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### **LEGAL AND FINANCE COMMITTEE**

#### **MEETING TO BE HELD ON 21 December 2020 at 7.30pm, online via Zoom**

**Committee members are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcome to attend**

Join Zoom Meeting  
Meeting ID: 851 9879 0732  
Passcode: 446617

Clerk to the Council

### **AGENDA**

LF20/072	<b>Apologies for Absence – for noting but not approval</b>
LF20/073	<b>Announcements and Declarations of Interest</b>
LF20/074	<b>Public Participation Session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
LF20/075	<b>To approve the Minutes from the last Meeting held on 24 November 2020</b>
LF20/076	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
LF20/077	<b>Ingatestone Museum</b> <ul style="list-style-type: none"><li>To receive any update</li></ul>
LF20/078	<b>To discuss recent Councillor contact</b>
LF20/079	<b>Finance and Payment approval</b> <ul style="list-style-type: none"><li>To look at the Profit / Loss report for November 2020</li><li>To approve new payments and receipts presented for December 2020</li><li>To review the budget tracker for 2020/21</li></ul>
LF20/080	<b>Financial Risk Management</b> <ul style="list-style-type: none"><li>Corporate risk management document update</li></ul>
LF20/081	<b>GDPR matters</b> <ul style="list-style-type: none"><li>Nothing tabled</li></ul>
LF20/082	<b>Grant policy applications</b> <ul style="list-style-type: none"><li>No applications tabled</li></ul>
LF20/083	<b>Budget for next year</b> <ul style="list-style-type: none"><li>To review next year's budget</li></ul>
LF20/084	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
LF20/085	<b>Chair to close the meeting</b> The next Legal and Finance Committee will be on <b>25 January 2021</b> at 7.30pm via Zoom