



Ingatestone and Fryerning Parish Council

118 High Street Ingatestone Essex CM4 0BA
Telephone: 01277 353315 Fax: 01277 352915
Email: office@ingatestone-fryerningpc.gov.uk
www.ingatestone-fryerningpc.gov.uk

CHURCHYARDS AND ENVIRONMENTS COMMITTEE

MINUTES OF MEETING HELD: 10th August 2015
VENUE: Parish Offices, 118 High Street,
Ingatestone

Present: Cllrs P Jeater L Boyce R Lee
A Howe (Clerk and RFO) R Spouge 2 Parishioners

Absent: Cllr Poston P Smart G Smith

Prior to the meeting starting an inspection of Fryerning Cemetery was undertaken by the committee members and the following noted:

- A stained glass window in the Lychgate is in need of repair
- A rubber bung is required for the self-closing gate to the side of the Lychgate
- There are a number of dead / diseased trees requiring removal
- A general discussion was held on the replacement of the gravel path and siting of new benches to aid accessibility for wheelchair users

082/15 Apologies for Absence

Received from Cllr Poston (holiday)

083/15 Announcements and Declarations of Interest

None received

084/15 Approval of minutes of the last meeting held on 13th July 2015

Approved with no amendments

085/15 Matters arising for report (not for resolution)

The Clerk updated the committee on the High Street Christmas Trees and the response received so far for from the traders

086/15 Public participation session

No parishioners wanted to speak

087/15 Seymour Field and Pavilion

- The showers within the Pavilion were discussed and Mrs Spouge reported that a plumber had been booked to repair them next week, as well as undertaking the annual testing for legionnaires disease.
- As Cllr Poston was not at the meeting it was agreed that the discussion on energy efficiency and repair works for the pavilion be left for the next meeting
- A discussion was had on the pavilion hiring fees for football clubs and it was agreed that the rates for the 2015/16 season should be:
Saturdays £320 per season (previously £312)
Sundays £340 per season (previously £333)

Proposed: Cllr Lee, Seconded: Cllr Jeater, All agreed

088/15 Fryerning Cemetery

- During the inspection the location of the bollard and signage was agreed and the Clerk asked to action
- The Council also agreed to offer the opportunity for commemorative benches to be reintroduced as an option for families using the cemetery
- The Clerk presented the feedback from the RCCE Best Kept Cemetery and the committee noted the comments made about increasing signage and information points

089/15 Fairfield and Ingatestone Cemetery

- **Outside gym equipment**
The Clerk reported on costings that she had obtained and she was asked to produce copies for discussion at the next meeting
- **Older children's play area**
The Clerk advised that she is waiting for a site survey and installation date from Play and Leisure at this time
- **Condition of swings in the younger children's play area**
The Clerk advised that the baby swings had been replaced under guarantee and that, with permission from the committee, that she looks for a replacement for the red swing, possibly with the inclusion of a cradle swing for disabled children.

090/15 Fryerning Noticeboard

The Clerk advised that the resurfacing work had been completed at the Parish Rooms and that she will be meeting with a committee member to discuss the location of the new noticeboard.

091/15 Footpaths and other Rights of Way

There was nothing to report

092/15 Environmental matters

There was nothing to report

093/15 Correspondence received at the office

- The Committee had been asked to replace the litter bin outside the Fryerning Parish Rooms. It was agreed that the Clerk approach the Ward Councillors to provide this bin and emptying service.
- The Clerk advised that she had received a letter from a parishioner regarding the reduction of a hedge on Fairfield. Following a discussion, the Clerk was asked to respond.

094/15 Items for inclusion in the next Agenda (not requiring resolution or action)

- Cllr Jeater asked that a further inspection of Fairfield be undertaken to ascertain all the tree and hedge work that is required. It was agreed that this would take place on Tuesday 18th August at 10am.
- Cllr Jeater asked if the date for the next meeting could be changed, and it was agreed owing to the small number of Councillors currently on the committee

095/15 Close of meeting

The Chairman closed the meeting at 8.45pm.

Date of Next Meeting

Tuesday 8th September at 10.00am Venue: 118 High Street. Ingatestone