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**MINUTES OF PLANNING MEETING  
HELD 12<sup>th</sup> July 2018  
VENUE : Ingatestone Library, High Street, Ingatestone**

<b>PRESENT</b>	Cllrs	D Abrey	L Day	P Poston (chair)	J Winter	
<b>ABSENT</b>	Cllr	K Sutton				

1	<b>APOLOGIES</b> were received for noting only from Cllr Sutton			
2	<b>ANNOUNCEMENTS AND DECLARATIONS OF INTEREST</b> Cllr Poston declared an interest in the Heybridge Road email correspondence			
3	<b>PUBLIC PARTICIPATION</b> No members of the public were present			
4	<b>MINUTES OF THE PREVIOUS MEETING (28/6/18)</b> were agreed as a correct record and signed by the Vice Chairman Cllr Poston			
5	<b>MATTERS ARISING FOR REPORT (but not for resolution)</b> Cllr Poston asked for guidance regarding an issue raised to him by a resident regarding a neighbouring tree overhanging his property. Cllr Poston is to advise the resident to contact the head of Housing in BBC and also the Borough Councillors.			
6	<b>PLANNING APPLICATION DECISIONS</b>			
	<b>Reference</b>	<b>Address</b>	<b>BBC Recommend</b>	<b>Parish Council</b>
	18/00519/FUL	53 The Paddocks	APPLICATION REFUSED	NO OBJECTION
	18/00746/FUL	18 Park Drive	APPLICATION PERMITTED	NO OBJECTION
	18/00389/OUT	Parklands, Rookwood, Magdalen, Longmeads, The Leylands and Woodfield 1-6 Woodfield Cottages South east of High Street, Ingatestone	APPLICATION REFUSED	OBJECTION
	18/00759/FUL	35 The Paddocks	APPLICATION PERMITTED	NO OBJECTION
7	<b>PLANS</b>			
	<b>Reference</b>	<b>Address</b>	<b>Notes</b>	<b>Parish Council</b>
	18/01022/FUL	25 Whadden Chase	Single storey flat roof extension, part conversion of garage to habitable accommodation, pitched roof over front entrance, roof lights inserted into the main front roof slope, single storey rear extension with roof lights and new vehicular access	<b>No objection</b>
	18/00999/S191	Woodmans Mill Green Road	Retrospective Certificate of Lawful Development for an existing	<b>Objection</b>

			paddock which has been used as residential garden for over 10 years	
<p><i>The use of green belt land outside the curtilage of a property as a garden is inappropriate use of green belt land and is contrary to the requirements of both the local plan and emerging Local Development plan. Timescales provided in the supplementary documents are irrelevant and would create a dangerous precedent to be set in claiming green belt land as part of the domestic curtilage.</i></p>				
	18/00863/LBC	9 – 11A High Street	Repairs to listed building including replacement roof and guttering and carry out repairs/repointing of chimney	<b>No objection (conditional)</b>
<p><i>No objection on the basis that the works are subject to approval by the heritage officer</i></p>				
8	<p><b>CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• Incursion into green belt, Little Hyde Lane. E-mail sent 05/07/18 to Planning Enforcement, Brentwood Borough Council, requesting an up-date. - <i>No update received at time of meeting</i></li> <li>• E-mail received 28/06/18 from Borough Council Planning Enforcement in reply to Parish Council's e-mail sent 20/06/18 re compliance with planning conditions in Heybridge Road – <i>It was agreed that Cllr Abrey will come to the parish office next Tuesday to draft a response to the email received.</i></li> <li>• E-mail sent 03/07/18 to Borough Council Planning Enforcement re additional Sky dish on "The Corner" – <i>No response received at time of meeting</i></li> <li>• E-mail dated 03/07/18 from Chelmsford City Council re Submission of Chelmsford Local Plan to Secretary of State – Regulation 22 of Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) - <i>noted</i></li> </ul>			
9	<p><b>BBC STRATEGIC GROWTH OPTIONS</b></p> <ul style="list-style-type: none"> <li>• <b>Draft Local Plan</b> Publication of Consultation Comments on Line – Preferred site Allocations Link <a href="https://brentwood.jdi-consult.net/localplan/viewreps.php?action=search">https://brentwood.jdi-consult.net/localplan/viewreps.php?action=search</a> <i>Cllr Winter advised that the link wasn't working but that it was important for Councillors to read the comments that had been submitted</i></li> </ul>			
10	<p><b>LOCAL LISTING</b> E-mail sent 22/02/18 to the Principal Design &amp; Conservation Officer requesting an update on this matter – <i>no update received at time of meeting</i></p>			
11	<p><b>PARKING</b> nothing to report.</p>			
12	<p><b>BELL MEAD</b> E-mail dated 19/06/19 from Cllr Poston re Essex Parking Standards and additional public car parking spaces. <i>Cllr Poston agreed to visit Bell Mead and photograph, measure and draw the parking places and will bring to the next meeting to formulate a response to the size of one or more of the parking spaces provided.</i></p>			
13	<p><b>NEIGHBOURHOOD PLAN</b> Cllr Winter gave an up-date on the recent garage site visit she had undertaken and invited Councillors to attend the next NPAC meeting to discuss rural exemption sites</p>			
14	<p><b>OTHER INFORMATION POINTS (not for resolution)</b> The Clerk read a response from BBC regarding a planning application for Blanket Hall, Fryerning that the committee wished to call in. The request was refused and the Clerk asked to reply to BBC stating the Parish Council's objections.</p>			
15	<p><b>NEXT MEETING DATE: 26th JULY 2018 at 9.30am, Ingatestone Library, High Street, Ingatestone</b></p>			