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## FACILITIES COMMITTEE

**MINUTES OF MEETING HELD: 16 November 2020, 7.30pm**  
**VENUE: Virtual meeting**

<b>Present:</b>	<b>Cllrs</b>	D Sankey (Chair)	P Jeater	C Baker	M Marston
		C Russell	R Lee	D Carpenter	
<b>Also Present:</b>		A Wood (Clerk and RFO)	A Wright (Parish Caretaker)	1 member of the public	
<b>Absent</b>	<b>Cllr</b>	R Pittman			

**FA20/071 Apologies for Absence to be received but not approved**

No apologies had been received

**FA20/072 Announcements and Declarations of Interest**

None were presented.

**FA20/073 Approval of minutes of the last Facilities meeting held on 12 October 2020**

Approved but not signed by Cllr Sankey owing to the nature of the meeting.

**FA20/074 Public participation session**

A member of the public spoke about the need for additional bins in the parish. Cllr Jeater advised that locations outside of Seymour and Fairfield were the responsibility of the Borough Council. The Clerk advised that she would obtain costs per bin for the installation and emptying and will report back at the next meeting.

**FA20/075 Matters arising for report (not for resolution)**

- Cllr Jeater, Cllr Winter and the Clerk will be meeting with Brentwood Borough Council next week to discuss cycle hoops, EVC points and the public toilets in Market Place.
- The Clerk reported that the ECC 5-year inspection on footpaths had already been undertaken and she was asked to see if a report had been produced.
- A list for the NATS team will be submitted shortly to the Borough Council.
- The A12 underpass lighting has improved.
- Cllr Jeater advised that work is being undertaken on the cricket pavilion at this time.
- The sunken graves at Fryerning Cemetery had been dealt with.
- The green burial ground project will have to be carried over the next year owing to the size of the project.

**FA20/076 Caretaker's report**

- The Caretaker gave a verbal report work that he had undertaken on the Fryerning noticeboard and manhole repairs at Seymour. However, the weather needs to improve to undertake other outdoor maintenance works.
- Mr Wright advised that he will be investigating the loose (but not dangerous) stepping blocks which will require excavation.

- The Caretaker was asked to treat the skip fencing at Fryerning Cemetery with wood preserver when the weather improves.

**FA20/077 Market Place Christmas Tree and High Street Christmas Trees**

The risk assessment had been previously distributed to councillors. The document was approved.

**Proposed: Cllr Sankey**

**All agreed**

**FA20/078 Seymour field and pavilion**

- **Children's playground project** – after a discussion it was concluded that the renovation and extension of the younger children's playground at Fairfield would be more appropriate than a new playground at Seymour. This was due to the initial correspondence with the Borough Council on the project. The Clerk and Mr Wright were asked to progress the project on this basis. Councillors will inspect local playgrounds facilities to obtain ideas.
- It was **RESOLVED** to move the gas and electricity supply for Seymour Pavilion to **Ecotricity based on cost and green credentials**. This is covered by the existing budget.  
**Proposed: Cllr Sankey**  
**All agreed**
- **Car parking in Seymour** – the issue of car parking and the bollards were discussed, coupled with the new recent parking restrictions and it was concluded that there is no quick solution. After a lengthy discussion, it was agreed that Cllr Sankey and Jeater would speak to the Chair of Stones FC about the matter. Cllr Sankey also advised that parking at the Community Centre is free on a Sunday.
- **Patio seating** – after a discussion, it was agreed that the Clerk focus on obtaining picnic benches for the patio and to put the table tennis table concept on hold for this financial year. This was agreed by members.
- **Health and wellbeing WG** – after a discussion, it was agreed that a budget heading for an awning be added to the next financial year. Cllrs Lee and Marston will continue to investigate options.
- **Climate Emergency WG** – after a discussion, it was agreed that Cllrs Jeater, Marston, Sankey and Russell will advise the Clerk on locations for the planning of 3 or 4 trees on Seymour or Fairfield.

**FA20/079 Fairfield Recreation Ground**

- It was **RESOLVED** to appoint **SJ Tidd** to install a **new metal gate at the end of Star Lane and to fix the rotten fencing at the Stonegate end of Fairfield** at the same time at a total cost of between **£820 - £960** depending on the possible reuse of materials. This is covered by the existing budget, 2 quotes received.  
**Proposed: Cllr Sankey**  
**All agreed**
- **Dogs in the playground** – the recent issue of dogs in the younger children's playground was discussed and the Clerk confirmed that signage was up and that dogs were not allowed in the playground.  
*Cllr Baker left the meeting at 9.06pm*

**FA20/080 Fryerning Cemetery**

Nothing was tabled for this meeting

**FA20/081 Budget for the next year**

It was agreed that the following projects should be included in next year's budget

- Fairfield noticeboard

- Fairfield playground renovation
- Green burial ground
- Seymour awning

**FA20/082 Items for inclusion in the next Agenda (not requiring resolution or action)**

No items were raised

**FA20/083 Close of meeting**

The Chair thanked the Cllrs for attending and closed the meeting at 9.20pm

**Date of Next Meeting**

**Monday 14 December 2020 at 7.30pm Venue: Zoom virtual meeting**