



Parish Office
Suite 2
4, The Limes
Ingatestone
Essex
CM4 0BE
Telephone: 01277676759
Email: clerk@ingatestone-fryerningpc.gov.uk
www.ingatestone-fryerningpc.gov.uk

PERSONNEL COMMITTEE
MEETING TO BE HELD ON 4 March at midday
VENUE: Online meeting via Zoom

Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcomed to attend.

Meeting ID: 876 4729 8389

Passcode: 288735

Clerk to the Council

AGENDA

PC21/011	Apologies for Absence
PC21/012	Announcements and Declarations of Interest
PC21/013	To approve the minutes of the previous meeting on the 2 February 2021
PC21/014	Public participation session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
PC21/015	Matters arising for report (not for resolution)
PC21/016	Covid-19 guidance To discuss office arrangements and staffing following the Government's roadmap document.
PC21/017	Items for inclusion in the Next Agenda (not requiring resolution or action)
PC21/018	Chair to close the meeting – next scheduled meeting date 6 April 2021, 9.30am