

INCOME

Nominal ledger code (Sage)	P&L Category (Sage)	2020/2021 budget
4000	Brentwood Borough Council Grants	£0
4001	Parish Precept	£173,839
4002	Burials and Ashes	£35,000
4004	Seymour Pavilion and pitch rent	£5,000
4005	Grants received	£0
4900	Other income	£0
		£213,839

Use of reserves	
Income	£213,839
Outgoings	£320,700
deficit to come from reserves	-£106,861
of which are capital projects (as highlighted below)	-£86,800
Balancing figure to come from non-ringfenced reserves	-£20,061

2019/20 Total budget per Nominal Ledger code	2019/20 actual (25/2/20)	2019/20 variance	2018/19 Total budget per Nominal Ledger code	2018/19 actual	2018/19 variance	2017/18 Total budget per Nominal Ledger code	2017/18 actual	2017/18 variance
£0	£0	£0	£0	£0	£0	£9,969	£9,969	£0
£170,430	£170,430	£0	£165,466	£165,466	£0	£156,100	£156,100	£0
£35,000	£30,186	£27,168	£20,000	£47,168	£27,168	£25,000	£29,889	£4,889
£2,500	£4,769	-£2,255	£3,200	£945	-£2,255	£1,500	£0	-£1,500
£99,000	£48,447	-£2,255	£0	£0	£0	£1,400	£40	-£1,360
£0	£2,776	£81,249	£0	£81,249	£81,249	£400	£6,242	£5,842
£306,930	£256,609	£103,906	£188,666	£294,827	£106,161	£194,369	£202,240	£7,871

EXPENDITURE

P&L report heading (Sage)	P&L Sub heading (Sage)	Nominal ledger code (Sage)	Subheading	Methodology	2020/21 total budget per P&L category (sage)	2020/21 individual subheadings budget	Grounds maint contract element	2019/20 total budget per P&L category (sage)	2019/20 individual subheadings budget	Grounds maint contract element	2019/20 spent to date	2018/19 variance	2018/19 total budget per P&L category (sage)	2018/19 individual subheadings budget	Grounds maint contract element	2018/19 spent	2018/19 variance	2017/18 total budget per P&L category (sage)	2017/18 individual subheadings budget	Grounds maint contract element	2017/18 spent	2017/18 variance	
Purchase of items for resale	Purchases - waste sacks etc	5000			£250.00	£250.00		£200.00	£200.00		£240.00	£-40.00	£200.00	£200.00		£200.00	£200.00	£200.00	200		£187.00	£13.00	
Fryerning Cemetery - Trees	Fryerning Cemetery trees	6001	Tree surveys and maintenance	£312.50 + £1000	£1,400.00	£1,400.00		£1,312.50	£1,312.50		£1,397.50	£-85.00	£1,715.00	£1,715.00		£2,330.00	£-615.00	£1,500.00	£1,500.00		£740.00	£760.00	
Fryerning Cemetery - Interments	Fryerning Cemetery - Interments	6002	Preparation of plots for ashes interment		£1,000.00	£1,000.00		£1,300.00	£1,300.00		£855.00	£445.00	£900.00	£900.00		£1,389.50	£-489.50	£1,100.00	£1,100.00		£735.00	£365.00	
Fryerning Cemetery Ground Maintenance	Fryerning Cemetery Ground Maintenance	6100	Empty rubbish bins (contract)	new contract	£25,960.00		£125.00	£21,210.00		£125.00	£11,053.70	£10,156.30	£19,175.00		£750.00	£14,609.95	£4,565.05	£19,675.00		£750.00	£18,400.93	£1,274.07	
			Grass cutting (contract)	new contract			£10,090.00			£10,090.00					£9,405.00					£9,405.00			
			Gardening (contract)	new contract			£1,395.00			£1,395.00					£1,780.00					£1,780.00			
			Fryerning Hedges (contract)	new contract			£1,100.00			£1,100.00					£1,040.00					£1,040.00			
			Topping up of graves and reseeding			£1,500.00			£1,500.00					£1,200.00						£700.00			
		NEW	Bench in the Annexe			£750.00																	
		NEW	Green burial site project	as per quote received - to come from reserves		£10,000.00					£5,000.00				£2,500.00								
			Ad hoc grounds maintenance repairs			£1,000.00				£2,000.00					£1,000.00						£1,000.00		
		NEW	Cemetery management system	Move cemetery records to online - to come from reserves	£1,000.00	£1,000.00																	
		NEW	Phone box furnishing		£200.00	£200.00																	
Fryerning Cemetery - Skip and Bin Hire	Fryerning Cemetery - Skip and Bin Hire	6203	2 x Skip hire for cemetery and rubbish collection	150 x 12	£1,500.00	£1,500.00		£1,800.00	£1,800.00		£1,345.63	£454.37	£1,374.59	£1,374.59		£2,199.45	£-824.86	£1,300.00	£1,300.00		£1,565.83	£-265.83	
Ingatestone Churchyards - Grounds Maintenance (contract)	Ingatestone Churchyards - Grounds Maintenance (contract)	6204	Grass cutting (contract)	new contract	£3,100.00		£2,880.00	£3,100.00		£2,880.00	£2,718.30	£381.70	£4,720.00		£3,960.00	£5,969.96	£-1,249.96	£4,720.00		£3,960.00	£4,774.96	£-54.96	
			Gardening (contract)	new contract			£120.00			£120.00					£160.00					£160.00			
			Churchyard hedges (contract)	new contract			£100.00			£100.00					£600.00					£600.00			
		NEW	Fencing around sunken grave	TO COME FROM RESERVES	£2,000.00	£2,000.00																	
High Street - Plants and Watering	High Street - Plants and Watering	6301	Watering, weeding, planting (contract)	new contract	£4,840.00		£4,840.00	£7,200.00		£4,840.00	£6,631.81	£568.19	£5,950.00		£2,450.00	£6,967.84	£-1,017.84	£5,950.00		£2,450.00	£5,578.08	£371.92	
Fairfield - Repairs and Renewals	Fairfield - Repairs and Renewals	6300	Play equipment repairs		£6,800.00	£2,000.00		£8,000.00	£1,000.00		£2,602.32	£5,397.68	£4,650.00	£1,000.00		£3,937.15	£712.85	£8,000.00	£1,000.00		£1,592.69	£6,407.31	
			new play equipment			£3,000.00				£5,000.00					£2,500.00					£5,000.00			
			Parish Council street lights (Footpath 38)			£200.00				£400.00					£400.00					£400.00			
			Skate Park	repainting / service		£1,100.00				£1,100.00					£250.00					£1,100.00			
			New seating			£500.00				£500.00					£500.00					£500.00			
Fairfield - Bins emptying and litter picking	Fairfield - Bins emptying and litter picking	6302	Bins and litter picking (contract)	new contract	£6,092.50		£4,592.50	£5,592.50		£4,592.50	£4,330.17	£1,262.33	£5,719.00		£5,369.00	£5,792.19	£-73.19	£5,669.00		£5,369.00	£5,894.64	£-225.64	
		NEW	Bins 3+ instal	to come from reserves		£1,500.00				£1,000.00					£350.00					£300.00			
Fairfield - Pond maintenance	Fairfield - Pond maintenance	6304	Pond maintenance (outside of contract)		£1,000.00	£1,000.00		£2,500.00	£2,500.00		£0.00	£2,500.00	£2,500.00	£2,500.00		£448.00	£2,052.00	£2,500.00	£2,500.00		£3,389.00	£-889.00	
Fairfield - Trees maintenance	Fairfield - Trees maintenance	6305	Tree surveys and maintenance	£312.50 + £1000	£1,400.00	£1,400.00		£1,312.50	£1,312.50		£1,362.50	£-50.00	£1,690.00	£1,690.00		£2,744.00	£-1,054.00	£2,000.00	£2,000.00		£685.00	£1,315.00	
Fairfield - Ground Maintenance	Fairfield - Ground Maintenance	6306	Grass cutting (contract)	new contract	£3,980.00		£1,960.00	£3,980.00		£1,960.00	£3,403.30	£576.70	£4,400.00		£2,640.00	£3,439.96	£960.04	£4,400.00		£2,640.00	£3,399.96	£1,000.04	
			Ad hoc grounds maintenance repairs			£1,000.00				£1,000.00					£1,000.00					£1,000.00			
			Fairfield hedges (contract)	new contract			£1,020.00			£1,020.00					£760.00					£760.00			
Seymour Field - Maintenance and Repairs	Seymour Field - Maintenance	6501	Grounds and Pitch maintenance - grass cutting and lining and litter picking	new contract	£60,500.00	£17,000.00		£40,775.00	£17,000.00		£11,611.58	£29,163.42	£25,225.00	£18,000.00		£511.20	£24,713.80	£20,000.00	£7,000.00		£0.00	£20,000.00	
			Tree survey and maintenance	Initial tree tagging and survey + £2000		£2,500.00				£2,775.00					£2,225.00					£2,000.00			
		NEW	Car park gate	to come from reserves		£5,000.00																	
		NEW	Children's playground	to come out from reserves with grant funding added		£30,000.00																	
		NEW	Bin replacement	to come from reserves		£500.00																	
		NEW	Patio and benches / table tennis table outside pavilion	to come from reserves		£3,000.00				£16,000.00													
		NEW	Replacement of fencing by BMX track	estimate - to come from reserves		£2,500.00				£5,000.00													
Seymour Pavilion - Maintenance and Repairs	Seymour Pavilion - Repairs and Renewals	6502	Maintenance	Ad hoc maintenance for site	£9,050.00	£2,500.00		£122,900.00	£5,000.00		£13,284.37	£109,615.63	£85,165.00			£240,853.03	£-155,688.03	£74,859.00			£4,620.83	£70,238.17	
		NEW	Furnishing of hall	to include projector and screen (£1000 grant received 2018/19 year)		£5,000.00				£5,000.00													
			Water testing boiler service	previous years		£350.00				£350.00					£350.00					£350.00			
			Water rates	estimate		£600.00				£250.00					£150.00					£150.00			

Office cleaning	Cleaning (Office)	7801	Window cleaning - bus shelter	£72.00	£72.00	£150.00	£150.00	£128.00	£22.00	£150.00	£150.00	£156.00	£-6.00	£150.00	£150.00	£144.00	£6.00					
Office - sundries	Office - sundries	7802	Sundry office items	£100.00	£100.00	£100.00	£100.00	£31.03	£68.97	£100.00	£100.00	£101.36	£-1.36	£150.00	£150.00	£30.49	£119.51					
Bank charges and interest	Bank charges and interest	7900	Unity bank charges	£120.00	£120.00	£120.00	£120.00	£123.50	£-3.50	£91.20	£91.20	£131.70	£-40.50	£0.00	£0.00	£49.95	£-49.95					
Donations and subscriptions	Subscriptions	8201	EALC / NALC	£1,510.00	£830.00	£1,446.00	£830.00	£1,420.87	£25.13	£1,383.00	£800.00	£1,430.51	£-47.51		£500.00							
			BBPCA		£100.00		£100.00				£50.00											
			Community led planning network / RCCE		£90.00		£90.00				£110.00											
			SLCC (Clerk)		£250.00		£185.00				£185.00											
			Information Commissioner		£35.00		£35.00				£35.00				£35.00							
			Essex Heritage		£25.00		£25.00				£25.00				£15.00							
			ICCM		£90.00		£90.00				£90.00				£90.00							
			Friends of Historic		£15.00		£15.00				£12.00				£10.00							
			Essex Playing fields		£40.00		£40.00				£40.00				£30.00							
			CPRE		£35.00		£36.00				£36.00				£29.00							
		8200	Grant award policy	Increased to £3000 by P&R Dec 19 with £750 max indiv grant	£3,000.00	£3,000.00	£2,000.00	£2,000.00	£1,250.00	£750.00												
Training	Training costs	8203	Councillor expenses / mileage	£2,250.00	£250.00	£5,190.00	£250.00	£2,890.00	£2,300.00	£4,190.00	£250.00	£4,523.25	£-333.25	£800.00	£250.00	£973.00	£-279.02					
			Training budget	new councillors = increase in training required	£2,000.00		£2,000.00				£1,000.00				£550.00							
Insurance	Insurance	8204	Insurance	3 year agreement	£830.00	£830.00	£1,000.00	£1,000.00	£825.19	£174.81	£2,100.00	£2,100.00	£1,016.44	£1,083.56	£1,190.00	£1,190.00	£1,117.94	£72.06				
Refreshments (events and office)	Refreshments	8205	Refreshments - office and events		£120.00	£120.00	£120.00	£120.00	£95.83	£24.17	£120.00	£120.00	£122.89	£-2.89	£150.00	£150.00	£160.46	£-10.46				
		8250	NALC Quality Gold award		£250.00	£250.00	£150.00	£150.00	£150.00	£0.00												
			TOTAL EXPENDITURE		£320,699.50	£292,477.00	£28,222.50	£395,952.75	£367,730.25	£28,222.50	£175,588.31	£220,364.44	£288,812.50	£257,898.50	£30,914.00	£389,615.34	£-96,553.24	£226,330.00	£195,416.00	£30,914.00	£129,010.75	£98,868.01
						£320,699.50		£395,952.75				£395,952.75			288812.4971			£226,330.00				