



# Ingatestone and Fryerning Parish Council

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## CHURCHYARDS AND ENVIRONMENTS COMMITTEE

**MINUTES OF MEETING HELD:** 13<sup>th</sup> July 2015  
**VENUE:** Parish Offices, 118 High Street,  
Ingatestone

**Present: Cllrs** P Jeater L Boyce P Poston  
A Howe (Clerk and RFO) 1 Parishioner

**Absent:** Cllr Lee P Smart

Prior to the meeting starting an inspection of Fairfield was undertaken by the committee members and the following noted:

- Path leading to the South entrance of St Edmunds church – Clerk was asked to obtain quotes to clear and tarmac this path
- Younger children's play area pavement and equipment – uneven path and playground repairs
- Skate park – the recent refurbishment and location of the new zip wire, shelter and swing

**063/15 Apologies for Absence**  
Received from Cllr Lee (holiday)

**064/15 Announcements and Declarations of Interest**  
None received

**065/15 Approval of minutes of the last meeting held on 8<sup>th</sup> June 2015**  
Approved with no amendments

**066/15 Public participation session**  
A Parishioner attended the meeting and spoke to the Committee about access for the disabled at Fryerning Cemetery. After a lengthy and positive discussion, the Parishioner was thanked for his contribution, assured that the committee will investigate this issue thoroughly and advised that he would be kept in the communication loop. The Parishioner then chose to leave the meeting.

**067/15 Matters arising for report (not for resolution)**  
None to report

**068/15 Fryerning Cemetery**

- Following the presentation by the Parishioner, It was **RESOLVED** that the Clerk orders a bollard and appropriate signage for the Cemetery and liaises with the Vicar and Church Wardens regarding the siting.  
**Proposed: Cllr Jeater**  
**Second: Cllr Boyce**  
**All agreed**
- The Clerk was also asked to investigate replacement path options for the

gravelled path leading to the new part of the cemetery which is unsuitable for wheelchairs.

- The Clerk was also asked to investigate the cost for the provision of rest benches within the cemetery and it was agreed that the siting be included in next month's Committee visit.

**069/15 ROSPA Inspection Reports of Fairfield playgrounds and Seymour Field BMX track**

The Committee received the reports and the Clerk advised that there was nothing requiring urgent action that hadn't already been repaired.

**070/15 Seymour Field and Pavilion**

The Clerk advised that the windows in the Pavilion are in a very poor state. It was agreed that three quotes to replace all the windows be obtained and presented to the committee at the earliest opportunity

**071/15 Fairfield and Ingatestone Cemetery**

- **Skate park repairs**

The Clerk reported that the work had been completed and this was included in the inspection of Fairfield

- **Older children's play area**

Quotations for the Older Children's play equipment were discussed. It was **RESOLVED to award the contract for the installation of a zip wire, swing and shelter to Play and Leisure Ltd at a cost of £18,807.00 + VAT.** The decision was made on the basis of costs and recommendations received.

**Proposed: Cllr Poston**

**Seconded: Cllr Boyce**

**All agreed**

- **Outside gym equipment**

It was agreed that the Clerk look into options for the provision of an outdoor gym for siting in Fairfield.

**072/15 Fryerning Noticeboard**

The Clerk advised that resurfacing work is due to be completed in August outside the Parish Rooms and that she will be meeting with the committee members after that date to agree the siting of the noticeboard.

**073/15 High Street Christmas Trees**

The Clerk was asked to write to the High Street Traders regarding the provision of lit Christmas Trees and it was **RESOLVED that the charge for this remain at £33.34 + VAT (£40) for this year. It was further RESOLVED that Greenscapes be appointed Contractors for this project after the Clerk formally confirms the costings with them.**

**Proposed: Cllr Boyce**

**Seconded: Cllr Jeater**

**All agreed**

**074/15 High Street Planters**

Cllr Jeater highlighted the state of some of the High Street Planters and it was **RESOLVED** that the planter outside Piero's be removed with the plants relocated to the Post Office. It was further **RESOLVED** that the sponsorship signs be removed from the planters as they are out of date.

**Proposed: Cllr Jeater**

**Seconded: Cllr Boyce**

**All agreed**

- 075/15 Terms of Reference for the Churchyards and Environments Committee**  
The amended terms of reference were accepted and approved for submission to Full Council for ratification  
**Proposed: Cllr Poston**  
**Seconded: Cllr Jeater**  
**All agreed**
- 076/15 ECC Salt Bag Partnership**  
The Clerk was asked to contact Anglo-European regarding the location of existing salt stocks and if no longer available, then to join the scheme for this year.
- 077/15 Footpaths and other Rights of Way**  
There was nothing to report
- 078/15 Environmental matters**  
There was nothing to report
- 079/15 Correspondence received at the office**
- The Clerk was asked to find out further information on The Conservation Volunteers Essex, following a letter received at the office
  - The Clerk was asked to investigate the provision of a grave maintenance service for Fryerning Cemetery
  - The Clerk was asked to respond positively to the request from the local Cubs and Beavers Group regarding Community Volunteering for the completion of new Badges
- 080/15 Items for inclusion in the next Agenda (not requiring resolution or action)**  
Cllr Poston asked that a discussion be had regarding making Seymour Pavilion more energy efficient.
- 081/15 Close of meeting**  
The Chairman closed the meeting at 9.15pm.
- Date of Next Meeting**  
Monday 10<sup>th</sup> August at 7.00pm Venue: Fryerning Cemetery