

Newsletter

Summer 2020



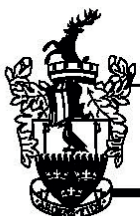
INGATESTONE
& FRYERNING
PARISH COUNCIL

INGATESTONE OPEN

Neighbourhood Plan is ready to go!

Working together to keep you safe.

IFPC creates COVID-19 support fund



**BRENTWOOD
BOROUGH COUNCIL**



Sponsored by





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Parish Clerk & RFO to the Council



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FRONT COVER



Brentwood Borough Council Poster

CREDITS

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Sue Lees Consultancy
www.suelees.co.uk

LETTER FROM THE CHAIR

Welcome to the summer edition of our parish council newsletter.

To say much has changed since I last wrote a letter, might be the understatement of a lifetime. Firstly, to any resident of Ingatestone and Fryerning who has lost a loved one to Covid-19, our most sincere condolences for your loss. I also send my best wishes to residents who have been laid low with the virus and wish a speedy recovery to anyone suffering from symptoms.

I would like to use this opportunity to offer thanks. To those in our community who work in hospitals and care homes and have faced the most harrowing working conditions. The sight of so many of us leaving our homes to applaud on Thursday evenings and the number of rainbows displayed in windows shows just a small measure of our appreciation.

To local businesses who supplied provisions during the lockdown, many thanks. Hopefully now that many more local shops are able to reopen, we will all remember those businesses and continue to support our local economy.

When lockdown was announced we quickly printed a leaflet and a network was established to offer support and help to vulnerable people in our community. Thanks to all those who helped in any way. I also know many other people offered help to their neighbours with shopping, collecting a morning paper, picking up prescriptions and even dog walking. The last three months has seen our community at its best.

Now the High Street has reopened we have been faced with the problem of allowing residents to shop while maintaining social distancing. The parish council drew up detailed plans, some of which have been implemented. Discussions continue with both Brentwood Borough Council and Essex County Council to ensure everyone is kept safe. More changes may well be necessary before this virus



subsidies or a vaccine hopefully becomes available.

Finally a few words about the organisation of the parish council. Along with many people our staff have largely been working from home and I'd like to publicly thank them for all their efforts in these trying times. Within days of the pandemic, we restarted all our council meetings using Zoom which has allowed all members to attend and our work to proceed with only minor disruptions.

Our annual meeting held during May established a new committee structure and several working groups have also been established. I would like to thank my fellow parish councillors for re-electing me as chair of the parish council. As a team, who all live in either Ingatestone or Fryerning, we will continue to work for the benefit of the villages.

Stay safe

Councillor Paul Jeater
Chair Ingatestone and Fryerning Parish Council

SOCIAL MEDIA

Follow us on social media

Search for and follow

 @IngFryPC

 @IngFryPC

 ingatestone_fryerningpc

PARISH OFFICE

Suite 2, 4 The Limes,
Ingatestone,
Essex CM4 0BE

Open Monday - Friday 9-5pm
except over the Christmas
period. Please note that
sometimes due to holidays,
opening times may differ.

Tel: 01277 676759



GENERAL NEWS

HIGH STREET REOPENS WITH A 20MPH SPEED LIMIT

High Street reopens with a 20mph speed limit. In May, Ingatestone and Fryerning Parish Council met with Brentwood Borough Council on Zoom to discuss how the High Street could be reopened safely.

At the time, shops deemed 'non essential' were going to reopen as lockdown was eased, with restaurants and pubs to follow a couple of weeks later. The parish council drew up detailed plans to help residents maintain social distancing while walking along the High Street and queuing outside shops. The main obstacle was that the village has very narrow pavements and maintaining social distancing - of one or two metres - is very difficult.

We were concerned that residents might feel pressured to step into the road to maintain a safe distance. One of our main concerns was the speed of High Street traffic. The issue of the speed of vehicles through the High Street has been a topic of



discussion amongst parish councillors for many years, not just during the coronavirus. The risk of serious injury is far greater at 30mph compared to 20. With this in mind, the speed limit was reduced to 20mph along the High Street.

We hope that this helps pedestrians feel safer when they shop in the village and young people can make their journey to school more safely in September. 20mph signs have been installed between Station Lane and Docklands Avenue and we would urge all motorists to adhere to this lower speed limit, so that we can all move about the village more safely.

Ingatestone and Fryerning Parish Council has also worked with Brentwood Borough Council to produce and deliver Covid safety information packs and posters to shops and restaurants. We were consulted over the installation of arrows and markers on the pavement to encourage social distancing.

MEET IFPC'S CARETAKER, ALAN WRIGHT

My main responsibilities as caretaker for the parish council are the ongoing maintenance and upkeep of Seymour Pavilion and its field. The pavilion has recently been refurbished to a high standard including a newly refurbished hall and kitchen and new changing rooms for the football teams.

My duties include emptying the bins around the pavilion and field each week, cleaning the hall and changing rooms and general maintenance of the facilities.

The hall is available for hire by members of the public. Until recently, there were regular bookings for weekly coffee mornings and yoga sessions. I assist with opening up and setting up the hall for the bookings and tidying away afterwards.

In recent weeks, I have overseen several works at the pavilion - a new section of patio has been laid at the front, WiFi has been



installed and various enhancements to the electrical and plumbing systems have been completed.

Aside from the pavilion I also look after various other parish assets. These vary from playgrounds, to park benches, ex BT telephone boxes and parts of the churchyard premises at Fryerning.

In the coming months my role will take a slightly different direction. I will start to work on some of the significant projects to deliver enhanced facilities for the local residents. The first project will be a new young persons' play area at Seymour Field. This exciting project will bring new play facilities to the children in the area.

IFPC'S NEW COVID-19 SUPPORT FUND

Ingatestone and Fryerning Parish Council have set up a new Covid-19 support fund to support not for profit organisations who have been affected by the pandemic.

The fund has already supported multiple organisations in the parish that have suffered financially as a result of Covid-19. The first round of grant awards was completed in May with a total of £4,000 awarded for a variety of different projects including new sports equipment and insurance payments. Since then a further £2,000 has been awarded to cover a variety of community projects.

INGATESTONE AND FRYERNING PARISH COUNCIL HAVE MOVED OFFICES BUT HAVE NOT GONE FAR.

IFPC took the decision to move from Suite 1 to Suites 2 and 3 in 4 The Limes at the start of the year. With thanks to the pandemic, we have just moved in. Our new office phone number is **01277 676759** and we are now open 5 days a week from 9am – 5pm. At this time we are unable to accept visitors but please call us with any questions and issues you have.

GENERAL NEWS

NEIGHBOURHOOD PLAN IS ON ITS WAY

In November 2017 a Neighbourhood Plan Advisory Committee was formed bringing together parish councillors and residents to take advantage of the new legal powers under the Localism Act 2011 to produce a neighbourhood plan for the parish.

The plan enables local people to have a major say in helping to shape the development and growth of their local area through the preparation and adoption of a neighbourhood plan.

Once adopted, it becomes part of the development plan for an area and is used in the determination of planning applications for the next 15 years.

The chapters in the plan introduce our vision statement and describe our parish, including its housing need and the design of new properties, our economy and how it could develop, transport, environment and the wellbeing, leisure and community facilities we need. We have developed policies for each chapter which give further detail on how these topics could be taken forward in the years ahead.



NEIGHBOURHOOD PLAN: KEY FINDINGS

- **Housing** - residents specified a preference for three or four bedroom houses and bungalows, but also for more affordable homes, starter homes and housing for older people.
- **Housing design** - the neighbourhood plan suggests high quality design which will contribute positively to the character and appearance of the surrounding area. This incorporates sustainable design features which promote energy efficiency, biodiversity gains, innovative low carbon technology, water efficiency, energy conservation and efficiency, flood resilience, sustainable waste and mineral management.
- **Heritage** - development proposals should seek to protect and where appropriate enhance, heritage assets within the parish.
- **Economy** - land adjacent to the A12 and slip road, Site E08, is allocated by Brentwood for employment land. It could be used for a residential care home, early year childcare facility, medical centre, gymnasium, shared offices, banking etc. It also looks at projects which will assist our businesses to increase footfall, additional parking for employees and customers and developing tourism and events.
- **Transport** - this section looks at additional short term parking, effective enforcement, commuter parking and safety in moving around with wider pavements and speed reductions. We encourage cycling with suggested racks and routes and infrastructure support for electric and low emission vehicles.
- **Environment** - how we can reduce carbon emissions, protect green space and create new areas, enhance biodiversity, electric vehicle charging points, tree planting
- **Wellbeing, leisure and community facilities** - developments to meet local requirements of our residents, particularly younger people and older residents. Influence key 'age friendly' issues e.g. community safety, housing, planning, streetlighting, green spaces, playing fields and parks, community centres, war memorials, seats and shelters and public toilets.



GENERAL NEWS

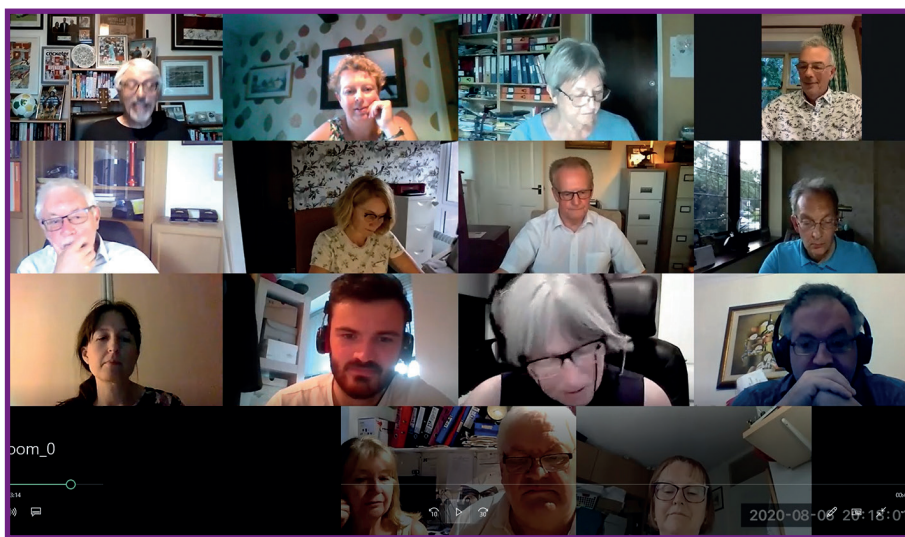
BUSINESS AS USUAL DURING LOCKDOWN

Ingatestone and Fryerning Parish Council (IFPC) continues to work for the parish, despite the lockdown by embracing virtual meeting technology and home working.

Despite the closure of the parish office to visitors, IFPC continues to provide a full service to residents. Council staff are still manning the office and working from home to provide Covid-19 support, responding to planning applications and providing a burial provision for the parish. Food waste bags are available from the foyer. Please contact the office for garden waste bags.

Following the changing of the law to allow for virtual council meetings to take place, for the first time in its 125 year history, councillors met online on the 27 April 2020 to conduct a full council meeting. The provision of virtual meetings is an essential aspect of maintaining parish council transparency and we are working towards providing a full calendar of council and committee meetings.

Parish clerk, Abi Wood explains: "By going online, IFPC can continue to make key decisions and meet its legal obligations whilst maintaining social distancing. The benefit of meeting online also allows for members of the public to attend and speak from the safety of their own homes. In fact, we have a higher attendance than when we met face-to-face".



If you would like to attend any of the parish council meetings, the dates and agendas are published at www.ingatestone-fryerningpc.gov.uk and parish council noticeboards and a Zoom link can be provided by emailing the parish clerk on clerk@ingatestone-fryerningpc.gov.uk in advance of the meeting.

AIR QUALITY AND ELECTRIC VEHICLES

The government has published policy documents and recommendations relating to improving air quality and increasing the uptake of electric vehicle charging (EVC). Transport is the main source of local air pollution. On average road transport is responsible for around 25 per cent of nitrous oxide (NO) emissions.

Local authorities have to produce action plans to reduce NO levels and Brentwood has initiated an EVC pilot within its strategy to take this forward. It has commissioned a feasibility study to install EVCs in its car parks.

Ingatestone and Fryerning Parish Council could potentially work with the successful company appointed by Brentwood and site EVCs in car parks in the Market Square and Bell Mead. We have added this to our action plan for 2020-21.

There are infrastructure grants for low emission vehicles that will be investigated by a parish council working group on climate change, that will meet for the first time this autumn. These also apply to residential chargepoints.

Some of our local businesses have also expressed an interest in staff and visitors using an EVC during business hours and have offered sites on their premises.



In April, the parish council conducted a social media survey to find out who owns an electric vehicle. Of the 46 residents who responded only 9 per cent said they had one but 56 per cent said they were planning to buy one.

We will keep residents updated on our website and social media channels.

COMMITTEE UPDATES

NEW COMMITTEE STRUCTURE

Following a parish council workshop, IFPC has reorganised its committee structure and office cover to meet future challenges, aims and planned projects, following a new three-year action plan.

Councillors met at the Seymour Pavilion in January 2020 to review the structure of the organisation and look towards a range of exciting new projects for the parish over the next three years. The workshop concluded that the existing committee structure no longer reflected the direction the parish council wished to take.

At the March full council meeting a new structure of six standing committees and five working parties was approved to commence following the annual parish council meeting in May as follows:

- Legal and Finance (to replace Policy and Resources)
- Planning and Highways
- Personnel



- Communications (to replace Communications and IT)
- Facilities (to replace Churchyards and Environments)
- Neighbourhood Plan Advisory

We will also create the following working parties which report directly to full council:

- IT
- Climate emergency
- Health, wellbeing, social isolation and loneliness
- Events
- Housing

IFPC also approved a new three-year action plan which highlighted areas of concern including health and wellbeing, climate emergency and the economic development of the parish, all of which have been allocated to the new committee and working parties. IFPC's action plan is available on the council website www.ingatestone-fryerningpc.gov.uk.

To support these new projects, the council also approved the opening of the parish office to a five-day week from the current three-day arrangement and for staffing to be reorganised to provide additional project management services.



NEIGHBOURHOOD PLAN ADVISORY COMMITTEE (NPAC)

NPAC has been working with residents and businesses to prepare a neighbourhood plan for the parish, under the Neighbourhood Planning (General) Regulations 2012.

Before submitting it to the local planning authority (Brentwood Borough Council) we will publish it to our residents who will have the chance to vote 'yes' or 'no' to its adoption during the referendum. This could possibly take place next May alongside the local government elections.

NPAC will continue to meet to review responses, prepare and hold consultation events where residents and businesses will have a chance to discuss the policies being promoted and prepare for the referendum and for the implementation plan.

Your comments matter at this stage. They will be used to inform the final version of the plan and will be included in a



consultation feedback report to be presented to Brentwood Borough Council with the neighbourhood plan submission.

The formal consultation period will run until 4 September 2020. You can make your comments on our website: www.ingatestone-fryerningpc.gov.uk or you can send them:

- by email to clerk@ingatestone-fryerningpc.gov.uk
- by post to the Parish Office, 4 The Limes, Ingatestone, Essex CM4 0BE

If you have any queries about how to take part, please call **01277 676759** and a member of staff will be happy to assist you.

Please note it is not possible to accept anonymous representations. Any comments received after 4 September 2020 cannot be accepted.



COMMITTEE UPDATES



PLANNING & HIGHWAYS

PLANNING COMMITTEE

The planning committee has been working through lockdown to ensure that every planning application in the parish gets looked at. Comments from the committee are sent to the planners at Brentwood who note our local knowledge and experience before making a final decision on whether to approve or refuse planning permission.

These meetings are currently being held online via Zoom at 9.30am fortnightly on Thursday mornings. The login details are



noted on each meeting agenda, which is advertised one week before each meeting, on the village noticeboards and website.

The committee has also been working closely with Brentwood Borough Council regarding the gradual easing of lockdown and the re-opening of the High Street, both immediately and with the possibility of some more permanent alterations.

We're still seeing a lot of planning enforcement cases in the parish. There are a great many 'home and garden' improvements that require a planning application. These can range from a simple drop-kerb all the way through to extensions.

There is a webpage which will tell you if your proposed works require an application of any kind. Alternatively, it is always possible to contact Brentwood Borough Council planning on **01277 312500**. If you build something that is later refused planning permission you will have to reinstate the original layout at your own expense, so it's well worth checking before you start work.



FACILITIES

FACILITIES COMMITTEE

I am Darryl Sankey, a resident of Ingatestone and Fryerning of 24 years. In that time, my wife and I have raised four children in this family friendly environment.

Before taking early retirement, I was an accountant in Financial Services. Post retirement, I became involved with several local activities including the local neighbourhood plan which gave me an insight into the parish council.

In May 2019, I was co-opted onto the parish council and in May this year took over the role of chair of the Facilities Committee. I am particularly interested in the integrity of the parish, wanting to ensure that any potential changes are solely for the benefit of the parish and residents.

Items on the committee's agenda include one of our community assets, Seymour Pavilion, both in terms of ongoing maintenance and use, whether by local football teams or in



other commercial enterprises such as the coffee mornings that began before the Covid-19 lockdown. This successful initiative is for residents to enjoy and socialise and will restart as soon as possible.

The Facilities Committee also looks at all practical aspects of the infrastructure of the local environment such as the annual tree survey at Seymour Field, Fairfield and Fryerning Cemetery, ensuring that the trees are healthy and safe.

A current initiative is to increase the provision of additional bicycle parking with investigation underway to identify appropriate locations.

Finally, last but not least, the grounds maintenance team are to be thanked for their continuous work keeping the parish in good shape whilst complying with social distancing regulations.

COMMITTEE UPDATES



LEGAL & FINANCE COMMITTEE

LEGAL AND FINANCE COMMITTEE

The Legal and Finance Committee replaced the Policy and Resources Committee from May this year. As the name suggests, its main functions revolve around legal matters affecting the parish council and overseeing and scrutinising the budget throughout the financial year. The council uses a budget tracker process to ensure that councillors can keep a check on the level of spending and review budgetary items usually on a quarterly basis.

At present the legal aspects of the council involve ongoing negotiations with Greater Anglia and the Ingatestone Museum Trust to open a museum at Gatekeeper's Cottage in Station Lane. Hopefully we will be able to give more detail in our next newsletter as discussions progress.

The council has just undergone the process for co-opting two new parish councillors. The vacancies were advertised as is standard procedure. As no one requested a by-election to fill the spaces, the council moved to interview applicants. This took place at the August full council meeting, allowing the council to operate, once again with a full quota of fifteen councillors.

As mentioned elsewhere all council meetings are currently being held using Zoom. It is likely that this will continue for some time as it is unlikely that face to face public meetings with on average around 20 to 25 people in attendance will be permissible in the short to medium term. Nevertheless it is possible for local residents to access these meetings and log in details are available from the parish clerk.



PERSONNEL

PERSONNEL COMMITTEE

The Personnel Committee has continued to meet regularly via Zoom, to ensure we have the resources to deliver the council's action plan.

This comprises statutory duties, such as being the burial authority for Fryerning Cemetery including its maintenance, the management of the Seymour Field Pavilion and the pitches and playgrounds, communicating with our residents and businesses, promoting events to attract visitors to our parish and reviewing all planning applications received by Brentwood Borough Council within our boundary.

As well as these, new projects are being worked on, such as assisting Great Anglia and the Railway Heritage Trust to renovate the Gatekeeper's Cottage into a museum, developing a green burial site and creating working groups with parishioners on the climate change emergency and health and well-being.

The council has agreed that our offices should be open five days a week instead of the current three. Rory Skepelhorn, who completed his business apprenticeship with us in June, moves to a new five-day post as communications officer. The council moves to larger offices at the same address from 1 August to accommodate the staffing increase and give us a meeting room.



COMMUNICATIONS

COMMUNICATIONS COMMITTEE

The Communications Committee has been through some changes since the last newsletter. We are no longer 'Communications and IT', as the parish council has decided to split its workload and create a separate IT working group. The Comms Committee now meets on a monthly basis, depending on its schedule.

The committee last met on 2 June 2020 via Zoom and Dawn Jelley and Emma Benson were re-elected as chair and vice chair. We are also pleased to announce that the parish council now has its own dedicated communications officer. Rory Skepelhorn completed his business apprenticeship in June and now joins us full time.



Special thanks goes to Rory for keeping our social media channels updated with crucial information during the coronavirus.

The Comms Committee has also been liaising with Brentwood Borough Council (BBC) and the Brentwood Business Partnership (BBP) to distribute information packs when the High Street reopened for business.

IFPC has a busy three-year action plan to deliver. Rory and the Comms Committee have plenty of work to do promoting and marketing our campaigns, which include health and wellbeing and climate emergency activities, in the coming months.



COMMUNITY NOTICEBOARD

IFPC MARKS VE DAY ANNIVERSARY



This year marked the 75th anniversary of the end of World War II, more commonly known as VE Day.

Although the usual celebrations could not take place this year because of Covid-19, the council wanted to mark the occasion by putting up Union flags along the High Street.

We also saw some great examples from our High Street businesses with their window displays marking the occasion.

We would like to thank everyone for getting involved and remembering those that fought so valiantly in the war effort.



TRAVEL SAFE FROM INGATESTONE STATION

Ingatestone station staff are making every effort to keep travellers safe from Covid-19. They have installed social distancing signage on the platforms, in the booking hall, toilets and on seating, both on the ground and with eye-level posters.

If there is any questions or need travel advice, please do contact Steve or Alison at the station.



BRENTWOOD BUSINESS PARTNERSHIP (BBP)

Brentwood Business Partnership (BBP) is a business-focused group combining the strengths of Brentwood Borough Council and the local business community, backed by sponsors, Tees Law and Beresfords Estate agents. Its aim is to help foster a business-friendly environment in the borough of Brentwood, including Ingatestone, so that the people and businesses in the borough will prosper.

When coronavirus closed down our high streets, BBP created a Facebook Group called Brentwood Open which enabled local businesses to let people know if they are open to the public for essential purchases, what hours they are available or what arrangements they can offer to deliver their goods or services.

It has proved a great success, attracting almost 5,500 members and generating a lot of extra business just when it was needed.

Brentwood Open has become a powerful brand in its own right and BBP will be using it to help the recovery, for example, producing stickers and posters conveying social distancing, alertness and up-to-date health messages for distribution to shops in the borough.

Another BBP initiative in partnership with the borough council and Brentwood Chamber of Commerce is a regular series of Backing Brentwood Business webinars offering a platform for experts to give valuable advice to businesses on how to survive the crisis and plan for recovery.

COMMUNITY NOTICEBOARD

HEARING HELP ESSEX

One of our local charities, Hearing Help Essex (HHE), has been working hard to ensure people can still access the support that they need during lockdown. This has involved them in lots of work with local hospitals, partner organisations and welfare support groups.

Because the Covid-19 situation has exacerbated many people's struggles, they have been able to loan out equipment to help people in particularly difficult situations.

Sadly, HHE's plans to launch a new support session at Seymour Pavilion have had to be put on hold, but they are at the end of the phone or email during this difficult time. If you have any concerns about your hearing, or hearing aids please do not hesitate to contact HHE on **01245 496 347** or info@hearinghelpessex.org.uk.

They are doing all they can to ensure that they can restart face-to-face support at the earliest opportunity whilst we all remaining safe and virus-free.



Plans are beginning to form with regards to restarting HHE's NHS Hearing Aid Support Sessions, but there is so much to consider and with the guidelines being reviewed constantly their plans are ever evolving.

HHE is always on the lookout for new volunteers to help them to reach more people. If you are interested in volunteering when normal service resumes, perhaps in Ingatestone, please do contact them to discuss it.



MUSEUM TRUST

Not surprisingly much of the work on developing an Ingatestone Museum in the Gatekeeper's Cottage by the level crossing on Station Lane has been stalled because of the lockdown.

Nevertheless, during this time, the Board of Trustees has been working on formulating policies and producing the relevant documents to enable them to apply for charitable status.

In addition lease negotiations continue between the parish council and Great Anglia and hopefully these will reach a satisfactory conclusion in the not too distant future. Then building work can recommence to enable the cottage to be restored and repaired.

COVID-19 AND THE 351 BUS ROUTE

First Bus tells us that safety and wellbeing of their customers and staff is their number one priority and they have introduced enhanced cleaning regimes alongside other measures including restricting capacity.

Restricting capacity to about 25% means that there are fewer seats available, so First Bus has increased the Monday to Friday services and added some additional Saturday journeys. Capacity hasn't been a problem until now, as buses have been running with very few passengers, but making face coverings mandatory will give more passengers the confidence to travel. To help, a new feature is being added to the First Bus App to show where your bus is on a map and display the capacity on that bus.

If you do not have access to a smart phone and can't use the App, please phone the First Bus contact centre on **0345 646 0707**.

If a bus is full it will not stop for you, unless it is letting passengers off, in which case the driver will only be allowed to let the same number back on. Please bear this in mind when you plan a journey and do not blame the driver if you can't catch that bus.

A new timetable came out for the 351 on the 1 June, listing half-hourly services Monday to Friday, hourly services on Saturdays and two-hourly buses on Sundays.



PARISH COUNCIL INFORMATION

USEFUL LOCAL CONTACTS

We often get contacted in the parish council office about local issues such as potholes, fly tipping and environmental concerns. So, we thought it would be useful to publish a handy contacts list for parishioners to refer to. You can also find out more at www.ingatestone-fryerningpc.gov.uk

You can contact **Essex County Council** for the following:

- General enquiries - 03457 430 430 or contact@essex.gov.uk
- Environmental issues: local flooding, conservation areas, emergency planning and more - 0345 43 0430
- Potholes- 0345 603 7631 or <http://www.essexhighways.org/Report-a-problem.aspx>
- Highways - 0345 603 7631 or text phone 0345 758 5592
- Blue badges - 0345 603 7630 or blue.badge@essex.gov.uk
- Bus passes - 0345 200 0388
- Schools - 0345 603 2200
- Social services - 0345 603 7630
- Protection for children and adults - 0345 606 1212
- Adult community learning - 0345 603 7635
- Births, ceremonies and deaths - 0345 603 7632
- Family information service - early years' education and paying for childcare - 0800 055 6874

Essex County Councillor

Lesley Wagland - cllr.lesley.wagland@essex.gov.uk



You can contact **Brentwood Borough Council** for

- Fly tipping - 01277 312 500 or www.brentwood.gov.uk/index.php?cid=370
- Environmental health: Dog warden, food safety, health & safety, noise, pollution - 01277 312500
- Housing: Applications, sheltered and special needs, transfers - 01277 312500
- Homeless enquiries - 01277 312500
- Operational services: Cemeteries (other than Fryerning Cemetery), grass cutting, parks and countryside, refuse and bulky waste collections, recycling, trees (council) - 01277 312500
- Planning: Advice, applications, listed buildings, trees (on private land or with preservation orders) - 01277 312500
- Parking (car parks) eg fines or season tickets - 01277 312583
- Parking (on street) eg fines and resident permits - 01245 606710

Brentwood Borough Councillors

jon.cloke@brentwood.gov.uk, Noelle.hones@brentwood.gov.uk, Thomas.bridge@brentwood.gov.uk



INGATESTONE AND FRYERNING PARISH COUNCIL - DATES FOR MEETINGS IN 2020

Date	Full Council	Facilities	Legal & Finance	Planning & Highways	Communications	Personnel	Neighbourhood Plan Advisory Committee
August 2020				20th			
September 2020	3rd	14th	21st	3rd, 17th	29th		22nd
October 2020	1st	12th	19th	1st, 15th		6th	20th
November 2020	5th	16th	23rd	12th, 26th	24th		17th
December 2020	3rd	14th	21st	10th,		1st	22nd

Meeting dates might change, please check our website www.ingatestone-fryerningpc.gov.uk for the most up to date meeting dates and agendas.