

**INGATESTONE & FRYERNING PARISH COUNCIL  
CHURCHYARDS & ENVIRONMENT COMMITTEE  
MINUTES OF MEETING HELD ON 14<sup>TH</sup> NOVEMBER 2011**

**Members: Cllrs.**    **L.Boyce**                      **\*P. Baggott**                      **R.Lee**                      **P.Poston**  
                                 **J.Tench**                                      **T. Williams**                      **G.Wire (Chair)**

\*Denotes absence

**Also Present: Miss Elizabeth Durrant (Clerk to the Council)**

<u><b>Item No.</b></u>	<u><b>Item</b></u>	<u><b>Action</b></u>
1.	<b>Apologies: Cllr Baggott</b>	
2.	<b>Minutes of the Previous Meeting (12/09/2011):</b> <b>AGREED as previously at the main Council meeting on 4<sup>th</sup> October</b>	
3.	<b>Matters Arising: (not for resolution or action)</b> The Chair was passed over to Cllr Wire and Vice Chair to Cllr Tench in light of Cllr Boyce's current undertakings being chair of the Council and Policy & Resources.	
4.	<b>Seymour Field &amp; Pavilion:</b> a) Richard Martin's quote of £250 to repaint Bus Shelter <b>AGREED</b> b) Starburst's request for advertising banner to advertising banner at Seymour <b>AGREED</b> c) Risk assessment for Seymour Field and Pavilion <b>APPROVED</b> Cllr Boyce reported that Richard Martins had finished the partitions in the Pavilion toilets.	<b>Office</b>
5.	<b>Fairfield &amp; Ingatestone Churchyard</b> It was <b>AGREED</b> to spend £600 to repaint the Climbing Frame and £350 to repaint the Children's Shelter. a) Risk assessment <b>APPROVED</b> Cllr Boyce to see if there was a more suitable location for the picnic bench as requested by Stonegate who would pay to have moved. Cllr Poston to draft a letter to the police in respect to the activities of youths at this site and at the bus shelter.	<b>Office</b>
6.	<b>ROSPA Report – Noted</b>	
7.	<b>Fryerning Cemetery</b> Risk Assessment <b>APPROVED</b>	
8.	<b>Allotments</b> a) All new allotment holders to pay £50 deposit which is returnable when the allotment is given up and left in good condition. b) Grass cutting on Stock Lane Allotments to be reviewed in the spring c) Water supply at Stock Lane It was suggested that the office conducted an analysis of costs against charges as it was seemed the cost of supplying water exceeded the payments received d) Roman Road Allotments Security issues not to be pursued Asbestos Removal at Roman Road –It was <b>AGREED</b> to use Southern Asbestos Services A 'No Dumping' – Take your waste home notice to be posted on the gate at Roman Road Allotment holders to be advised that any future dumping may lead to an increase in their rent what had been projected.	<b>Office</b>
9.	<b>Footpaths &amp; Rights of Way:</b> a) Footpath 37 article by John Saxton appearing in the Parish Council Newsletter b) Bridleway 12 (Noted) <b>Cllr Williams arrived at 8:25pm</b>	
10.	<b>Environmental Matters</b> a) Fallen tree at Whadden Chase, Roman Road Cllr Boyce reported that Cllr Cloke would arrange for the tree to be removed by the local Public Houses as they wanted it for firewood. Cllr Boyce that this was on condition that they didn't leave any mess and removed the bunting.	<b>Cllr Boyce/ Cllr Cloke</b>

- b) Japanese Knotweed  
Cllr Boyce, at the request of Cllr Bryant reported that the Council were awaiting further information from a survey of this plant. **Cllr Bryant**
- 11. Correspondence** **Office**
- a) Complaints re: Stock Lane Allotment charge Increase  
Details of expenditure on these allotments to be obtained to enable reply to be sent.
- b) Complaints re: Roman Road Allotment charge Increase  
Quotes for lifting water tanks to be obtained from Richard Martin and details on expenditure on these allotments to be obtained.
- c) Request for Bus Shelter at the Bus Stop Corner of the Chase/ High Street Eastbound  
To be referred to Brentwood Borough Council/ Essex County Council
- d) Request for Memorial tree in the recreation grounds of Ingatestone Cricket Club  
Cllr Wire to discuss with Andy Laing **Cllr Wire**
- e) Objection to the use of Fairfield for Fireworks  
Letter pointing out these were enjoyed by around 1000 people and it only lasts 20 minutes. **Office**
- f) Winter Salt Bag Partnership Information pack – ECC  
Cllr Poston reported that the Anglo had received a tonne of salt and half a tonne would be delivered to the Junior School and Cllr Poston would organise distribution. **Cllr Poston**
- 12. Any Other Business (not requiring resolution or action)**
- Cllr Wire reported that Cllr Mussard was looking into the possibility of a Brazier on top of Fryerning Church which would cost £300 but the Council could claim back for the gas Cylinders. Cllrs Wire and Boyce agreed to check the Lychgate to see if there was an existing beacon.
- Cllr Boyce reminded the Committee to think about next year's budget  
Cllr Tench raised concerns that the hedge at Fryerning Cemetery should be cut earlier next year. Concerns were also raised about the positioning of the skip at the Cemetery.
- 13. Date & Time of Next Meeting:**  
**MONDAY 16<sup>th</sup> January 2012 AT 7.00 PM – At the Parish Council Office**