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**MINUTES OF THE PLANNING & HIGHWAYS COMMITTEE**  
**HELD ON THURSDAY 23<sup>RD</sup> JULY 2020 AT 9.30 A.M.**  
**VENUE: Via Zoom**

<b>PRESENT</b>	Cllrs	P Poston	P Davey	R Pitman	J Winter	C Russell
	Co-opted Member	L Day				
<b>ABSENT</b>	Cllr	C Baker	D Starkey			
	Co-opted Member	D Abrey				

PLH20/116	<b>APOLOGIES</b> were received for noting from Cllr Starkey and Co-opted Member D Abrey.			
PLH20/117	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> none were declared.			
PLH20/118	<b>PUBLIC PARTICIPATION</b> 1 member of the public was present.			
PLH20/119	<b>MINUTES OF THE PREVIOUS MEETING (09/07/20)</b> The minutes of the meeting were approved but were not signed by Cllr Poston owing to the nature of the meeting.			
PLH20/120	<b>MATTERS ARISING FOR REPORT (but not for resolution)</b> Cllr Poston had looked at the approved planning application for Ivy Cottage, Mill Green Road and reported that the outbuildings would have been approved under permitted development. Cllr Pitman reported that Pine trees had been felled in Mill Green Road			
PLH20/121	<b>PLANNING APPLICATION DECISIONS</b>			
	<b>Reference</b>	<b>Address</b>	<b>BBC Recommend</b>	<b>Parish Council</b>
	20/00618/HHA	Ivy Cottage Mill Green Road	PERMITTED	OBJECTION
	20/00637/HHA	23 Disney Close	PERMITTED	NO OBJECTION
	20/00674/CAT	29 Tor Bryan	NO OBJECTION	NO OBJECTION
PLH20/122	<b>PLANS</b>			
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>	<b>Parish Council</b>
	20/00788/HHA	Kettles Trueloves Lane	Proposed detached garage	<b>NO OBJECTION</b>
	20/00909/HHA	3 The Paddocks	Single storey rear extension	<b>NO OBJECTION</b>
	20/00951/TPO	61 Tor Bryan	Holm Oak -2. Reduction of 2.5 metres all round TPO re No 8 of 1962	<b>NO OBJECTION*</b>
	<i>*Subject to the approval of the Borough Council's Arboriculturist.</i>			
	20/00928/CAT	62 Tor Bryan	T3-T43 – 41 cypress conifers. All to be felled and all stumps to be ground out. T1 Maple and T2 Horse Chestnut both to be reduced by 10 foot.	<b>NO OBJECTION*</b>
	<i>*Subject to the approval of the Borough Council's Arboriculturist</i>			

PLH20/123	<p><b>HIGHWAYS</b></p> <ul style="list-style-type: none"> <li>• <b>Social Distance Measures</b></li> <li>• It was reported that the pavement signs were coming off and that they would be put back.</li> <li>• The new 20 mph speed limit was only for the High Street.</li> <li>• A request from the Anglo European School to open up Seymour Pavilion Car Park to facilitate dropping off and picking up of students was discussed. It was agreed to refer this to the Chairman and Clerk.</li> </ul>
PLH20/124	<p><b>NEW CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• <b>EVC Feasibility Study</b> - Cllr Winter reported that this was a theoretical study commissioned by the Borough Council. Ingatestone could sustain up to 4 EVC's (Electric vehicle charging facility). There was no indication of cost but 75% of this could be reclaimed from the Government. It was hoped to have an EVC in one of the public car parks. Cllr Russell hoped an EVC could be in Fryerning.</li> <li>• <b>Removal of part of the Fairfield Recreation Ground hedge.</b> This had been reported to Enforcement but was not within their remit. The resident had now erected a fence and there was no access from the property to the Recreation Ground.</li> </ul> <p><b>OTHER CORRESPONDENCE (updates in bold)</b></p> <ul style="list-style-type: none"> <li>• 17/00102/UNLCOU - Incursion into green belt, Little Hyde Lane. Planning application no.19/01017/FUL approved. Enforcement case still open and awaiting a further planning application for change of use of the land. <b>e-mail received 10/07/20 - An Enforcement Notice for this breach has been drafted.</b></li> <li>• 19/00095/UNLAD2 - The Lounge, Bell Mead. e-mail sent requesting Enforcement Officer to re-visit the site as the large sign had been re-installed in the same location. e-mail sent 18/06/20 to Enforcement regarding "The Lounge" sign in the Conservation Area – <i>Awaiting response.</i></li> <li>• e-mail dated 17/12/19 to Planning Enforcement – The Viper, Mill Green Road. Update received 03/03/20. Work had now ceased. A plan of works to be drawn up Heritage Officer to visit the site. e-mail 01/06/20 from resident informing a mature row of hedge and established rose arch have been grubbed out, and the lawn to the left removed. e-mail sent to Heritage Dept. <b>A meeting with the owner and the Borough Council's Conservation Officer has been arranged -noted</b></li> <li>• A History of 'The Viper' is being compiled for publication in the Parish Council's Newsletter – <i>noted.</i></li> <li>• 26/05/20 e-mailed Enforcement form to Borough Council Enforcement re possible breach of planning at 37 The Paddocks (RUD21069992)- <i>awaiting reply.</i></li> <li>• 04/06/20 e-mailed Enforcement on building works to roof of North Lodge, Little Hyde Lane (RUD213820794). E-mail sent 24/06/20 - works continuing. A planning application is required for the raised roof. <b>E-mail sent requesting that the single storey structure on the front of the property be included in the proposed planning application - noted.</b></li> <li>• 20/00090/UNOPDE - The Bumbles, Mill Green Road, possible breach (outbuildings). Letter dated 12/06/2020 – <i>Awaiting Enforcement Officer's report.</i></li> </ul>
PLH20/125	<p><b>BBC STRATEGIC GROWTH OPTIONS</b></p> <ul style="list-style-type: none"> <li>• <b>Draft Local Plan</b> – nothing to report.</li> </ul>
PLH20/126	<p><b>LOCAL LISTING</b> – nothing to report.</p>
PLH20/127	<p><b>PARKING –</b></p> <ul style="list-style-type: none"> <li>• The Essex County Council (Brentwood Borough) (Prohibition Of Waiting, Loading And Stopping) And (On-Street Parking Places) (Civil Enforcement Area) (Amendment No.4) Order 202*. Response to be submitted by 31<sup>st</sup> July 2020. <i>The Committee had no objection to the proposals.</i></li> <li>• Review of High Street Parking proposals – <i>It was agreed that no changes should be made to the Parish Council's comments and that a copy of its reply to (Amendment No.3) Order 202* be forwarded with the above no objection.</i></li> </ul>
PLH20/128	<p><b>BELL MEAD</b></p> <ul style="list-style-type: none"> <li>• Still awaiting date for white lines on older section of car park to be repainted and new disabled bay marked.</li> </ul>

PLH20/129	<b>NEIGHBOURHOOD PLAN</b> Cllr Winter reported that the Consultation would be launched with the Parish Council Newsletter due to go out at the end of July beginning of August. A date for the Referendum would most likely be in January or February 2021.
PL2H0/130	<b>OTHER INFORMATION POINTS (not for resolution)</b> <ul style="list-style-type: none"><li>• The Parish Council had received a complaint about the siting of the dropped kerb at 86 The Furlongs.</li></ul>
PLH20/131	<b>NEXT MEETING DATE THURSDAY 6<sup>th</sup> AUGUST 2020 at 9.30 a.m. via Zoom</b>