

**INGATESTONE & FRYERNING PARISH COUNCIL
CHURCHYARDS & ENVIRONMENT COMMITTEE
MINUTES OF MEETING HELD ON 23RD MAY 2011**

Members: Cllrs. **P.Baggott*** **L.Boyce** **R. Lee**
 P. Poston* **J.Tench** **T. Williams***
 G.Wire

Also Present: **R Spouge, Assistant to the Clerk**

*Denotes absence

1. Election of Chairman

Cllr. Tench proposed Cllr Boyce as Chairman, seconded by Cllr. Wire and AGREED.

2. Election of Vice-Chairman

Cllr. Boyce proposed Cllr. Wire as Vice-Chairman, seconded by Cllr. Tench and AGREED

3. Apologies

Apologies were received and accepted from Cllr. Poston

4. Minutes Of The Meeting held on 11th April 2011

These were agreed as a correct record

5. Matters Arising

There were no matters arising

6. Planting Sponsorship

The brackets for the signs had been fixed in the flower beds by the Church and at Bell Mead. Sponsorship payments had been received with two still outstanding.

7. Seymour Field & Pavilion

The Chairman reported that the refurbishment of the toilets would commence at the beginning of June.

CHIPS had requested to hold the Playscheme for 2 weeks from 25th July 2011. AGREED to recommend to Full Council to pay for a skip and play sand as in previous years.

8. Fairfield

The Chairman reported the damage to the fence and five bar gate at the Crossover. A temporary repair had been made. Councillors had AGREED to replace the fence with bollards up to a maximum of £500. R Martins to carry out the work.

The padlocks on the bins had been removed. Office to contact the Borough Council for these to be replaced. **OFFICE**

A piece of metal on the Skate Park requires welding. The Chairman to contact a welder. The railway wire fence behind the pond needed repairing. Rail Track to be contacted to carry out the repair. **OFFICE**

The replacement "No Dogs Allowed" sign to be fixed to the fence on the younger children's Playground by Mr Martins

Multi Sport Wall

Three quotes had been received. After discussion it was AGREED to accept the quote from Park Leisure who would do all the work for £17030.00.

The lower growth from the Lime trees by the Church had been removed by the Contractor.

9. Footpaths & Rights of Way

It was agreed to chase up the Borough Council over the footpath to the Station.

OFFICE

The hedges at Bell Mead and on the corner of Willow Green and Fryerning Lane were growing over the pavements and needed cutting back. It was AGREED to report these to Brentwood Council for cutting back.

10. Fryerning Cemetery

A complaint had been received about the wire fence and rubbish adjacent to the Lych Gate. The Contractor had been asked to clear the rubbish.

It was noted that the thistles in the new Cemetery Extension required spraying.

At the site meeting to determine if there was room for another Azalea in the flowerbed.

11. Allotments

It was **AGREED** that plot holders should pay the full price for their allotments. Current plot holders paying the reduced fee should continue on the same terms. Preference to be given to Ingatestone and Fryerning residents.

OFFICE

12. Environmental Matters

None

13. Any Other Business

Amendments to the Terms of Reference for the Committee had been agreed at the Full Council meeting on 17th May 2011. To be put on the Agenda for next meeting.

- 14. Date & Time of Next Meeting: MONDAY 13TH JUNE 2011 AT FAIRFIELD AT 7.00PM TO MEET BY THE YOUNGER CHILDREN'S PLAYGROUND**
July Meeting at Fryerning Cemetery
August Meeting at Seymour