



# Ingatestone and Fryerning Parish Council

118 High Street Ingatestone Essex CM4 0BA  
Telephone: 01277 353315 Fax: 01277 352915  
Email: office@ingatestone-fryerningpc.gov.uk  
www.ingatestone-fryerningpc.gov.uk

## CHURCHYARDS AND ENVIRONMENTS COMMITTEE

**MINUTES OF MEETING HELD:** 9<sup>th</sup> March 2015  
**VENUE:** Parish Offices, 118 High Street,  
Ingatestone

**Present:** Cllrs G Wire (Chair) L Boyce R Lee P Jeater  
**Also present:** Cllr D Abrey G Smith P Smart A Howe (Clerk and RFO)  
**Absent:** Cllr Poston

- 001/15 Apologies for Absence**
- Cllr Poston
- 002/15 Announcements and Declarations of Interest**
- None received
- 003/15 Approval of minutes of the last meeting held on 12<sup>th</sup> January 2015**
- Approved with no amendments
- 004/15 Information exchange / matters arising for report (not for resolution)**
- Cllr Abrey attended the meeting on behalf of the planning committee to clarify the comments made at Full Council regarding the Bell Mead development and footpath leading to Fairfields. He clarified that the Planning Committee would be asking for a s106 agreement for the footpath after permission is sought from the landowner.
- 005/15 Public participation session**
- No Parishioners present
- 006/15 Seymour Pavilion and Field**
- The Committee agreed to defer the discussion on rental fees until later in the year and that current rates would remain in place until that time
  - The cleaning contract for the Pavilion was discussed and it was agreed that a proposal would be put to the next Full Council for approval
- 007/15 Fairfield and Ingatestone Churchyard**
- The grant award for the installation of a zip wire in the older children's play area was discussed and the Clerk was asked to do an analysis of the quotes received and find out local installations for inspection by the committee
- 008/15 Fryerning Cemetery**
- The Committee agreed to defer the discussion on burial fees until later in the year and that current rates would remain in place until that time

- Approval was given for headstone wording application
- Mr Smith asked that the grass at the eastern end of the new extension remain uncut until autumn in order to encourage wildflowers. This was agreed
- Mr Smith requested the same for the area around the Disney tomb and this was agreed.

**009/15 Village Competitions**

- Mr Smith presented the Committee with the application form for the Best Kept Churchyard Competition. The Clerk is to complete the remaining document
- Cllr Jeater agreed to complete the EPFA's Best Kept Playing Field competition form. Clerk is to send the form to Cllr Jeater
- The Clerk was asked to complete the Best Kept Village competition form for Ingatestone only. It was agreed that Fryerning would not be entered in the competition

**010/15 Footpaths and other Rights of Way**

- Mr Smith advised that the footpath to the side of the Old Ale House, Beggar's Hill was in a poor state and that the stile had been damaged. Clerk will report this to Essex Highways

**011/15 Environmental matters**

- Cllr Lee advised that there had been fly tipping taking place near Mill Green, Hall Lane

**012/15 Resolution: To approve membership of ICCM for 2015/16 at a cost of £90pa**

- Proposed: Cllr Wire
- Seconded: Cllr Lee
- All agreed

**013/15 Bicycle Racks**

- Cllr Jeater advised that these were due to be delivered to the office by the end of the week and then installed as soon as possible. Fitting instructions would be included in the delivery

**014/15 Correspondence received at the office**

- None received

**015/15 Items for inclusion in the next Agenda (not requiring resolution or action)**

- None received

**016/15 Close of meeting**

The Chairman closed the meeting at 8.55pm

**Date of Next Meeting**

Monday 13<sup>th</sup> April 2015 at 7.30pm Venue: Seymour Pavilion, New Road, Ingatestone