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### **Full Parish Council Meeting Agenda**

**Meeting to be held on Thursday 2 December 2021, 7.30pm, Ingatestone Community Centre**

**Council members are summoned to attend the above meetings to deal with the following business.**

**Members of the public and press are warmly welcomed to attend.**

*Ward*

**Clerk to the Council**

FC21/147	<b>Apologies for Absence</b>
FC21/148	<b>Announcements and Declarations of Interest</b>
FC21/149	<b>Public Participation Session</b>
FC21/150	<b>To approve the Minutes of the Full Parish Council Meeting held on 4 November 2021</b>
FC21/151	<b>Matters arising for report (but not for resolution)</b>
FC21/152	<b>Committee Reports: to receive minutes, verbal reports, and proposals from Committees.</b> <ol style="list-style-type: none"> <li>1. Planning and Highways (Cllr Poston)</li> <li>2. Facilities (Cllr Sankey)</li> <li>3. Legal and Finance (Cllr Jeater)</li> <li>4. Communications (Cllr Jelley)</li> <li>5. Personnel (Cllr Winter)</li> <li>6. Neighbourhood Plan Advisory (Cllr Winter)</li> </ol>
FC21/153	<b>Working group updates</b> <ol style="list-style-type: none"> <li>1. Economic Development</li> <li>2. Climate Emergency</li> <li>3. Health and wellbeing</li> </ol>
FC21/154	<b>Specific projects and discussions</b> <ol style="list-style-type: none"> <li>1. Ingatestone museum update (Cllrs Davey and Russell)</li> <li>2. CIL and s106 agreements update (Cllr Davey)</li> <li>3. To discuss the date and content councillor awayday in January 2022 (Clerk)</li> <li>4. To discuss Essex Honours (Cllr Davey)</li> <li>5. To discuss the 351 bus service reduction of service and public transport consultation (Cllr Jeater)</li> <li>6. To discuss the current arrangement for meeting days and times (Cllr Poston)</li> <li>7. To discuss and confirm the 20mph speed limit consultation response</li> <li>8. To confirm the location of future full council meetings</li> <li>9. To discuss a new request on the provision of bank reconciliations (Clerk)</li> </ol>
FC21/155	<b>Parish Council financial accounts (Clerk)</b> <ul style="list-style-type: none"> <li>• Profit / loss report for November 2021</li> <li>• To approve payments and receipts for December 2021</li> <li>• Budget tracker for 2021/22</li> </ul>
FC21/156	<b>To receive reports of external meetings attended by any Parish Councillor</b>
FC21/157	<b>Items for inclusion in the next Agenda</b>
FC21/158	<b>Chairman to close the meeting – next meeting of the Full Council <b>Monday 10<sup>th</sup> January 2022, 7.30pm, location to be confirmed</b></b>