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EXTRAORDINARY PARISH COUNCIL MEETING

MINUTES OF MEETING HELD: 21st May 2018
VENUE: Ingatestone Library, High Street,
Ingatestone

Present: Cllrs P Jeater (Chair) P Davey T Blunsten R Lee
D Frost D Abrey J Winter L Boyce
P Poston

Absent Cllrs N Jennings J Fowkes D Jelley K Sutton
L Day E Benson

Also present: A Wood (Clerk and RFO)

FC18/082 Apologies for Absence

Apologies were received and accepted from Cllrs Jelley and Sutton (family), Cllrs Benson and Jennings (work) and Cllr Day

FC18/083 Announcements and declarations of interest

No declarations of interest were made.

FC17/084 To receive and sign the Agreement to Lease for the 25-year lease for Seymour Field and Pavilion

Cllr Davey read the press release due out on Tuesday and **PROPOSED** that the **Agreement to Lease be signed and the wording of the lease and annexed documents be accepted**. This was **SECONDED** by Cllr Jeater, **UNANIMOUSLY** agreed and Cllr Jeater duly signed the document.

FC17/085 To confirm the appointment of a building contractor for the renovation work on Seymour Pavilion

Cllr Jeater advised that the Seymour Field working party had met with the project manager on several occasions to review the 10 companies who had tendered for the project. Subsequently Cllr Blunsten had undertaken a quality assessment on the shortlisted companies and the project manager had met with them to review their quotes.

After a lengthy discussion Cllr Jeater **PROPOSED** that **Every Project Counts Ltd** be awarded the contract on the proviso that the Parish Council obtain grant funding for the project, at a cost of **£217033+VAT**. This was **SECONDED** by Cllr Blunsten and **UNANIMOUSLY** agreed.

FC18/086 Close of meeting

The Chairman closed the meeting at 7.45pm

Date of Next Council Meeting: Annual Assembly on Thursday 7th June at 7.30pm

Venue: Parish Rooms, Stock Lane, Ingatestone