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**SEYMOUR PAVILION AND FIELD COMMITTEE**  
**MEETING TO BE HELD ON 25 February 2020, 10.30AM**

**VENUE: Ingatestone Library**

Councillors and Committee members are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcome to attend.

Clerk to the Council

**AGENDA**

SC20/001	<b>To welcome new members to the committee</b>
SC20/002	<b>Announcements and Declarations of Interest</b>
SC20/003	<b>Public Participation Session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
SC20/004	<b>To approve the Minutes from the last Meeting held on the 28 November 2019</b>
SC20/005	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
SC20/006	<b>Projector and screen project</b> (Cllr Pitman) <ul style="list-style-type: none"> <li>To approve the purchase of a projector and screen system</li> </ul>
SC20/007	<b>Pavilion branding</b> <ul style="list-style-type: none"> <li>A board</li> <li>Signage for the pavilion</li> <li>Coffee morning banner</li> </ul>
SC20/008	<b>Car park security</b> To approve the installation of bollards at the entrance of the car park
SC20/009	<b>Pavilion Wi-Fi</b> To consider a quote for the provision of Wi-Fi in the pavilion
SC20/010	<b>Parish projects</b> To identify any suitable works for the parish caretaker to undertake
SC20/011	<b>Team representative's report</b>
SC20/012	<b>Parish Caretaker report</b>
SC20/013	<b>Marketing Report</b> (R Skepelhorn)
SC20/014	<b>Clerk report</b> To receive an update on the hall bookings and accounts
SC20/015	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
SC20/016	<b>Chairman to close the meeting</b> The next Seymour Committee meeting date will be <b>28 May 2020 at 9.30am, venue to be advised</b>