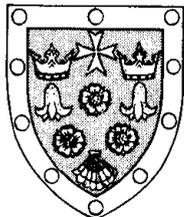


INGATESTONE AND FRYERNING PARISH COUNCIL



118 High Street, Ingatestone, Essex CM4 0BA
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Chairman: Cllr Linda Boyce

Clerk: Penny Fordham

MINUTES OF MEETING HELD: 9 January 2014 at 7.30pm
VENUE: Seymour Pavilion, New Road, Ingatestone

Present:	Cllrs	D Abrey	L Boyce (Chair)	M Bryant	J Close
		P Davey	L Day	H Hicks	P Jeater
		R Lee	P Poston	D Whittaker	G Wire
Absent:	Cllrs	D Frost	J Tench	T Williams	
Also Present:	P Fordham (Clerk to the Council), Borough Councillor Tony Sleep, Borough Councillor Noelle Hones, 1 member of the public				

- | Item No. | Item |
|----------|---|
| 001/14 | <p>Apologies for Absence
Apologies were received and accepted from Cllr Frost, Cllr Tench, Cllr Williams and County Cllr Naylor.</p> |
| 002/14 | <p>Announcements and Declarations of Interest
None.</p> |
| 003/14 | <p>Public Participation
A resident informed the meeting that along with Cllr Day he had viewed one of the new trains that will be available on the service soon. He also confirmed that the 351 bus service will be running a few minutes earlier.</p> |
| 004/14 | <p>Clerk's Report
"A grant of £10,000 has been confirmed by the Community Initiative Fund to spend on Phase 3 of the Fairfield younger children's play area rejuvenation. I have begun investigating equipment options. Phase 2 has not yet been signed off as I am querying a couple of items with the contractor. As and when the project is at the right stage, a consultation with local parents will be held on potential equipment.
Grit has been delivered to volunteer householders within the Parish; as yet we have not had to use it, but if we do have bad weather, the system is in place and ready to be utilised.
There has been some flooding and tree damage due to the bad weather over recent weeks, I have requested Brentwood Borough Council and Highways rectify the issues on their land and am looking into pricing for work required on our land.
I have been responding to interest in the 2014-15 Grounds Maintenance contract."</p> |
| 005/14 | <p>Correspondence
None.</p> |
| 006/14 | <p>Minutes of the Meeting held on 5 December 2013
The minutes were received and agreed with amendments to minute 203/13 which now reads:
<i>"County Cllr Naylor said that the Deputy Mayor would be arriving at 5.30pm for the Christmas Festival. She reported that the parking lines outside the Infants School are to be repainted. Cllrs Cloke and Poston expressed dissatisfaction with the SEPP management of parking restrictions in the village. Cllr Day stated one hour parking restrictions may cause issues for people working in the village."</i></p> |
| 007/14 | <p>Accounts for November 2013
The Clerk presented full, comprehensive accounts for the 2013/14 year to date along with</p> |

reconciliation sheet and budget tracker. The accounts were agreed.

008/14 Matters Arising for Report

None

009/14 Borough/County Councillor Reports

Borough Cllr Sleep

Borough Cllr Sleep reported that it has been decided the footpath along Trueloves Lane for the new housing development will be edged with a granite kerb. Plans for the grounds water drainage are still being worked on.

Cllr Bryant requested the Borough Cllrs help in achieving a resolve to the Parish issues with potholes, as these are now extensive and repair works are not forthcoming. All potholes have been reported by the Clerk and members of the public. Cllr Cloke requested Cllrs provide him with a list of any highways issues in order for him to submit them in time for the Local Highway Panel meeting on 20 January.

010/14 Committee Reports

Planning

Cllr Abrey updated the meeting on various planning applications that have been refused by Brentwood Borough Council, agreeing with the Parish Council recommendations.

Cllr Cloke stated that aircraft have been flying at a lower altitude over the Parish; Cllr Abrey confirmed that a response was sent to the recent air space consultation opposing any changes to the current status due to noise etc.

Churchyards and Environment

Cllr Wire confirmed that Brentwood Borough Council's Neighbour Action Team have tidied up various areas of greenery within the Parish and works have greatly improved the areas in question.

The Clerk is going to speak to the EALC about insurance coverage for damage caused by the recent storms.

Policy and Resources

A meeting of the P&R committee was held immediately prior to this one to discuss the Precept and Budget for 2014/15.

Youth Council

No meeting held this month. Cllr Poston reported that £47 was by the Youth Council stall at the Christmas Festival. The local fire brigade have offered their meeting for use by the Youth Council. One of the Youth Cllrs will be appearing on Phoenix FM on Friday 24 January 8-9pm. The Youth Council have obtained a food safety licence to provide food and drinks from Seymour Pavilion.

IT

No update.

Events

No update.

011/14 Other Meetings Attended by Councillors

Highways

Cllr Cloke confirmed the High Street bus shelters at the end of Whadden Chase and outside The Almhouses are still to go ahead and should be installed shortly. A delay was caused by staff shortages due to reallocation personnel to flood damage.

New road markings to designate parking areas are to be installed in Bakers Lane.

012/14 Precept/Budget 2014/15

Having looked at the accounts and budget tracker for the year to date, the P&R committee recommended no increase to the Precept. Cllr Boyce proposed this, Cllr Wire seconded. A vote was taken with unanimous agreement.

The budget for 2014/15 was discussed. Cllr Boyce proposed acceptance, Cllr Davey seconded. A vote was taken with unanimous agreement.

013/14 Grounds Maintenance Contract 2014/15

The Clerk confirmed the tender process for the Grounds Maintenance contract 2014/15 has commenced and there are various interested parties.

014/14 Other Information/Items for Next Agenda (not for resolution or action)

Cllr Cloke informed the meeting that he is to run for election as a Borough Councillor and, if successful, may therefore have to step down as a Parish Councillor. The meeting wished him the best of luck.

Cllr Poston confirmed that fibre optic broadband is now functional in Ingatestone.

015/14 Date of Next Meeting

Thursday 6 February 2014 at 7.30pm Venue: Seymour Pavilion, New Road, Ingatestone

Part 2

Having regard to the confidential nature of the business to be transacted, the meeting is not now open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

The meeting closed at 8.50pm

Chairman