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Full Parish Council Meeting
Meeting to be held on Thursday 4 October 2018 at 7.30pm,
Ingatestone Library, High Street, Ingatestone

Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend

Michael Clerk to the Council

AGENDA

FC18/147	Apologies for Absence – for noting but not approval	
FC18/148	Announcements and Declarations of Interest	
FC18/149	Public Participation Session	<i>15 minutes maximum</i>
FC18/150	To approve the Minutes of the Meeting held on 6th September 2018	
FC18/151	Matters arising for report (but not for resolution)	<i>5 mins total</i>
FC18/152	To receive Borough/County Councillor Reports	<i>5 mins per BCllr</i>
FC18/153	Reports of external meetings attended by any Parish Councillor	<i>5 mins per Cllr</i>
FC18/154	Seymour Field and Pavilion update <ul style="list-style-type: none"> • To approve the new partnership agreement • To approve the new parish council safeguarding policy 	<i>15 minutes</i>
FC18/155	Church clock <ul style="list-style-type: none"> • To continue discussions regarding the funding of the church tower clock 	<i>15 minutes</i>
FC18/156	GDPR <ul style="list-style-type: none"> • To approve the purchase of tablets for councillor use to meet GDPR requirements at a cost of £168.80+VAT each plus set up fees 	<i>15 minutes</i>
FC18/157	Station Lane parking <ul style="list-style-type: none"> • To discuss recent incidents regarding the bus replacement service and parking 	<i>10 minutes</i>
FC18/158	Essex Highways pilot scheme <ul style="list-style-type: none"> • To confirm the parish council's interest in taking part in the pilot scheme 	<i>10 minutes</i>
FC18/159	Neighbourhood Plan update (Cllr Winter)	<i>2 mins</i>
FC18/160	Committee Reports: to receive minutes from the following Committees: <ul style="list-style-type: none"> • Planning (Cllr Sutton) • Policy and Resources (Cllr Jeater) • Churchyards and Environments (Cllr Blunsten) • Communications and IT (Cllr Jelley) • Personnel (Cllr Winter) 	<i>5 minutes per committee</i>
FC18/161	Parish Council financial accounts (Clerk) <ul style="list-style-type: none"> • To look at the accounts for the month of August • To receive the latest bank reconciliations • To approve the payments for September 2018 • To review the budget tracker for 2018/19 	
FC18/162	Receive the external audit and comments from PKF Littlejohn	
FC18/163	Items for inclusion in the next Agenda	
FC18/164	Chairman to close the meeting – next meeting 1st November 2018 at 7.30pm, at Ingatestone Library, High Street, Ingatestone	