



INGATESTONE AND FRYERNING PARISH YOUTH COUNCIL

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Chair: Linda Boyce

Clerk: Penny Fordham

MINUTES OF MEETING HELD: 4 September 2014 at 5.00pm
VENUE: Seymour Pavilion, New Road, Ingatestone

Present: Cllrs G Bowlt D Bellamy D Lee R Lee
C Poston S Poston O Wheeler J Wood

Absent: Cllrs A Borowski C Green N Jennings E Whittaker

Also Present: Cllr R Lee (Mentor), Cllr P Poston (Mentor), 2 members of the public

136/14 Apologies for Absence

Apologies were received and accepted from Cllr Wire, Cllr Williams, Borough Cllr Hones and Clerk to the Council P Fordham.

137/14 Announcements and Declarations of Interest

Cllr Cloke declared a personal interest in item 145/14; Events Committee discussion of the Victorian Night road closure.

138/14 Public Participation

None.

139/14 Clerk's Report

"I have been working on various items within the Parish including, but not exclusively, as below:

- Renegotiation of contract costs with Brentwood Borough Council for emptying litter bins on Fairfield
- Various Highways issues (including poor resurfacing and leaking waste water at Roman Road)
- High Street Christmas Trees
- Victorian Night road closure
- Procurement and install of new multi-function printer
- Meetings with play equipment providers re Phase 1 of Skate Park Rejuvenation Project
- Applying for grants for Phase 1 of Skate Park Rejuvenation Project
- Collating resident responses to The Crown Public House proposed development
- Co-ordinating various maintenance works around the Parish"

140/14 Correspondence

None.

141/14 Minutes of the Meeting held on 7 August 2014

Agreed.

142/14 Accounts for July 2014

The accounts were received and agreed.

143/14 Matters Arising for Report

None.

144/14 Borough/County Councillor Reports

County Councillor Ann Naylor

There is a Highways Panel meeting on 23 September.

In partnership with the Clerk, the issue with speeding on the High Street has been addressed with Highways; no response as yet.

The roundabout on Pemberton Avenue has been reduced in size.

Complaints have been received about the condition of the verges in Beggar Hill.

The footpath issues in Trueloves Lane are ongoing.

Borough Councillor Tony Sleep

Trueloves Lane work ongoing.

Discussed the sale of cars on the roadside.

Borough Councillor Jon Cloke

A Planning Appeal was held regarding Fairwinds and lost.

Planning Application for 23 High Street overturned.

A general discussion was held regarding the fire at Mountnessing.

145/14 Committee Reports

Planning

Minutes were provided, no queries were raised.

Churchyards and Environment

Minutes were provided, Cllr Day requested his details be added as attending the inspection of Fairfield.

A meeting was held with the committee that intend to overtake the running of the allotments and the matter is progressing well.

Policy and Resources

Minutes were provided, no queries were raised.

Youth Council

Minutes were provided, no queries were raised.

Cllr Poston reported that the Youth Council are keen to host 'Y In The Park' again in the 2015.

IT

The office's new multi-function printer has been installed and is working well. The committee will now focus on building of a new website.

Events

Cllr Cloke declared a personal interest in this subject.

Following the Parish Council's request for a letter from the Victorian Night committee underwriting the £1195 Penalty Charge incurred for the road closure if the event did not go ahead, the committee failed to adhere to the request and an alternative document was provided with a cheque from the Ingatestone and Fryerning Business Club. A discussion was held and it was agreed that the Parish Council feel that in order to safeguard public monies, as is its duty, a further letter would be sent requesting the previous letter be amended stating that cleared funds of £1195 be held by an agreed third party that will be released to the Victorian Night committee if the road closure goes ahead, or the Parish Council if it does not and the Penalty is incurred. A vote was taken with unanimous agreement. A letter to be sent with the following wording:

"At our Full Council meeting on Thursday 4 September, the Victorian Night road closure was discussed, with the following agreed:

Upon receipt of the Victorian Night committee's insurance certificates, supporting letter and cleared funds of £1195.00 to cover the cost of the Penalty Charges that will be incurred if the event does not go ahead being placed in an agreed third parties bank account by yourselves, the Parish Council will instruct me to process the road closure paperwork.

As we are aware you have a Race Night to raise funds for the event on 27 September, we have secured additional time in which to file the road closure paperwork, so would ask that you provide the cheque to us no later than 23 September so that upon confirmation from yourselves on Monday 29 September that you have adequate funds to clear, the cheque can be banked. This cheque will need to be held by an agreed third party with no interest in either the Parish Council or the Business Club/Victorian Night Committee.

Please would you also provide us with the required road closure documentation (as previously emailed to you) by the 23 September too, so that this can be sent to Essex Highways without delay following clearance of the cheque.

Should you have any queries, please do not hesitate to let me know."

Personnel

None.

146/14 Other Meetings Attended by Councillors

BBPCA

A report was provided, no queries were raised.

Brentwood Borough Council re Future Funding

Attended by Cllr Abrey, Cllr Boyce, Cllr Day and Cllr Wire. A verbal report was provided; may be another cut to this Parish Council's funding in the 2015/16 year.

EALC

Attended by Cllr Davey. A report was provided, no queries were raised.

147/14 Draft Letter to Brentwood Borough Council re Bell Mead S106/CIL

A report was provided by Cllr Davey regarding the future development of Bell Mead (14 dwellings plus 10 parking spaces for the village). Cllr Davey proposed a draft letter to Cllr Aspinell and Cllr Quirk requesting clarification as to whether a Section 106 Agreement exists or if a Community Infrastructure Levy has been entered in to. A vote was taken and it was unanimously agreed this letter should be sent to Cllr Aspinell and Cllr Quirk, copying in all three Borough Cllrs.

148/14 Speeding

A report was presented to the meeting in the Clerk's absence, providing speeding statistics as provided by Essex Police. A discussion was held and it was agreed that something must be done about the issue. Possible resolutions are to be explored.

149/14 Christmas Hours

The Christmas opening hours for the Parish Council office were discussed with the following agreed:

Wednesday 24 December	Closed
Thursday 25 December	Closed
Friday 26 December	Closed
Saturday 27 December	Closed
Sunday 28 December	Closed
Monday 29 December	Normal hours
Tuesday 30 December	Normal hours
Wednesday 31 December	Normal hours
Thursday 1 January	Closed
Friday 2 January	Normal hours

150/14 Standing Orders

A copy of this document was provided to the meeting for assessment. A vote was taken with regard to acceptance with unanimous agreement.

151/14 Terms of Reference

A copy of these documents was provided to the meeting for assessment. A vote was taken with regard to acceptance with unanimous agreement.

152/14 The Crown Public House

A report was provided highlighting the history and importance of The Crown as a building within the village, along with results of the poll carried out by the Parish Council to find out what residents would wish for the future of the building. Cllr Abrey stated that it is his understanding a planning application should be available for the site in the middle of September.

153/14 Any Other Business/Items for Next Agenda (not requiring resolution or action)

Cllr Bryant discussed the new Fish Bar in the High Street and it's extended opening hours.

Cllr Abrey expressed concern at numerous cars parked on Fairfield during cricket matches and the gates being left open overnight; Cllr Wire has discussed this with the Cricket Club directly.

Cllr Cloke confirmed there is a new PCSO for Shenfield.

Cllr Davey expressed concern over the level of cars parking outside the village schools.

Cllr Frost stated that street lighting in The Paddocks is insufficient.

154/14 Date of Next Meeting

Thursday 2 October 2014 at 7.30pm Venue: Seymour Pavilion, New Road, Ingatestone

Meeting Closed: 8.55pm