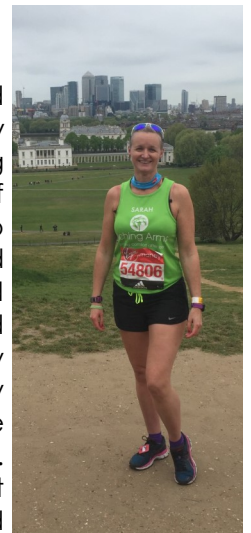
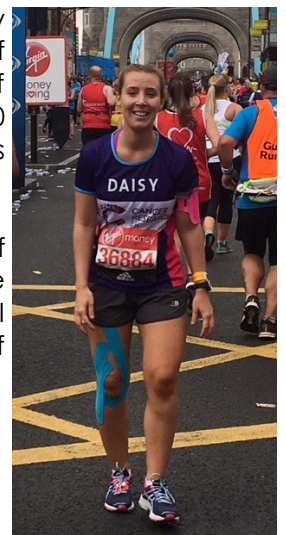
With the medal around my neck, it was off to be reunited with the family. To date my marathon effort has raised a phenomenal £6026. It's a day I'll never forget and would repeat in a heartbeat.



**Liz Alderton** - I took up running in 2011, entering my first marathon the following year, to celebrate being 50. This year was my fifth, and definitely my final, London marathon.

I raise money for Little Haven's Children's Hospice in memory of local boy Louis Cooper, who was at Mountnessing Primary school with my son and who died there in 2006, aged 10. I have also completed mud runs, an off-road triathlon, mountain runs, a wineathlon and cycled to Paris, all for the same cause. Having decided that marathons are too painful and time consuming, I am now concentrating on half marathons and have set myself the challenge of completing 50 before I die (hopefully that gives me several years!).

**Daisy Monk** - I ran in aid of Cancer Research UK and have so far raised £1,604.34 and I finished in 6:52 not the fastest of times but I completed it.



# Ingatestone and Fryerning Parish Council Accounts as presented at the Annual Assembly,

1st June 2017

## Balance Sheet for the year ending 31st March 2017

<u>31/03/2016</u>		<u>Note</u>	<u>Movement in year</u>	<u>31/03/2017</u>
	<b>Fixed Assets</b>			
£164,626.66	Assets	1	-£109.07	£164,517.59
<b>£164,626.66</b>			<b>-£109.07</b>	<b>£164,517.59</b>
	<b>Current Assets</b>			
£10,124.50	Bank Current Account		£84,269.92	£94,394.42
£114,193.16	Bank Deposit Account	2	-£39,693.16	£0.00
£75,000.00	Nationwide Building Society		£0.00	£75,000.00
£500.00	Yorkshire Building Society		£0.00	£75,000.00
£1,840.53	Parish Youth Council Account	3	£0.00	£1,840.53
£1.49	Cash in hand		£460.47	£461.96
<b>£201,659.68</b>			<b>£45,037.23</b>	<b>£246,696.91</b>
	<b>Current Liabilities</b>			
£797.08	Creditors & Accruals	4	-£66.90	£730.18
£2,777.18	VAT	5	-£887.04	£1,890.14
-£2,429.68	PAYE	6	£0.00	-£2,429.48
<b>£1,144.58</b>			<b>-£953.94</b>	<b>£190.84</b>
<b>£200,515.10</b>	<b>Current Assets less Current Liabilities:</b>		<b>£45,991.17</b>	<b>£246,506.07</b>
<b>£365,141.76</b>	<b>Total Assets less Current Liabilities:</b>		<b>£45,882.10</b>	<b>£411,023.66</b>
	<b>Capital &amp; Reserves</b>			
£248,805.66	Reserves		-£109.07	£248,696.59
£38,713.45	Profit & Loss Account 2016		£0.00	£116,336.10
£77,622.65	Profit & Loss Account 2017		£45,991.17	£45,991.17
<b>£365,141.76</b>			<b>£45,882.10</b>	<b>£411,023.86</b>

### Notes to the Balance Sheet

- Please see the separate asset sheet for the list of Parish Council Assets. An adjustment figure of £109.07 was made to reflect the difference in disposal and purchase of new computer equipment for the Parish Office.
- The Barclays Bank Deposit Account was closed to ensure the safeguarding of Parish Council funds under the FSCS compensation limits and £75000 transferred to the new Nationwide Building Society and Yorkshire Building Society accounts.
- The Youth Council is currently inactive as Youth Councillors are being sought.
- Creditors include the payment due to Siemens Financial Services Ltd for the photocopier lease from May - August 2017 (£498.10) which will be ending in August 2017 and the Annual Membership of the Clerk to the SLCC (£157).
- Figures consists of VAT owed to the Parish Council by HMRC for the period 1/1/17 - 31/3/17 (£2893.01) less an adjustment made this year to remove a VAT refund received for the period 1/1/14 - 31/3/14 still showing on the accounts (£4783.15) and received prior to Sage being set up.
- Figures consists of an adjustment made this year to remove a NI / PAYE payment dated 1/1/14 - 31/3/14 still showing on the accounts (£2429.48) and received prior to Sage being set up.



## Profit and Loss for the year ending 31st March 2017

<u>31/03/2016</u>		<u>Budget</u>	<u>2016/17 Actual</u>	<u>Variance</u>
<b>Income</b>				
£37,905.50	Brentwood Borough Council Grants	£27,660.00	£27,660.00	£0.00
£135,348.00	Parish Precept	£135,348.00	£135,348.00	£0.00
£34,106.30	Burials & Ashes	£18,000.00	£27,512.10	£9,512.10
£1,045.00	Seymour Field	£1,500.00	£0.00	-£1,500.00
£1,366.63	Christmas Trees	£1,400.00	£1,466.62	£66.62
£8,000.00	Other Grants 7	£0.00	£14,132.00	£14,132.00
£678.89	Other income 8	£400.00	£884.75	£484.75
£250.00	Other Youth Council income	£0.00	£0.00	£0.00
<b>£218,700.32</b>			<b>£207,003.47</b>	
<b>Purchases</b>				
£219.66	Purchase of items for resale	£0.00	£197.00	£197.00
£5,262.00	Christmas Trees	£5,370.00	£3,617.00	-£1,753.00
£329.00	Events 9	£1,110.00	£1,763.05	£653.05
<b>£5,810.66</b>			<b>£5,577.05</b>	
<b>Upkeep of Churchyards, Cemetery and Open areas</b>				
£750.00	Fryerning Cemetery - Flowers	£0.00	£0.00	£0.00
£340.00	Fryerning Cemetery -Trees	£2,500.00	£0.00	-£2,500.00
£928.33	Fryerning Cemetery -Interments	£1,560.00	£900.00	-£660.00
£14,766.31	Fryerning Cemetery Ground Maint 10	£39,465.00	£40,300.24	£835.24
£1,949.19	Fryerning Cemetery - Skip and bin hire	£1,860.00	£1,565.77	-£294.23
£4,836.00	Ingatestone Churchyards	£4,720.00	£4,804.96	£84.96
£4,672.00	High Street - Plants and watering	£4,450.00	£4,450.08	£0.08
£25,620.00	Fairfield - Repairs and renewals	£8,400.00	£2,963.20	-£5,436.80
£4,656.96	Fairfield - Bin emptying and litter picking	£5,669.00	£5,649.84	-£19.16
£2,895.00	Fairfield - Trees	£4,000.00	£0.00	-£4,000.00
£0.00	Fairfield - Pond maintenance 11	£16,000.00	£12,518.93	-£3,481.07
£4,470.08	Fairfield - Ground maintenance	£3,400.00	£3,549.96	£149.96
£1,447.40	Seymour Pavilion - Repairs and renewals	£0.00	£0.00	£0.00
£2,064.00	Seymour Pavilion - Cleaning	£0.00	£0.00	£0.00
£0.00	Seymour Pavilion - CHIPS	£0.00	£0.00	£0.00
£314.00	Seymour Pavilion - Water	£0.00	£0.00	£0.00
<b>£69,709.27</b>			<b>£76,702.98</b>	
<b>£143,180.39</b>	<b>Gross Profit/(Loss):</b>		<b>£124,723.44</b>	
<b>Office Expenses</b>				
£197.00	P&R - Church Clock servicing	£220.00	£203.00	-£17.00
£1,083.33	Car parking agreement	£1,100.00	£1,108.38	£8.38
£0.00	Office move 12	£11,084.00	£10,618.04	-£465.96

<u>31/03/2016</u>			<u>Budget</u>	<u>2016/17 Actual</u>	<u>Variance</u>
£40,316.84	Office staff salaries		£40,500.00	£37,864.10	-£2,635.90
£9,504.30	Office Rent ,Rates & Insurance	13	£12,410.00	£6,500.04	-£5,909.96
£1,137.40	Electricity and gas		£2,150.00	£2,386.28	£236.28
£0.00	Travel costs		£0.00	£60.75	£60.75
£2,120.97	Printing Postage & Stationery		£2,000.00	£2,730.25	£730.25
£2,649.80	Telephone, Internet & Website	14	£1,600.00	£2,193.11	£593.11
£1,571.95	Computing & Software	15	£1,500.00	£4,933.85	£3,433.85
£63.00	Mobile Phone		£0.00	£0.00	£0.00
£1,355.10	Legal & Professional		£1,200.00	£1,321.50	£121.50
£2,608.92	Software subscription & equipment leasing		£2,270.00	£2,513.89	£243.89
£853.35	Office repairs / renewals, sundries		£3,950.00	£1,466.94	-£2,483.06
-£814.01	Donations and Subscriptions	16	£2,200.00	£2,495.38	£295.38
£938.87	Training and travel costs	17	£750.00	£1,019.00	£269.00
£1,970.92	Insurance	18	£2,100.00	£1,317.76	-£782.24
<b>£65,557.74</b>				<b>£78,732.27</b>	
<b>£77,622.65</b>	<b>Net Profit/(Loss):</b>			<b>£45,991.17</b>	

#### Notes to the Profit and Loss

7. Grants received were for the Fairfield Pond Renovation - £7000 - and for the Parish Council Office Move - £7132 - from Essex County Council CIF. A further grant of £2500 from the Essex Heritage Trust will be paid on completion of the installation of the Fairfield Pond Interpretation Panel, benches and bins and will appear in the 2017/18 accounts.
8. Other income consists of: Bank Interest (£482.25) and sales of souvenirs (£402.50).
9. Events exceeded the budget by £653.05 due to the decision by the Parish Council to purchase and erect Union Jack Flags to celebrate the Queen's 90th Birthday.
10. Fryerning Cemetery grounds maintenance includes the work undertaken to resurface the cemetery paths (£14890) and the renovation of the Lychgate (£11100).
11. The works on Fairfield Pond were underbudget by £3481.07 and further subsidised by the grant received from Essex County Council CIF award for £7000.
12. The Parish Council were served notice to quit their previous address in February 2016 and moved to Suite 1, 4 The Limes in September 2016. The move and subsequent office refurbishments came in underbudget by £465.96 and further part subsidised by the grant received from Essex County Council CIF award for £7132.
13. Rent at the previous office was £1850 per quarter and did not include utilities or rates. The cost per quarter for Suite 1, 4 The Limes is £1125 per quarter and includes all rates and utilities. The budget figure was calculated at the start of 2016 when the Parish Council were considering relocating to 74 High Street.
14. Telephone, internet and website exceeded the budget by £593.11 due to emergency works required on the Parish Council website (new firewall required £180 and pdf indexer £110) and a new telephone system due to the Office move (£285), however this was funded by the Essex County Council CIF award.
15. Computing and Software exceeded the budget by £3433.85 due to the requirement to purchase new computer equipment as warranties on the old equipment had ended. These purchases were part funded by the Essex County Council CIF award.
16. This figure includes the donation to the Victorian Evening of £1000.
17. Training costs exceeded the budget by £269 due to new Councillors joining and requiring training and the new Personnel Committee requiring training on the latest employment legislation.
18. Insurance decrease due to the Parish Council no longer having responsibility for Seymour Field Pavilion.

## Ingatestone & Fryerning Parish Council meeting dates 2017/18

	Full Council	Churchyards & Environ-ments	Policy & Re-sources	Planning	Communica-tions & IT	Personnel
August 2017	3rd	14th	21st	10th, 24th	30th	
September 2017	7th	11th	18th	7th, 21st		13th
October 2017	5th	9th	16th	5th, 19th		
November 2017	2nd	13th	20th	2nd, 16th, 30th		
December 2017	7th	11th	18th	14th		
January 2018	4th	8th	15th	Tbc		
February 2018	1st	12th	19th	Tbc		
March 2018	1st	12th	19th	Tbc		

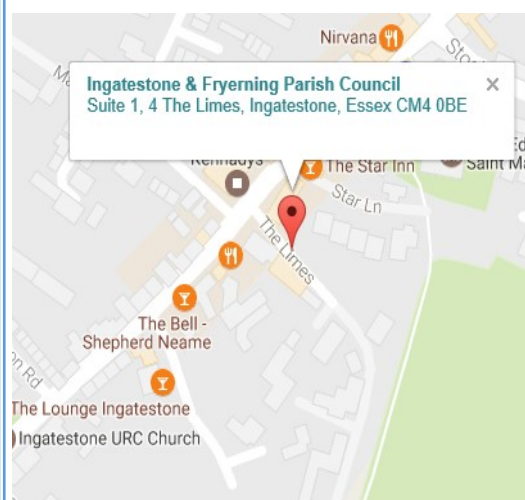
### Parish Office

Suite 1, 4 The Limes, Ingatestone, Essex, CM4 0BE

Open Tuesday—Thursday 9-5pm except over the Christmas period. Please note that sometimes due to holidays, opening times may differ

Tel: 01277 353315

Email: [office@ingatestone-fryerningpc.gov.uk](mailto:office@ingatestone-fryerningpc.gov.uk)



### Parish Dates, venues and times of regular meetings

All meetings are held at 7.30pm in Ingatestone Library, High Street unless otherwise stated.

All agendas are published 5 days in advance of the meeting on the Parish Council noticeboards, Facebook and Parish Council website.

Full Council meets on the 1st Thursday of the month.

Churchyards and Environments Committee meets on the 2nd Monday of the month.

Policy and Resources Committee meetings on the 3rd Monday of the month.

Planning Committee meets every other Thursday at 9.30am in Ingatestone Library.

Minutes of all meetings are available on the Parish Council website, Ingatestone Library and from the Parish Council office

**[www.ingatestone-fryerningpc.gov.uk](http://www.ingatestone-fryerningpc.gov.uk)**



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**@IngFryPC**



## Useful contacts

Councillors	Address	Phone	Committee membership
Paul Jeater (Chairman)	80 The Furlongs	07889 232042	Churchyards & Environment, Policy & Resources, Personnel, Communications & IT
Phill Poston (Vice Chairman)	70 The Furlongs	07711 349068	Personnel, Planning, Communications & IT, Youth Council
David Abrey	22 Haslers Court	354735	Planning, Policy & Resources,
Emma Benson	23 Disney Close	07971 147533	Communications & IT
Toby Blunsten	119 Heybridge Road	07738 998074	Churchyards & Environments, Communications & IT, Policy & Resources
Linda Boyce	Rookwood, High Street	354971	Churchyards & Environment, Policy & Resources, Personnel
Peter Davey	c/o Suite 1, 4 The Limes	07866 470826	Planning, Policy & Resources, Communications & IT,
Lyndon Day	16 Whadden Chase	352973	Planning, Churchyards & Environment
Donald Frost	9 The Paddocks	07778 370558	Policy & Resources, Communications & IT, Personnel
Julie Fowkes	Buttsbury Hall Farm, Stock Lane	353263	Churchyards & Environments, Personnel
Dawn Jelley	25 Tor Bryan	07904 187203	Churchyards & Environments, Communications & IT, Policy & Resources
Phil Lackford	15 Marks Close	355293	Churchyards & Environments
Rachel Lee	60 The Furlongs	356894	Churchyards & Environments, Youth Council, Communications & IT
Kate Sutton	10 Pine Drive	353234	Planning
Jane Winter	15 Tor Bryan	353830	Planning, Personnel, Policy & Resources

Borough and County Councillors	Address	Phone
County Councillor Lesley Wagland OBE	6A High Street	353674
Borough Councillor Noelle Hones	Apple Cross, 76 Willow Green	352818
Borough Councillor Jon Cloke	Apple Cross, 76 Willow Green	352818
Borough Councillor Thomas Bridge	39 Harebridge Crescent	07968 155586

**If you have any news for the next edition of the Parish Newsletter, please contact the Parish Clerk**

**The next Newsletter will be distributed in December**

**Title photo: Ian Chatters**