



# Ingatestone and Fryerning Parish Council

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## CHURCHYARDS AND ENVIRONMENTS COMMITTEE

**MINUTES OF MEETING HELD:** 8<sup>th</sup> June 2015  
**VENUE:** Parish Offices, 118 High Street,  
Ingatestone

**Present:** Cllrs P Jeater L Boyce R Lee  
Mr P Smart A Howe (Clerk  
and RFO)

**Absent:** Cllr Poston M Bryant

**047/15 Election of a Chairman**

Cllr Jeater was nominated as Chairman

**Proposed: Cllr Lee**

**Unanimously agreed**

**048/15 Apologies for Absence**

Received from Cllr Poston (work commitments)

**049/15 Announcements and Declarations of Interest**

None received

**050/15 Approval of minutes of the last meeting held on 11<sup>th</sup> May 2015**

Approved with no amendments

**051/15 Matters arising for report (not for resolution)**

The Clerk advised that she is currently talking with Proludic about the repair to the climbing net in the Younger Children's playground

**052/15 Public participation session**

No Parishioners present

**053/15 Seymour Pavilion and Field**

- The Clerk reported that the roof over the ladies toilets in Seymour Pavilion was leaking. Mr Smart offered a recommendation for repair work and the Clerk will contact him this week.
- The Clerk advised that she had confirmed that legionella checks are taking place yearly on the showers at Seymour Pavilion.

**054/15 Fryerning Cemetery**

The Committee agreed to the following changes to the fees for the Cemetery:

- Increase of 10% on all fees with effective date of the 1<sup>st</sup> July 2015, with a review in June 2016
- To remove charges for the interment of children under 1 year old

**Proposed: Cllr Lee**

**Unanimously agreed**

**055/15 Fairfield and Ingatestone Cemetery**

- **Skate park repairs**

The Clerk reported that she had received a quote from the skate park installers to repaint and treat the rust at a cost of £850 + VAT which included materials. It was **resolved** that this was a reasonable cost with the added benefit of manufacturer's warranty and therefore the Clerk was instructed to proceed with the work.

**Proposed: Cllr Lee**  
**Unanimously agreed**

It was **further resolved** that the remaining money that was allocated to the installation of the Cyclehoops be reallocated and used for these repairs

**Proposed: Cllr Lee**  
**Unanimously agreed**

- **Older children's play area**

Quotations for the Older Children's play equipment were discussed. It was agreed to undertake a site visit at the end of this meeting to discuss this further.

- **Outside gym equipment**

Cllr Poston was not at this meeting it was agreed that this be carried over to the next agenda

- **Suggestion from parishioner regarding hedging**

The Clerk advised that she had asked the parishioner to write to the Council and as she had not received this letter, that this item not be discussed at this time

**056/15 Fryerning Noticeboard**

- The Clerk advised that P&R had approved the allocation of funds for the replacement noticeboard at Fryerning. The Committee resolved to reallocate £1300 from the Lychgate budget for this project

**Proposed: Cllr Boyce**  
**Unanimously agreed**

**057/15 Footpaths and other Rights of Way**

There was nothing to report

**058/15 Environmental matters**

There was nothing to report

**059/15 Bicycle Racks**

Cllr Jeater advised that the rack had installed

**060/15 Correspondence received at the office**

The Clerk advised that a parishioner asked about the possibility of rabbit control at the Cemetery. She was asked to contact Mrs Wire regarding ferreting

**061/15 Items for inclusion in the next Agenda (not requiring resolution or action)**

The Clerk advised that she would be including an agenda item on Christmas trees in the next agenda

**062/15 Close of meeting**

The Chairman closed the formal meeting at 8.15pm and the Committee then moved to Fairfields to review the site for the new playground equipment.

The Clerk was asked to arrange a site visit with the preferred supplier but no formal resolution will be made until the next meeting. The Clerk was also asked to source references for all the suppliers and seek guarantees and warranty information

Meeting full closed at 9.00pm

**Date of Next Meeting**

Monday 13<sup>th</sup> July at 7.00pm Venue: Fryerning Cemetery and then the Parish Office, 118 High Street, Ingatestone