

PARISH COUNCIL
FOR THE PARISH OF
INGATESTONE & FRYERNING
IN THE COUNTY OF ESSEX

RULES AND REGULATIONS
AND TABLE OF FEES AND CHARGES
OF
FRYERNING CEMETERY

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Revised June 2024

RULES AND REGULATIONS

1. Notice of Interment

Notice of interment is to be given to the Clerk to the Council not less than two clear days before interment. Dimensions of the coffin are to be included in the notice of interment.

2. Exclusive Right of Burial

An Exclusive Right of Burial for a grave plot may be purchased by a resident for a resident or non qualifying resident subject to the consent of the Parish Council. Ownership of the grave must be transferred upon the death of the registered owner before any further interments or masonry work is carried out. Details of the procedure to transfer ownership can be obtained from the clerk to the Council. The Grant of Exclusive Right of Burial to the plot is for a period of 50 years after which time it may be extended in accordance with the cost and conditions ruling at the time.

3. Documentation

The Clerk to the Council will provide any necessary forms.

4. Interment of Stillborn Children

An appropriate certificate from a registered Medical Practitioner, Certified Midwife or Coroner must be produced to the Clerk to the Council before interment.

5. Fees

All fees are payable to Ingatestone & Fryerning Parish Council on giving notice of interment or works. The receipt for the fees must be available for inspection before the commencement of the works or the funeral. Parties giving notice of interment are required to make their own arrangements for an officiating Minister and settlement of their fees. The TABLE OF FEES AND CHARGES payable to Ingatestone & Fryerning Parish Council is attached. The charges are reviewed annually.

6. Graves dug by Funeral Directors

Funeral Directors are responsible for ensuring that their employees and sub-contractors carry out their duties in compliance with current Health & Safety regulations.

7. Rubbish

All rubbish shall be removed by and at the expense of the parties concerned. No material shall be taken in or out of the Cemetery except by the main entrance. All materials, headstones and monuments should be conveyed beyond the walks or paths of the burial ground by hand or on hand trucks. Any damage to the walks or grounds is to be repaired by the funeral directors at their own expense and to the satisfaction of the Parish Council. Funeral directors must ensure that soil is placed in the skip provided. A charge will be levied for moving misplaced soil.

8. Designated Spaces

No grave plot shall be used other than that designated and marked by the Parish Council. Interment will not be allowed within two feet of fences, roads or paths.

9. (a) Headstones

The right to erect a headstone and display an inscription has to be obtained from the Parish Council to whom all fees are to be paid prior to erection. A dimensioned drawing of the proposed stone, inscription and any decoration must be submitted for approval before payment of fees.

Sections E, F, G & K: Maximum dimensions of permitted headstones are:

Graves – H36 ins, W30 ins, Min D3 ins, Max D6 ins.

Maximum base size – 18 ins x 30 ins.

Sections F, G, H and J: Ashes plots – H20 ins, W10 ins, D2 ins to be fixed to a suitable base.

All headstones should be approved by the Parish Council before purchase. The use of black stone, polished stone, photographs or ceramic decorations are NOT permitted. Etchings are only permissible at the Parish Council's discretion and written agreement of design. The scale of the etching must be shown on the application. The Parish Council reserves the right to remove anything erected without written consent, or which varies from a written consent. The expenses of removal will be charged to the person who erected the unauthorised headstone.

Headstones may only be erected by stonemasons registered with the Parish Council and in accordance with the National Association of Memorial Masons Code of Practice. When the inscription on an existing headstone leaves no room for a further inscription, one matching stone tablet may be used in addition by agreement with the Parish Council.

Recorded grave numbers MUST be marked on the reverse of the headstone.

If for Health and Safety reasons a headstone has to be laid down the owner will be informed by notice/post

(b) Enclosure of Grave Space (plot)

The maximum permitted dimensions to enclose or cover a single grave plot are 6ft 6 ins x 3ft and for adjoining plots 6ft 6 ins x 7ft. No grave plots may be enclosed or covered in the burial ground Sections E, F, G and K or ashes plots in Sections H and J. Permission from the Parish Council is required to use part of the grave plot measuring 18 ins from the headstone and extending to the width of the grave plot for a suitable receptacle (not glass) for flowers. A suitable receptacle (not glass) for flowers is permitted on ashes plots. Mounds may not be placed over any grave. No fencing or enclosure of any plot is allowable e.g. mesh, wire, etc.

(c) Planting on Grave Space (plot)

No planting is allowed on any grave/ashes plot. A suitable receptacle for flowers is permitted on ashes/grave plots, but glass receptacles are not allowed within the Cemetery and WILL be immediately removed. The display of artificial flowers is allowed but the Parish Council reserve the right to remove artificial flowers after 3 months if appropriate. If the above regulations are not adhered to then the Parish Council will notify the plot owner to rectify this. If the breach of regulations is not rectified within 3 months then the Parish Council WILL rectify the situation and the plot owner will incur the cost.

(d) Number of Interments

Ashes plots within the Cemetery are for two interments and burial plots are provisionally for two interments. Burial plots cannot be purchased for the interment of ashes only. Ashes may be placed into a burial plot only after the interment of one or two burials, and then only to a maximum of four ashes, however a second burial is not allowed after the first ashes interment.

(e) Objects

Personal objects on a grave plot left after interment must be removed within 28 days after which they will be removed by the Parish Council.

10. Damage within the Cemetery

Persons found committing wilful damage or allowing their animals to foul any part of the Cemetery WILL be prosecuted. Dogs are to be kept on leads within the Cemetery at all times.

11. Plan

A plan of the Cemetery is deposited in the Parish Council office and may be viewed during office hours. Copies of these Rules & Regulations and any further information may be obtained from the Clerk to the Council.

12. Repair and Removal of Gravestones

Stones and other grave furniture are to be kept in good repair by the owner at all times. The Parish Council will give notice to the last owner of any work which it considers is required to be carried out. In the event of there being no response to this notice within three months, an advertisement will be placed in a local newspaper giving notice that any further failure to comply will result in the Parish Council revoking all former rights to enable such work as is required to be carried out. The Parish Council declines any responsibility for loss or damage to grave plots, headstones and burial furniture. The costs of disturbance to permit an additional interment will be borne by the applicant. If for Health and Safety reasons a headstone needs to be laid down the owner will be informed by notice/post.

13. Residency

The Parish Council reserves the right to permit the benefits of residency to persons who currently reside in the Parish or those who are able to show evidence of residency in the Parish for at least 50% of their lives or those unable to demonstrate the above qualifications but who have extenuating circumstances, e.g. have undertaken good works for the parish, will be considered by the Facilities Committee on a case by case basis.

14. Qualified Non-Residents

The Parish Council reserves the right to permit the status of 'Qualified NON-RESIDENT' to those (who do not qualify under paragraph 13) who reside in the following areas of the Parish of Mountnessing : COURT VIEW (Nos. 1-14), MOUNTNEY CLOSE (Nos. 1-72), HEYBRIDGE ROAD (Nos. 94-151) and BURNTHOUSE LANE (Nos. 1-50).

INGATESTONE AND FRYERNING PARISH COUNCIL

FRYERNING CEMETERY

TABLE OF FEES AND CHARGES

Effective July 2024

	<u>Residents</u> £	<u>Qualified Non-Residents</u> £	<u>Other Non-Residents</u> £
<u>Interment</u>			
Child 0 - 16 years	No charge	No charge	No charge
Others	720.00	720.00	720.00
Ashes	152.50	152.50	152.50
<u>Exclusive Rights of Burial</u>			
Grave - two coffins	982.00	1964.00	9820.00
Grave prior to use	1378.00	2756.00	13780.00
Ashes - two casks	378.50	757.00	3785.00
Ashes prior to use	757.00	1514.00	7570.00
Grave - Additional Rights (50 years)	491.00	982.00	4910.00
Ashes - Additional Rights (50 years)	188.50	377.00	1885.00
<u>Monuments</u>			
Headstone	302.00	302.00	302.00
Additional Inscription (Includes brass plaque)	98.00	98.00	98.00
<u>Registration Fees</u>			
Certified Copy	20.00	20.00	20.00

Signed on behalf of Ingatestone & Fryerning Parish Council

Cllr P Jeater
Chairman

Mrs Abigail Wood
Parish Clerk

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